



**CITY OF OKEECHOBEE  
TECHNICAL REVIEW COMMITTEE  
OFFICIAL AGENDA  
SEPTEMBER 19, 2019**

**CITY HALL, COUNCIL CHAMBERS  
55 SOUTHEAST 3<sup>RD</sup> AVENUE  
OKEECHOBEE, FLORIDA 34974**

**I. CALL TO ORDER SEPTEMBER 19, 2019, 10:00 a.m. - Chairperson.**

**II. STAFF ATTENDANCE - Secretary.**

Voting Members:

David Allen, Public Works Director  
Marcos Montes De Oca, City Administrator  
Jeffery Newell, Building Official  
Bob Peterson, Police Chief  
Herb Smith, Fire Chief

Non-Voting Ex-Officio Members:

John Cook, City Attorney  
Victor Faconti, Okeechobee County Environmental Health  
John Hayford, Okeechobee Utility Authority  
Ben Smith, City Planning Consultant, LaRue Planning and Management  
School Representative  
Patty Burnette, Secretary

**III. AGENDA - Chairperson.**

**A.** Requests for the addition, deferral or withdrawal of items on today's agenda.

**IV. MINUTES - Secretary.**

**A.** Motion to dispense with the reading and approve the Minutes for the regular meeting of June 20, 2019.

**V. NEW BUSINESS - Chairperson.**

- A.** Site Plan Review Application No. 19-004-TRC, construction of a proposed 41 by 468 square foot roof extension for south side of existing building located at 1289 Northeast 9<sup>th</sup> Avenue, Lot 7, CITY OF OKEECHOBEE COMMERCE CENTER, as recorded in Plat Book 7, Page 10, Public Records of Okeechobee County – City Administrator.
1. City Staff comments.
  2. Hear from Property Owner or Designee/Agent – Mr. Frank Pierce, Project Manager on behalf of Property Owner, Boral Roofing LLC.
  3. Public comments or questions from those in attendance, or submitted to the Committee Secretary.
  4. Disclosure of Ex-Parte Communications<sup>1</sup> by the Committee.
  5. a) Consider a motion to approve or deny Application with/without contingencies.
    - b) Discussion.
    - c) Vote on motion.

**VI. ADJOURN - Chairperson.**

*<sup>1</sup>Per Resolution No. 1997-05 Officials must disclose any communication received including the identity of the person, group, or entity; written communication may be read if not received by all Board Members; disclose any site visits made; disclose any expert opinions received; disclose any investigations made; disclosures must be made prior to the vote taken. Persons who have opinions contrary to those expressed in the ex-parte communication are given a reasonable opportunity to refute or respond.*

*Please be advised that should you intend to show any document, picture, video or items to the Board in support or opposition to any item on the Agenda; a copy of the document, picture, video or item **MUST** be provided to the Board Secretary for the City's records.*

*ANY PERSON DECIDING TO APPEAL any decision made by the Technical Review Committee with respect to any matter considered at this meeting will need to ensure a verbatim record of the proceeding is made and that the record includes the testimony and evidence upon which the appeal will be based. General Services media are for the sole purpose of backup for official records of the Department. In accordance with the Americans with Disabilities Act (ADA), any person with a disability as defined by the ADA, that needs special accommodation to participate in this proceeding, contact the General Services Department, no later than two business days prior to the proceeding, 863-763-3372.*