



**CITY OF OKEECHOBEE  
FLAGLER PARK DESIGN  
REVIEW ADVISORY COMMITTEE  
55 SE THIRD AVENUE  
OKEECHOBEE, FL 34974  
AUGUST 16, 2021  
9:00 A.M.  
REVISED OFFICIAL AGENDA**

**MEMBERS**  
Robbie Chartier, Chair  
Bert Culbreth, Vice Chair  
Susanne Clemons  
Regina Hamrick  
Kathy Scott  
Jennifer Tewksbury  
Denise Whitehead  
**ALTERNATE MEMBERS**  
Robert Burdge  
Greg Maynard

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- I. **CALL TO ORDER**
  - II. **ATTENDANCE**
  - III. **AGENDA AND PUBLIC COMMENTS**
    - A. Motion to adopt agenda.
    - B. Public participation for items not on the agenda requires a comment form.
  - IV. **MINUTES**
    - A. Approve the May 24, 2021 and June 21, 2021 minutes.
  - V. **NEW BUSINESS**
    - A. Discuss Cattlemen's Square Design Concept (Exhibit 1).
    - B. Review Conceptual Master Plan for Flagler Parks.
    - C. Discuss upcoming meeting schedule.
  - VI. **COMMITTEE MEMBER COMMENTS**
  - VII. **ADJOURN MEETING**

**PLEASE TAKE NOTICE AND BE ADVISED** that if any person desires to appeal any decision made by the FPDRAC with respect to any matter considered at this meeting will need to ensure a verbatim record of the proceeding is made and the record includes the testimony and evidence upon which the appeal will be based. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk's Office in person or call 863-763-9814, Hearing Impaired: Florida Relay 7-1-1 no later than four business days prior to proceeding.



**CITY OF OKEECHOBEE**  
**FLAGLER PARK DESIGN REVIEW ADVISORY COMMITTEE**  
**MAY 24, 2021**  
**DRAFT MEETING MINUTES**

**I. CALL TO ORDER**

Chairperson Robbie Chartier called the Flagler Park Design Review Advisory Committee (FPDRAC) meeting to order on Monday, May 24, 2021, at 3:00 P.M. in the City Council Chambers, located at 55 Southeast 3<sup>rd</sup> Avenue, Room 200, Okeechobee, Florida.

**II. ATTENDANCE**

Deputy City Clerk Jenkins called the roll. Chair Chartier, Vice-Chair Bert Culbreth (entered Chambers at 3:13 P.M.), Regular Members Regina Hamrick (exited at 4:50 P.M.), Kathy Scott, Jennifer Tewksbury, and Alternate Bob Burdge were present. Members absent with consent were Susanne Clemons, Denise Whitehead, and Alternate Greg Maynard.

Alternate Member Burdge was assigned to serve in a voting position (for Clemons).

**III. AGENDA AND PUBLIC COMMENTS**

**A.** Motion by Member Scott, seconded by Member Hamrick to approve the agenda as presented. **Motion Carried Unanimously.**

**B.** One comment card was submitted by Mrs. Courtney Moyett, with the QuitDoc Foundation, and Okeechobee County Tobacco-free Partnership Manager. Mrs. Moyett made a presentation on the benefits of tobacco-free parks. Materials distributed included a flyer with reasons to support tobacco free spaces, copies of laws adopted in surrounding cities, photographs of signage in other communities as well as providing statistical information on second-hand smoke and the enforcement of these types of laws. She met with Administrator Montes De Oca on this subject, and he recommended she make her presentation to this committee. **The consensus of the FPDRAC was to recommend the City Council consider adopting a tobacco free park policy; and signage go through review of the Flagler Parks Master Plan (when adopted) for cohesiveness.**

**IV. MINUTES**

**A.** Motion by Member Tewksbury, seconded by Member Scott to approve the March 29, 2021, minutes as presented. **Motion Carried Unanimously.**

**V. NEW BUSINESS**

**A.** Landscape Architect Tammy Cook-Weedon of Calvin, Giordano & Associates (CGA) introduced her associate, Mr. Gianno Feoli, Director of Landscape Urbanism and Design, who would be making the presentation on the conceptual plan of the Cattle Drive Sculpture Park, now known as the Cattlemen's Square [Block L of FLAGLER PARK/Park #5].

## V. NEW BUSINESS CONTINUED

- A. Continued. Mr. Feoli's presentation included a slideshow of which a copy has been incorporated in the minute file for the official record. He conveyed CGA's professional qualifications, they are a multi-disciplinary full firm, including landscape architecture and surveying. Three of the entire team assigned and dedicated to the City's project were present. He outlined their scope of work for the Cattlemen's Square which included a Visioning Master Plan and Park Conceptual Design Phase and the detailed Park Site Design and Construction Plans. He stressed the importance of ensuring all areas are addressed affecting visitors, businesses, and Americans with Disabilities Act (ADA) compliance. The decisions for this specific block will impact designs for the remainder of the entire project. Surveying the project area is approximately 85 percent complete. Once these and the computer aided drawing and drafting files are completed, they will be able to move forward with the Master Plan.

Mr. Feoli referenced photographs and design mock-ups for the Cattleman's Square, explaining CGA has been working closely with representatives of Okeechobee Main Street-Arts and Culture Alliance (OKMS-ACA) [as this organization obtained Council approval on November 27, 2018, for this project and has been diligently raising funds and receiving donations]. This park will feature ten sculptures with multiple material selections to replicate a cattle drive scene; and include plaques for donors. The expected delivery of the sculptures is late 2021, with installation near the end of the year. The goal is to capture the essence of the scene and to maintain cohesiveness amongst all the parks. The suggestion was made to create an entrance from West South Park Street using the donor pavers for them to be easily located and viewed. They are researching seating and illumination to create different experiences between visiting at day or night.

Discussion ensued concerning the placement, type of materials, and ADA requirements in the Cattlemen's Park. Mr. Feoli indicated changes are able to be made to walkways and materials to suit the vision. Multiple FPDRAC members questioned loud sound as a potential issue with the parks bordering North Park Street/State Road 70. He explained this would need to be approached carefully, as adding elements to reduce sound can also reduce visibility to the parks and the commercial businesses.

He turned his presentation focus on the blocks bordering Flagler Park which have wide rights-of-way, underutilized space, no spatial definition, problematic crosswalks for ADA compliance, parking visibility complications, electrical and irrigation issues. He explained these issues will be identified, recommendations will be made to correct the issues and this information will be incorporated into the Master Plan to prevent problems further along in the process.

The Veterans Memorial Park [Block E of FLAGLER PARK/Park #1], will be one of the biggest challenges to design due to the variation of components already there. CGA wants to identify the sensitive nature of what the park represents; and what has been constructed over the years. There are components requiring to be replaced due to their condition or moved to maintain a design cohesion with the rest of the parks.

**V. NEW BUSINESS CONTINUED**

**A.** Continued. He provided an update on the City Parks Master Plan stating, in his 20 years of experience in his profession, he has never seen a park sequencing setup like Okeechobee's. Capitalizing on this is an important element of the Master Plan. He does not want visitors to stop at one park, but be compelled to see them all, and for the Cattlemen's Square to become a beacon for cattlemen design in this area. He believes a pedestrian focus should come first, which may involve traffic studies to add speed bumps or other traffic calming devices which would create a safe environment for pedestrians.

Discussion turned to whether to move forward with an open house to invite members of the public and business owners within the subject area to spur communication and excitement for the project, as well as when to present recommendations to the City Council. **The consensus of the FPDRAC was not to schedule an open house at this time, to wait until the completion of the Master Vision Plan, present recommendations to the Council, and then host the open house.**

**B.** After a brief discussion concerning scheduling, the consensus of the FPDRAC was to set the next meeting date for June 21, 2021, and to change the meeting start time from 3:00 P.M. to 3:30 P.M.

**Chair Chartier requested a Committee Comments section be added to the end of future agendas.**

**VI.** There being no further items for discussion, Chair Chartier adjourned the meeting at 5:16 P.M.

Submitted by: \_\_\_\_\_, Deputy Clerk

Approved on: \_\_\_\_\_

Please take notice and be advised that when a person decides to appeal any decision made by the FPDRAC with respect to any matter considered at this meeting, s/he may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. City Clerk media are for the sole purpose of backup for official records of the Clerk.



**CITY OF OKEECHOBEE**  
**FLAGLER PARK DESIGN REVIEW ADVISORY COMMITTEE**  
**JUNE 21, 2021**  
**DRAFT MEETING MINUTES**

**I. CALL TO ORDER**

Chairperson Robbie Chartier called the Flagler Park Design Review Advisory Committee (FPDRAC) meeting to order on Monday, June 21, 2021, at 3:30 P.M. in the City Council Chambers, located at 55 Southeast 3<sup>rd</sup> Avenue, Room 200, Okeechobee, Florida.

**II. ATTENDANCE**

City Clerk Gamiotea called the roll. Chair Chartier, Regular Members Kathy Scott, Jennifer Tewksbury, Denise Whitehead, and Alternate Bob Burdge were present. Members absent with consent were Vice-Chair Bert Culbreth, Regular Members Susanne Clemons, Regina Hamrick, and Alternate Greg Maynard.

Alternate Member Burdge was assigned to serve in a voting position.

**III. AGENDA AND PUBLIC COMMENTS**

A. Motion by Member Scott, seconded by Member Whitehead to approve the agenda as amended, defer adopting the minutes for May 24, 2021. **Motion Carried Unanimously.**

B. There were no comment cards submitted for public participation.

**IV. MINUTES**

A. Approving the May 24, 2021, minutes was deferred.

**V. NEW BUSINESS**

A. Mr. Gianni Feoli, Director of Landscape Urbanism and Design for Calvin, Giordano & Associates (CGA), presented a slideshow detailing their progress to date. The goal for today is to finalize the schematic design phase of the Cattleman's Square (Block L of FLAGLER PARK/Park #5) and prepare to move forward into construction plans and coordination with City Departments. To stay within the timeline of installing the sculptures as explained at the May 24<sup>th</sup> meeting, he stressed the importance for members to convey any design changes today. He began by reviewing the suggestions made previously concerning the areas beneath the sculptures and indicated that he was not in favor of the concrete footprints. Mrs. Bridgette Waldau, Director for the Okeechobee Main Street Arts & Culture Alliance (OKMS-ACA), was in attendance and explained that in her discussions with the donors, it was indicated that they did not want concrete pads under the hooves and would prefer the grass to go right up to the hooves. Mr. Feoli agreed, and noted the current designs reflect this. Discussion turned to where to place the donor markers and their sizes based on the donation. Member Scott exited the Chambers at 3:51 P.M., returned at 3:52 P.M., and furnished Mr. Feoli with a copy of the donor marker sizes and examples as provided on the OKMS-ACA fundraising marketing materials. **Mr. Feoli advised he would coordinate with Mrs. Waldau on these items and resubmit them at the next meeting for a final consensus.**

## V. NEW BUSINESS

- A. Continued. Mr. Feoli then moved the discussion to wayfinding strategies and presented photographs of examples that would be Americans with Disabilities Act (ADA) compliant and would be visible from the outside and along the northern boundary to direct people to different parts of the park. In addition to individual parks signage, an overall cohesive signage plan would be covered in the Master Plan. Discussion followed concerning possible colors and finishes for various furnishing components. **The suggestions will be researched by CGA and considered at the next meeting for a final consensus.**

Discussing the lighting fixtures and illumination level was the next topic. Focus was put on ADA requirements and cognizance of the lighting levels of different areas. The new lighting will be LED, which is more efficient and requires less maintenance. The goal is for each block to be on an individual electrical system for the lighting. This will allow the City to adjust the lighting individual block for festivals, movie nights, or other events. It would also allow the lighting to be set up so that they automatically dim at night and only brighten when they detect movement in the park. This will conserve energy, minimize light pollution, and improve safety by being an indicator to people outside the park that someone is inside. Repurposing the current light poles was brought up by Member Tewksbury. Public Works Director Allen responded the poles could be used in the other areas when replacements are needed.

The discussion turned to landscaping, several FPDRAC members expressed concern that there was not a local landscaping company that could offer the level of professional service that might be required. Mr. Feoli explained, most of the maintenance in the Cattlemen's Square would include mowing and limited trimming. The other plants chosen will either grow to maximum size, needing little, to no maintenance, or were chosen based on their drought resistance. **CGA can provide in the Master Plan, performance metrics and sanctions be included in future landscaping bid documents to avoid issues with low quality bidders. FPDRAC members and Director Allen were encouraged by this information and gladly accepted the offer.**

Mr. Feoli moved on to providing examples of furniture recommendations, suggesting a theme that is clean and contemporary, but also warm. Concerns were brought up about vandalism and graffiti. He acknowledged this possibility but advised the wooden benches being considering were thick enough that they could be sanded as many times as necessary. Metal furniture was not suggested, as it would be exposed to the heat all day and extremely hot. The concrete pads would be sized large to allow room for families with strollers and/or wheelchairs. Some of the members expressed concern at the possible costs of the items. **The items will be researched by CGA and considered at the next meeting.**

**FPDRAC Members requested for future meetings, CGA provide a copy of the presentation materials to City Staff for it to accompany the agenda being published and distributed, allowing sufficient time for them to review the information; and that it includes estimated costs to assist with making these decisions.**

**V. NEW BUSINESS**

**B.** After discussion concerning the meeting schedule, the consensus was to set the next meeting date for **July 19, 2021, at 3:30 p.m.**

**VI. COMMITTEE MEMBER COMMENTS**

Member Burdge provided copies of photographs of mechanical utility boxes that were wrapped to make them more aesthetically pleasing by MarineWraps, their costs are from \$600 to \$1500 each. Fort Pierce has approximately 150 of them throughout the City. These could be a possible solution to camouflage similar boxes in Flagler Park. Chair Chartier thanked him for this helpful information.

**VII.** There being no further items for discussion, Chair Chartier adjourned the meeting at 5:01 P.M.

Submitted by: \_\_\_\_\_, City Clerk

Approved on: \_\_\_\_\_

DRAFT

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# FLAGLER PARKS CATTLEMEN'S SQUARE OKEECHOBEE BUDGET DISCUSSION

Presenters

**Tammy Cook-Weedon**

Director of Landscape Architecture  
Calvin, Giordano & Associates, Inc.



Calvin, Giordano & Associates, Inc.  
A SAFEbuilt COMPANY



01

Progress: Cattlemen's Square

02

Progress: Visioning Master Plan

03

Next Steps

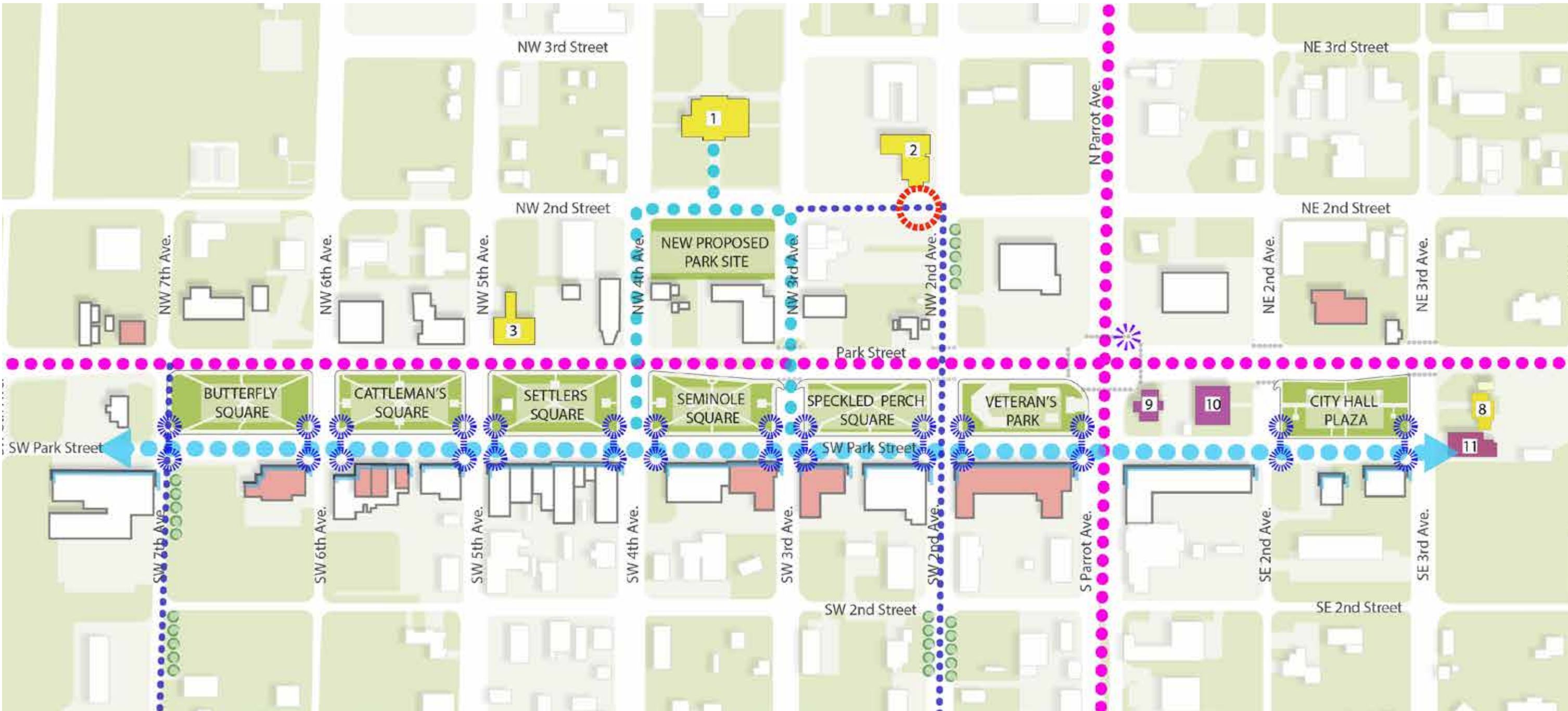




Cattlemen's Park Plan View

# Design Concept

QTY	DESCRIPTION	UNIT	UNIT COST	LINE ITEM SUB-TOTAL
<b>Demolition and Site Preparation</b>				
1	Surveying	LS	\$ 2,500.00	\$ 2,500.00
1	Temporary Fencing	LS	\$ 5,000.00	\$ 5,000.00
990	Sediment/Dust control	LS	\$ 5.00	\$ 4,700.00
1	GPR Utility Locate	LS	\$ 2,800.00	\$ 2,800.00
1	Lab Testing	LS	\$ 2,000.00	\$ 2,000.00
615	Demolition of existing walkways	SY	\$ 11.25	\$ 6,918.75
6	Demolition and Disposal of Existing Lighting	EA	\$ 1,250.00	\$ 7,500.00
1	Grading and earthwork	LS	\$ 4,000.00	\$ 4,000.00
				<b>\$ 35,418.75</b>
<b>Walkways</b>				
982	New Concrete Walkways	SY	\$ 125.00	\$ 122,750.00
71	Paver Curb	LF	\$ 37.50	\$ 2,662.50
175	Paver Area	SF	\$ 16.50	\$ 2,887.50
735	Sculpture Foundations	CF	\$ 22.50	\$ 16,537.50
3,765	Flagstone Areas	SF	\$ 25.00	\$ 94,125.00
200	Sculpture Finishing Concrete	SF	\$ 15.00	\$ 3,000.00
				<b>\$ 241,962.50</b>
<b>Finishings</b>				
800	Boulders	CF	\$ 20.00	\$ 16,000.00
6	Benches	EA	\$ 2,300.00	\$ 13,800.00
3	Picnic Tables	EA	\$ 4,800.00	\$ 14,400.00
40	Fence	LF	\$ 65.00	\$ 2,600.00
1	Ranch Entrance	LS	\$ 12,000.00	\$ 12,000.00
15	Sculpture Signs	EA	\$ 1,250.00	\$ 18,750.00
				<b>\$ 77,550.00</b>
<b>Lighting and Electrical</b>				
23	Poles	EA	\$ 6,800.00	\$ 156,400.00
15	Bollards	EA	\$ 3,200.00	\$ 48,000.00
60	In-ground Spotlights	EA	\$ 850.00	\$ 51,000.00
1	Miscellaneous	LS	\$ 10,000.00	\$ 10,000.00
1	Rack and infrastructure	LS	\$ 12,500.00	\$ 12,500.00
				<b>\$ 277,900.00</b>
<b>Plantings and Irrigation</b>				
7,800	Sod - Sculpture Area	SF	\$ 1.75	\$ 13,650.00
5,160	Sod - General	SF	\$ 1.75	\$ 9,030.00
1,470	Hedges	EA	\$ 12.00	\$ 17,640.00
3,856	Shrub Areas	EA	\$ 15.00	\$ 57,840.00
2,570	Ornamental Grasses	EA	\$ 17.50	\$ 44,975.00
13	Canopy Trees	EA	\$ 850.00	\$ 11,050.00
108	Palms	EA	\$ 400.00	\$ 43,200.00
1	Irrigation	LS	\$ 36,000.00	\$ 36,000.00
				<b>\$ 233,385.00</b>
			Sub-total	<b>\$ 866,216.25</b>
			General Conditions 15%	\$ 129,932.44
			Contingency 20%	\$ 173,243.25
			<b>TOTAL</b>	<b>\$ 1,169,391.94</b>
				<b>\$ 1,113,706.61</b>



# Visioning Master Plan

# Questions?

**TAMMY COOK-WEEDON**

tammyc@cgasolutions.com

Director of Landscape Architecture  
Calvin, Giordano & Associates, Inc.



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A SAFEbuilt COMPANY

**BUDGET DISCUSSION | SCHEMATIC DESIGN**