

**CITY OF OKEECHOBEE**

55 Southeast 3<sup>rd</sup> Avenue, Okeechobee, Florida 34974 Phone: (863) 763-3372

**APPLICATION FOR CITY CITIZEN BOARD/COMMITTEE APPOINTMENT**

*Please print or type all information. The information from this application will be used by the City Council when considering action on your appointment. The application **MUST BE COMPLETED IN FULL**. Answer "None" "Not Applicable" or "N/A" where appropriate.*

**CHECK THE BOARD(S) OF INTEREST TO YOU**  
**A COPY OF EACH BOARD'S DUTIES, MEETING DATES, AND TIMES ARE ATTACHED**

- Planning Board/Board of Adjustment & Appeals/Design Review Board
- Okeechobee Utility Authority Board of Directors (City Residents Only)
- Police Officers' Pension, Firefighters' Pension, or General Employees' Retirement System Board of Trustees  
**(City Resident Trustee: \_\_\_\_\_ OR Fifth Member Trustee: \_\_\_\_\_)**
- Other: \_\_\_\_\_

APPLICANT'S FULL NAME:			
NAME COMMONLY USED:			
RESIDENCE ADDRESS:			
HOW LONG AT ADDRESS:	Years: _____	Is this in the City Limits? <input type="checkbox"/> Yes <input type="checkbox"/> No	
MAILING ADDRESS:			
TELEPHONE/CELL:			
EMAIL:			
ARE YOU A US CITIZEN?	<input type="checkbox"/> Yes <input type="checkbox"/> No, explain: _____ _____ _____		
FLORIDA REGISTERED VOTER?	<input type="checkbox"/> Yes County Registered in: _____ <input type="checkbox"/> No		
EDUCATION:	<u>High School Name(s) &amp; Location(s)</u> _____	<u>Year Graduated</u> _____	
POST SECONDARY EDUCATION:	<u>College Name(s)</u> _____	<u>Certificate/Degree(s) Awarded</u> _____	<u>Date(s) Attended</u> _____
MILITARY SERVICE:	<u>Branch(es)</u> _____	<u>Dates of Service</u> _____	<u>Discharge Date(s)</u> _____
CURRENT OR MOST RECENT EMPLOYER:			
JOB TITLE/DESCRIPTION:			
WORK ADDRESS:			
WORK TELEPHONE:			

<b>ARE YOU CURRENTLY EMPLOYED AS:</b> (CHECK ALL THAT APPLY)	<input type="checkbox"/> General Contractor <input type="checkbox"/> Business Person <input type="checkbox"/> Architect <input type="checkbox"/> Engineer <input type="checkbox"/> Sub-Contractor <input type="checkbox"/> Realtor <input type="checkbox"/> Attorney <input type="checkbox"/> Doctor <input type="checkbox"/> Surveyor <input type="checkbox"/> Lay Person <input type="checkbox"/> Urban Planner <input type="checkbox"/> Landscape Architect
---	---

Have you ever been appointed to, or do you currently serve on, a citizen or community board for any other agency or government?     **No**     **Yes\*, and list:** *\*If you are currently serving on another Board that the State deems an "office," your application cannot be considered. Each Board will have to be reviewed and verified.*

<u>AGENCY</u>	<u>BOARD NAME</u>	<u>POSITION</u>	<u>DATE(S)</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Are you now, or have you ever been, elected or appointed to any public office?     **No**     **Yes, and list:**

<u>LEVEL OF GOVERNMENT</u>	<u>OFFICE TITLE</u>	<u>DATE OF ELECTION</u>	<u>TERM(S)</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do you work with or have any association with a current member of the board/committee to which you are requesting appointment?     **No**     **Yes, and list:**

<u>NAME OF BOARD/COMMITTEE MEMBER(S)</u>	<u>RELATIONSHIP/ASSOCIATION</u>
_____	_____
_____	_____
_____	_____

Are you related to, or employed by, any City of Okeechobee employees or elected officials?     **No**     **Yes, and list:**

<u>NAME OF EMPLOYEE/ELECTED OFFICIAL</u>	<u>RELATIONSHIP/ASSOCIATION</u>
_____	_____
_____	_____
_____	_____

Have you ever been found to be in violation of Florida Statutes Chapter 112, Part III, Code of Ethics for Public Officers and Employees?     **No**     **Yes, and list:**

<u>DATE(S)</u>	<u>NATURE OF VIOLATION</u>
_____	_____
_____	_____
_____	_____

Have you ever been convicted of a **FELONY**, plead guilty or no contest, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?     **No**     **Yes, and list:**

<u>DATE(S)</u>	<u>VIOLATION</u>	<u>CITY AND STATE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____



**THE FOLLOWING INFORMATION IS USED WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE, DISABILITY, OR MARITAL STATUS. HOWEVER, THE FEDERAL AND STATE GOVERNMENTS REQUIRE THE CITY TO PROVIDE STATISTICS ON THE NUMBER OF WOMEN, MINORITIES, VETERANS, AND DISABLED PERSONS THAT ARE APPOINTED TO BOARDS. INFORMATION WILL BE USED FOR STATISTICAL PURPOSES ONLY AND HAVE NO BEARING ON YOUR APPOINTMENT:**

SEX:  MALE  FEMALE

ETHNIC GROUP:  CAUCASIAN  BLACK  SPANISH HERITAGE  NATIVE AMERICAN  
 ASIAN OR PACIFIC ISLANDER  OTHER (specify): \_\_\_\_\_

CHECK ALL THAT APPLY:  WARTIME PERIOD VETERAN  DISABLED VETERAN  VIETNAM VETERAN

HANDICAPPED STATUS:  NO  YES, AND LIST THE HANDICAP: \_\_\_\_\_

**STATEMENT OF APPLICANT:** I certify that the answers are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application. I hereby release all companies, schools, or persons from all liability for any damage for issuing this information. I understand that the City may request a copy of my driver's license. I have the right to request that the City completely and accurately disclose to me the contents of any investigation or reports upon request to the Office of the City Clerk. I further understand all information provided becomes a matter of public record.

**CERTIFICATION:** I understand that falsification, omission, misleading statements, or misrepresentation is cause for rejection of this application. I understand that this application is a Public Record and is subject to the provisions of Florida Statutes Chapter 119.

**FINANCIAL DISCLOSURE REPORTING:** I understand that should I be appointed to a City of Okeechobee citizen board I am required to complete and file a State of Florida Financial Disclosure Form 1 upon my appointment, annually and a Financial Disclosure Form 1-Final upon my resignation/sunset of term.

**PUBLIC RECORDS/OPEN MEETINGS LAWS:** I understand and agree that should I be appointed to a citizen board/committee for the City of Okeechobee, I will comply with all State Statutes, Florida Administrative Code, and State Constitution regarding public records, records retention, public record requests, and the open public meeting requirements.

I hereby acknowledge that I have read and understand each of the above statements.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

---

1. The City Code Book Sec. 70-151, 70-171, 70-19170-211 read: "...membership of the board, where possible, shall consist of any of the following: architect, engineer, surveyor, urban planner, landscape architect, general contractor, realtor, business person, and lay persons."

2. Other covered jobs include current or former, their spouse, and children: correctional and correctional probation officers; juvenile probation officers, supervisors, detention superintendents and assistants; Department of Juvenile Justice: detention officers I and II, detention office supervisors, residential officers, residential officer supervisors I and II, counselors and supervisors, human services counselor administrators, senior human services counselor administrators, rehabilitation therapists, and social services counselors; certain personnel of: the Department of Children and Families; the Department of Health; the Department of Financial Services; and the Department of Revenue or local governments whose responsibilities include revenue collection and enforcement or child support enforcement; investigators or inspectors of the Department of Business and Professional Regulation; the Office of the Inspector General or internal audit department; justices of the Supreme Court; judges of the district court of appeals, circuit court, and county court; general and special magistrates, judges of compensation claims, administrative law judges of the Divisions of Administrative Hearings, and child support enforcement hearing officers; state attorneys and assistants, statewide prosecutors and assistants; public defenders and assistants, criminal conflict and civil regional counsel and assistants; guardians ad litem; human resource, labor relations, or employee relations directors and assistants, managers or assistant managers of any local government agency or water management district whose duties include hiring and firing employees, labor contract negotiations, administration, or other personnel-related duties; tax collectors; certain impaired practitioners and consultants; [see ' 119.071, Florida Statutes].

PLEASE RETURN COMPLETED APPLICATION TO:  
 CITY OF OKEECHOBEE  
 OFFICE OF THE CITY CLERK  
 55 SE 3<sup>RD</sup> AVENUE, ROOM 100  
 OKEECHOBEE, FLORIDA 34974

CITY CLERK'S OFFICE USE ONLY						
Boards Applicant is appointed to: #1 _____ #2 _____ #3 _____			Verified State's consideration as an "Office": #1 _____ #2 _____ #3 _____			
APPOINTED TO:						
CITY COUNCIL MEETING:	INITIAL TERM DATES:	NOTIFICATION SENT:	RE-APPOINTED TERM DATES:	RE-APPOINTMENT NOTIFICATION SENT:	RESIGNED/TERM SUNSET:	CERTIFICATE OF APPRECIATION PRESENTED:

[Page Intentionally Blank]

**CITY OF OKEECHOBEE  
CITIZEN BOARD MEETING DATES AND TIMES**

**PLANNING BOARD, BOARD OF ADJUSTMENT, DESIGN REVIEW BOARD:**

This nine-member board makes up three separate boards, each with their own assigned duties and authority (see Code Book Sections 70-121 through 214 excluding 70-191 and 192). The regular meetings are held on the third Thursday of each month at 6:00 p.m. at City Hall, Council Chambers, 55 Southeast 3rd Avenue, Room 200. Special or Emergency meetings are called from time to time.

**PENSION FUNDS BOARD OF TRUSTEES:**

The City has three pension funds: Police Officers, Firefighters and General City Employees. Each fund has a five-member board, with regular meetings held the first Monday in February, May, August, and November. At least two members on each board must be appointed by the City Council and be a City resident. General Fund Board meetings are held at 4:30 p.m. and Police Officer and Firefighter Boards meet at 5:30 p.m. at City Hall, Council Chambers, 55 Southeast 3rd Avenue, Room 200. Special or Emergency meetings are called from time to time.

**OKEECHOBEE UTILITY AUTHORITY BOARD OF DIRECTORS:**

OUA board meeting schedule information is available at [www.ouafl.com](http://www.ouafl.com) or by phone at 863-763-9460. The City appoints two regular members and one alternate member to this Board, all must be City residents.

**FLAGLER PARK DESIGN REVIEW ADVISORY COMMITTEE:**

The purpose of the FPDRAC is to gather analysis and information and make recommendations to the City Council concerning improvements to Flagler Park such as landscape plans, structures, signs, design guidelines and other relevant considerations based upon their deliberations and public input. Meetings are held at 3:00 p.m. at City Hall, Council Chambers, 55 Southeast 3rd Avenue, Room 200. Dates of meetings are posted at [www.cityofokeechobee.com/flagler-review.html](http://www.cityofokeechobee.com/flagler-review.html) until a regular meeting schedule can be established.

**CITIZENS CHARTER REVIEW ADVISORY COMMITTEE:**

The purpose of the CCRAC is to gather facts and information based on deliberations and public input in order to make a recommendation to the City Council for possible amendments to the City's Charter. The Charter is essentially the City's constitution and outlines what authority is given to elected officials and staff as well as what services are to be provided to the residents. Regular meetings are held the second and fourth Thursday of each month at 6:00 p.m. at City Hall, Council Chambers, 55 Southeast 3rd Avenue, Room 200.