



CITY OF OKEECHOBEE, FLORIDA
TECHNICAL REVIEW COMMITTEE MEETING
NOVEMBER 18, 2021
SUMMARY OF COMMITTEE ACTION

I. CALL TO ORDER

Chairperson Ritter called the regular meeting of the Technical Review Committee (TRC) for the City of Okeechobee to order on Thursday, November 18, at 10:00 A.M. in the City Council Chambers, located at 55 Southeast Third Avenue, Room 200, Okeechobee, Florida. The invocation and Pledge of Allegiance was led by City Administrator Gary Ritter.

II. ATTENDANCE

The following TRC Members were present: City Administrator Gary Ritter, Building Official Jeffery Newell, Police Chief Donald Hagan, and Public Works Director David Allen. City Planning Consultant Jim LaRue, Committee Secretary Patty Burnette and General Services Secretary Keli Trimnal were also present. Fire Chief Herb Smith, Okeechobee County Fire Rescue Captain Justin Hazellief, Okeechobee Utility Authority Executive Director John Hayford, City Attorney Gloria Velazquez, Okeechobee County Environmental Health Director Victor Faconti and the Okeechobee County School Board representative were absent.

III. AGENDA

- A. There were no items added, deferred, or withdrawn from the agenda.
- B. Motion by Building Official Newell, seconded by Police Chief Hagan to approve the agenda as presented. **Motion Carried Unanimously.**
- C. There were no comment cards submitted for public participation.

IV. MINUTES

- A. Motion by Public Works Director Allen, seconded by Building Official Jeffery Newell, to dispense with the reading and approve the October 21, 2021, Regular Meeting minutes. **Motion Carried Unanimously.**

V. NEW BUSINESS

- A. Site Plan Review Application No. 21-006-TRC, Parking Reduction Application for the commercial building on 0.654 acres located at 804 North Parrott Avenue.
 - 1. City Planning Consultant Mr. Jim LaRue of LaRue Planning and Management Services reviewed the Planning Staff Report recommending approval of this request to allow a reduction of the onsite parking to 19 required spaces.
 - 2. Building Official Newell inquired as to whether the employees could park in the rear of the building to allow spaces for the public in the front. Chairperson Ritter commented he would like to in the future address some of the parking issues to make it friendlier for the growing community.
 - 3. Mrs. Monica Clark, Registered Agent of the Property Owner, Glades Gas Company of Okeechobee, Inc., was present and available for questions. Mrs. Clark commented there were only two employees that parked in the front of the building. She wishes the City would consider reviewing the entire parking ordinance so that maybe these types of situations could be reviewed administratively on a case by case basis.
 - 4. No public comments were offered.
 - 5. Chairperson Ritter disclosed he has spoken to Mrs. Clark regarding the proposed project.
 - 6. Motion by Police Chief Hagan, seconded by Public Works Director Allen to approve Site Plan Review Application No. 21-006-TRC, as presented in [Exhibit 1, which includes the Planning Consultant's analysis of findings and recommendation for approval]. **Motion Carried Unanimously.**

- VI. Chairperson Ritter adjourned the meeting at 10:21 A.M.

Submitted by:

Patty M. Burnette, Secretary

Please take notice and be advised that when a person decides to appeal any decision made by the Technical Review Committee with respect to any matter considered at this proceeding, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. General Services' media are for the sole purpose of backup for official records.