



**CITY OF OKEECHOBEE
CITIZENS CHARTER REVIEW ADVISORY COMMITTEE
APRIL 22, 2021
OFFICIAL MINUTES**

I. CALL TO ORDER

Chairperson Ritter called the regular meeting of the Citizens Charter Review Advisory Committee (CCRAC) for the City of Okeechobee to order on Thursday, April 22, 2021, at 6:00 P.M. in the City Council Chambers, located at 55 Southeast 3rd Avenue, Room 200, Okeechobee, Florida. The invocation was given by Member Chandler, followed by the Pledge of Allegiance.

II. ATTENDANCE

The following CCRAC Members were present: Noel Chandler, Sandy Perry, Cary Pigman, Gary Ritter, Myranda Whirls and Hoot Worley (entered the Chambers at 6:18 PM). City Attorney John Fumero, Executive Assistant Robin Brock and General Services Coordinator Patty Burnette were present as well. Members Suzanne Bowen, Jamie Gamiotea and Jeremy LaRue as well as Ex officio Members Marcos Montes De Oca and Wes Abney were absent.

III. AGENDA AND PUBLIC COMMENTS

A. Motion by Member Chandler, seconded by Member Pigman to adopt the agenda as presented. **Motion Carried Unanimously.**

B. There were no comment cards submitted for public participation for any issues not on the agenda.

IV. MINUTES

A. Motion by Member Chandler, seconded by Member Pigman to dispense with the reading and approve the March 25, 2021 and April 8, 2021, Regular Meeting minutes. **Motion Carried Unanimously.**

V. NEW BUSINESS

A. Prior to the Members discussing Article 4 of the Model City Charter prepared by Attorney Fumero, Chairperson Ritter mentioned the discussion regarding who would be responsible for the management and oversight of the City Clerk's Department employees would not be discussed this evening as City Clerk Gamiotea could not be present. The Committee would revisit at another meeting. The Members began with C-4.1. Consensus was to strike from (c) the sentence that says a majority of the Council physically present shall constitute a quorum. In addition, to include a reference to remote participation and quorums. Committee agreed with C-4.2, 4.3, 4.4, 4.5, 4.6, and 4.7. Add under C-4.8 (c) language that says copies of the procedures for making all resolutions, ordinances, technical codes, and this charter will be available on the City's website as well as requesting a physical copy. Committee agreed with C-4.9. Revise the last sentence in this paragraph to reflect a review by the Council periodically but not longer than five years.

V. NEW BUSINESS ITEMS CONTINUED

- B.** Members discussed in detail Article 5 of the Model City Charter prepared by Attorney Fumero. C-5.1 (b) finish the incomplete sentence. (f) add as referenced by the State Elections Code. (g) Amend sentence to reflect single candidates for City Council, City Clerk or any one single seat. (i) reflect the term of office to commence on the first meeting in January instead of the first Monday. After much discussion and due to many questions regarding the procedures and processes outlined in the model for C-5.2, Attorney Fumero will do some additional research of other City's models and bring back to the next meeting.
- C.** Next agenda items will be to revisit C-5.2, which addresses referendums in Article 5 of the Model City Charter and discuss Article 6.

VI. ADJOURN MEETING

Chairperson Ritter adjourned the meeting at 7:47 P.M.

Submitted by:

Patty M. Burnette

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Approved on: 5-13-2021

Please take notice and be advised that when a person decides to appeal any decision made by the Citizens Charter Review Advisory Committee with respect to any matter considered at this meeting, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. City Clerk media are for the sole purpose of backup for official records of the Clerk.