



**CITY OF OKEECHOBEE, FLORIDA
BOARD OF ADJUSTMENT MEETING
APRIL 15, 2021
SUMMARY OF BOARD ACTION**

I. CALL TO ORDER

Chairperson Hoover called the regular meeting of the Board of Adjustment for the City of Okeechobee to order on Thursday, April 15, 2021, at 6:00 P.M. in the City Council Chambers, located at 55 Southeast Third Avenue, Room 200, Okeechobee, Florida, followed by the Pledge of Allegiance.

II. ATTENDANCE

Roll was taken by Board Secretary Patty Burnette. Chairperson Dawn Hoover, Vice Chairperson Doug McCoy, Board Members Karyne Brass, Rick Chartier, Felix Granados and Mac Jonassaint were present as well as Alternate Board Members Joe Papasso and Jim Shaw. Board Member Phil Baughman was absent with consent. Chairperson Hoover moved Alternate Board Member Papasso to voting position.

III. AGENDA

- A. There were no items added, deferred, or withdrawn from the agenda.
- B. Motion by Board Member Brass, seconded by Vice Chairperson McCoy to approve the agenda as presented. **Motion Carried Unanimously.**

IV. MINUTES

- A. Motion by Board Member Brass, seconded by Vice Chairperson McCoy to dispense with the reading and approve the March 18, 2021, Board of Adjustment Regular Meeting minutes. **Motion Carried Unanimously.**

V. CHAIRPERSON HOOVER OPENED THE QUASI-JUDICIAL PUBLIC HEARING AT 6:03 P.M.

- A. Special Exception Petition No. 21-004-SE.
 - 1. No Oath for testimony was administered.
 - 2. City Planning Consultant Smith reviewed the Planning Staff Report recommending approval.
 - 3. The property owner did not attend.
 - 4. No public comments were offered.
 - 5. No Ex-Parte disclosures were offered.
 - 6. Motion by Board Member Chartier, seconded by Alternate Board Member Papasso to approve Special Exception Petition No. 21-004-SE which requests to allow drive-through service in a Heavy Commercial Zoning District, (Ref. Code Sec. 90-283 (1)) located at 104 SE 6th Street for the proposed use of a drive-up window for an existing restaurant with the following special conditions: the design and operation continue with no intercom system, and that primary use of the window should be for payment and pickup of orders. **Motion Carried Unanimously.**

CHAIRPERSON HOOVER CLOSED THE QUASI-JUDICIAL PUBLIC HEARING AT 6:17 P.M.

VI. Chairperson Hoover adjourned the meeting at 6:17 P.M.

Submitted by:


 Patty M. Burnette, Secretary

Please take notice and be advised that when a person decides to appeal any decision made by the Board of Adjustment with respect to any matter considered at this proceeding, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. General Services' media are for the sole purpose of backup for official records.