



**CITY OF OKEECHOBEE  
CITIZENS CHARTER REVIEW ADVISORY COMMITTEE  
FEBRUARY 11, 2021  
OFFICIAL MINUTES**

**I. CALL TO ORDER**

Chairperson Ritter called the February 11, 2021 meeting of the Citizens Charter Review Advisory Committee (CCRAC) for the City of Okeechobee to order on Thursday, February 11, 2021, at 6:30 P.M. in the City Council Chambers, located at 55 Southeast 3<sup>rd</sup> Avenue, Room 200, Okeechobee, Florida. The invocation was given by Member Chandler, followed by the Pledge of Allegiance.

**II. ATTENDANCE**

The following CCRAC Members were present: Suzanne Bowen, Noel Chandler, Jamie Gamiotea, Jeremy LaRue, Sandy Perry, Cary Pigman, Gary Ritter, and Myranda Whirls. Member Hoot Worley was absent. Ex officio Members Marcos Montes De Oca and Wes Abney were present as well as City Attorney John Fumero, General Services Coordinator Patty Burnette and Executive Assistant Robin Brock.

**III. MINUTES**

**A.** Motion by Member Chandler, seconded by Member Pigman to dispense with the reading and approve the January 7, 2021, Regular Meeting minutes. **Motion Carried Unanimously.**

**IV. NEW BUSINESS**

**A.** Mr. Montes De Oca gave a brief overview of the new CCRAC page created on the City's website. Page will contain agendas and minutes of the meetings, names and email addresses of the members, an email for the general public to send comments and questions to as well as some general information regarding the City Charter. He inquired as to what other information the members would like to see on that page. Suggestions of including the exhibits with each agenda, adding a link to access the Municipal Code of Ordinances, and adding a badge on the home page to take a person directly to this page were given.

**B.** Members discussed in detail a draft copy of a Citizen's Bill of Rights prepared by Attorney Fumero. Each paragraph was reviewed, and comments were offered. Ideas to add a preamble, definitions, to make public records accessible by whatever means is available, the actual vote on each Ordinance adopted, and include regional boards under representation of City and public.

**C.** Members discussed Articles 1 and 2 of the model City Charter prepared by Attorney Fumero. Update is needed to the corporate boundary to include annexed property in the Northeast section of the City. The Committee would like to see an organizational chart to fully understand the City's current structure. Members expressed mixed thoughts on the different forms of government.

- D. Committee members discussed topics for the next meeting to be held on March 4, 2021. Members would like to see the current organizational chart, receive some historical information regarding Department Heads in the past being directly under the Council and when and why that was changed, discuss Article 2 further and discuss Article 3.

**V. ADJOURN MEETING**

There being no further items for discussion, the meeting was adjourned at 9:20 P.M.

Submitted by:

Patty M. Burnette

Patty M. Burnette

Approved on: 3-4-2021

Please take notice and be advised that when a person decides to appeal any decision made by the Citizens Charter Review Advisory Committee with respect to any matter considered at this meeting, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. City Clerk media are for the sole purpose of backup for official records of the Clerk.