



CITY OF OKEECHOBEE

55 SE THIRD AVENUE
OKEECHOBEE, FL 34974

DECEMBER 5, 2023

6:00 PM

LIST OF EXHIBITS

Mayor

Dowling R. Watford, Jr.

Vice Mayor

Monica Clark

Council Members

Noel Chandler

Bob Jarriel

David McAuley

Exhibit 1	November 7 and 21, 2023 Minutes
Exhibit 2	General Employee's Pension Board Reappointment
Exhibit 3	Disposal of Brite Stands by Police Department
Exhibit 4	Disposal of Fujitsu 9 Tablets by Police Department
Exhibit 5	Ordinance No. 1281
Exhibit 6	Ordinance No. 1282
Exhibit 7	Resolution No. 2023-09
Exhibit 8	B & B Site Development Proposal
Exhibit 9	Kimley-Horn Agreement



CITY OF OKEECHOBEE, FLORIDA
NOVEMBER 7, 2023, REGULAR CITY COUNCIL MEETING
DRAFT MEETING MINUTES

I. CALL TO ORDER

Mayor Watford called the regular meeting of the City Council for the City of Okeechobee to order on November 7, 2023, at 6:00 P.M. in the City Council Chambers, located at 55 Southeast (SE) 3rd Avenue (AVE), Room 200, Okeechobee, Florida. The invocation was offered by Pastor Don Hanna, First United Methodist Church; followed by the Pledge of Allegiance led by Vice Mayor Clark.

II. ATTENDANCE

City Clerk Lane Gamiotea called the roll. Members present to establish a quorum: Mayor Dowling R. Watford, Jr., Vice Mayor Monica M. Clark, and Council Members Noel A. Chandler, Robert "Bob" J. Jarriel, and David R. McAuley.

III. AGENDA AND PUBLIC COMMENTS

- A. New Business, item VIII. I, Exhibit 13 was added. An Exhibit, numbered 14, was added for New Business item VIII.B, and an Exhibit, numbered 15, was added for New Business item VIII. A.
- B. Motion and second by Council Members Jarriel and McAuley to approve the agenda as amended.
Motion Carried Unanimously.
- C. There were no comment cards submitted for public participation for issues not on the agenda.

IV. PRESENTATIONS AND PROCLAMATIONS

- A. Mayor Watford proclaimed the month of November 2023 as Hospice and Palliative Care Month, **Exhibit 1**. The Proclamation was presented to Treasure Coast Hospice Representatives, Vice President of Business Development and Community Relations, Ms. Terry Fesler, and Community Outreach Representatives Ms. Lea O'Brien and Mr. Craig Perry, and Nurse Practitioner, Ms. Sunita Dhillon, and read into the record as follows: **"Whereas, Medicare's first proven coordinated care model, Hospice, is a program that works offering person-centered, compassionate care, ensuring people dignity, choice, and quality of life; and Whereas, the Hospice model involves an interdisciplinary, team-oriented approach to treatment, including expert medical care, quality symptom control, and comprehensive pain management as a foundation of care; and Whereas, beyond providing physical treatment, Hospice attends to the patient's emotional, spiritual, and family needs, and provides family services like respite care and grief counseling; and Whereas, Hospice and palliative care organizations are advocates and educators about advance care planning that help individuals make decisions about the care they want; and Whereas, forty-one years ago, volunteers came together to establish Treasure Coast Hospice because they wanted their family, friends, and neighbors to have access to compassionate, quality end-of-life care from a locally based hospice provider. Founded in 1982, Treasure Coast Hospice is a non-profit community organization of skilled professionals and dedicated volunteers whose mission is to provide access to compassionate, caring, expert and professional hospice and grief support services to patients and families at the end of life. Today, Treasure Coast Hospice now serves more than 4,000 patients annually, providing holistic patient-centered care and comfort to patients and families in Martin, St. Lucie, and Okeechobee counties. During the next year, Treasure Coast Hospice will celebrate the 10th Anniversary of its specialized pediatric care program, Little Treasures, which improves the quality of life of children and teens with a life-limiting illness by providing support for the entire family. Now therefore, I, Dowling R. Watford, Jr., by virtue of the authority vested in me as Mayor of the City of Okeechobee, do hereby proclaim November 2023 as Hospice and Palliative Care Month in the City of Okeechobee and encourage our residents to learn more about Hospice and palliative care at the end of life and try to help as they can and commend the Treasure Coast Hospice Team for their service to the people of the City of Okeechobee."**
- B. Mayor Watford proclaimed the week of November 12 through 18, 2023, as National Nurse Practitioner Week, **Exhibit 2**. The Proclamation was presented to the President of the Nurse Practitioner's Council of the Treasure Coast, Ms. Karin Klause, and Nurse Practitioner, Ms. Sunita Dhillon, and read into the record as follows: **"Whereas, Nurse Practitioners (NPs) play a critical role as trusted providers of health care for patients in our Treasure Coast Community who depend on the more than 355,000 licensed NPs in the United States, 21,000 in the State of Florida, and nearly 1800 on the Treasure Coast, to diagnose, manage, and treat their chronic and acute health care conditions; and Whereas, NPs work to expand health care access in underserved communities, promote health equity in care and improve health outcomes for all by providing high-quality primary, acute and**

IV. PRESENTATIONS AND PROCLAMATIONS CONTINUED

- B. Continued. specialty health care services while emphasizing health promotion, disease prevention, health education and counseling, guiding patients to make smarter health and lifestyle choices every day; and Whereas, the confidence that patients have in NP-delivered health care is evidenced by the more than one billion visits made annually to NPs across the country, giving NPs a pivotal role in the health and welfare of our communities; and Whereas, leading governmental and policy entities, including the National Academy of Medicine, National Council of State Boards of Nursing, National Governors Association and Federal Trade Commission, have taken notice of the benefits of providing patients full and direct access to NP-delivered care; and Whereas, the City of Okeechobee is proud to recognize and honor the countless contributions NPs have made over the past half century and will continue to make on behalf of the health and well-being of citizens in our community. Now therefore, I, Dowling R. Watford, Jr., by virtue of the authority vested in me as Mayor of the City of Okeechobee, do hereby proclaim the week of November 12 through 18, 2023, as National Nurse Practitioner Week in the City of Okeechobee.”
- C. Mayor Watford proclaimed the week of November 15 through 22, 2023, as Farm City Week, **Exhibit 3**. The Proclamation was presented to Mr. Mickey Bandi, President of the Okeechobee Florida Farm Bureau, and read into the record as follows: “**Whereas, Florida farmers and ranchers help feed the world by producing a bounty of nutritious foods. To do this, they rely on essential partnerships with urban and rural communities to supply, sell and deliver finished products to consumers across Florida and around the globe; and Whereas, rural and urban communities working together have built our nation’s rich agricultural resources so that they contribute to the health and well-being of our country and the strength of our economy; and Whereas, during National Farm City Week, we recognize the importance of this cooperative network. Agriculture and related enterprises employ more than 2 million workers, including farmers and ranchers, shippers, processors, marketers, retailers, inspectors and others who contribute an annual impact of \$149 billion to Florida’s economy; and Whereas, farmers and ranchers preserve freshwater recharge areas, wildlife habitat, and greenspace while performing their daily work, and consumers help maintain natural resource conservation practices by purchasing Florida’s agricultural products; and Whereas, Farm City Week activities celebrate the mutually beneficial relationships that support the quality of life we all enjoy. This week, as we gather with family and friends around the Thanksgiving table, we count these relationships among our many blessings. Now, therefore I, Dowling R. Watford, Jr., by virtue of the authority vested in me as Mayor of the City of Okeechobee, Florida, do hereby proclaim November 15 through 22, 2023, as Farm City Week, and I do further call upon all citizens to acknowledge and celebrate the achievements of all those who, working together, produce and supply our community, our nation, and the world with an abundance of agricultural products.**”

V. CONSENT AGENDA

Motion by Council Member Jarriel, second by Vice Mayor Clark to:

- A. Dispense with the reading and approve the Revised Minutes for October 17, 2023 [as presented in **Exhibit 4**]; and
- B. Temporarily close a portion of Southwest (SW) 3rd and 4th AVE between North (N) and South (S) Park Streets (ST) from 5:00 P.M. on December 8, 2023, to 9:00 P.M. on December 9, 2023, for the Christmas Festival as submitted by Okeechobee Main ST [as presented in **Exhibit 5**].

Motion Carried Unanimously.

VI. MAYOR WATFORD OPENED THE PUBLIC HEARING FOR FINAL PLAT ADOPTION POSTPONED FROM OCTOBER 17, AT 6:12 P.M.

- A. Motion and second by Council Members Jarriel and McAuley to approve, with contingencies [as listed], Final Plat Application No. 23-003-TRC/FP, proposed development is a 16.2+/- acres commercial subdivision, to be titled: PARK ST COMMERCE CENTER, located in the 1100 to 1200 blocks along the N side of N Park ST/State Road 70 East, just West (W) of the eastern City Limits/Northeast (NE) 13th AVE. The newly platted subdivision will consist of five lots for future commercial development, two master stormwater tracts, rights-of-way NE 3rd ST and NE 13th AVE, and an abandonment of the unimproved and unutilized portion of NE 12th AVE, formerly Mobley ST, submitted by Adam Ramsey, Registered Agent for Park ST Okeechobee, LLC; property owner William R. Grigsby, Jr. [as presented in **Exhibit 6**]:
1. Title commitment legal description and plat legal description must be consistent.
 2. Applicant shall provide construction drawings that meet or exceed all applicable standards. The Opinion of Probable Cost and associated Surety Bond shall be modified as necessary to incorporate any revisions to the construction drawings.

VI. PUBLIC HEARING FOR FINAL PLAT ADOPTION CONTINUED

- A. Continued. There were no public comments. For clarification, the final plat will not be executed by City officials until the contingencies stated above have been approved by the City's Planner, Reviewing Engineer, and Surveyor.
Motion Carried Unanimously.

MAYOR WATFORD CLOSED THE PUBLIC HEARING AT 7:14 P.M.

VII. MAYOR WATFORD OPENED THE FIRST PUBLIC HEARING FOR PROPOSED CHANGES TO THE PERMITTED USES IN SEVERAL ZONING DISTRICTS AT 7:14 P.M.

- A. Motion by Vice Mayor Clark, second by Council Member Jarriel to read by title only, proposed Ordinance No. 1281, Land Development Regulation (LDR) Text Amendment Application No. 23-004-TA, adding a definition for Medical Marijuana Dispensaries, removing them as permitted uses in the following zoning districts: Light Commercial (CLT), Heavy Commercial (CHV), Commercial Business District (CBD), and Industrial (IND); and existing facilities to be considered nonconforming [as presented in **Exhibit 7**].
Motion Carried Unanimously.

City Attorney Greg Hyden read the title of proposed Ordinance No. 1281 into the record as follows: **"AN ORDINANCE OF THE CITY OF OKEECHOBEE, FLORIDA, PROHIBITING MEDICAL MARIJUANA DISPENSARIES WITHIN THE CITY OF OKEECHOBEE AS SUBMITTED IN LDR TEXT AMENDMENT APPLICATION NO. 23-004-TA; AMENDING THE CODE OF ORDINANCES CHAPTER 66 GENERAL PROVISIONS, SECTION 66-1 DEFINITIONS; AMENDING CHAPTER 90 ZONING, ARTICLE III DISTRICTS AND DISTRICT REGULATIONS, DIVISION 7 CLT DISTRICT SECTION 90-252 PERMITTED USES, DIVISION 8 CHV DISTRICT SECTION 90-282 PERMITTED USES, DIVISION 9 CBD SECTION 90-312 PERMITTED USES, AND DIVISION 10 IND DISTRICT SECTION 90-342 PERMITTED USES; PROVIDING FOR EXISTING MEDICAL MARIJUANA DISPENSARIES NONCONFORMING; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE."**

Motion by Council Members Chandler, second by Vice Mayor Clark, to approve the first reading and set December 5, 2023, as the Final Public Hearing date for proposed Ordinance No. 1281.

Mrs. Raia Black asked whether the Ordinance allowed or prohibited medical marijuana dispensaries. Mayor Watford responded it would prohibit the operation of any new dispensaries and existing ones would be nonconforming uses. **Roll Call Vote:** Chandler-Yea, Clark-Yea, Jarriel-Yea, McAuley-Yea, Watford-Yea.

Motion Carried Unanimously.

MAYOR WATFORD CLOSED THE PUBLIC HEARING AT 7:19 P.M

VIII. NEW BUSINESS

- A. Mr. David Ramdon, President and Chief Executive Officer of Advanced Medical Sanitation, a biomedical waste facility, is interested in purchasing property within the City's Commerce Center to expand his business. The Council previously declined the offer when informally made through Administrator Ritter. In an effort to explain the method and processing used, Mr. Ramdon gave a detailed explanation, utilizing photographs in a 21-slide presentation, labeled as **Exhibit 15**. **The consensus of the Council was to reconsider selling property within the Commerce Center to Mr. Ramdon, this item will be discussed at a future meeting.**
- B. Ms. Kaylee King, President of the Okeechobee County Economic Development Council, provided a quarterly update which included a brief overview of their mission, purpose, and membership. Activity from July through October 2023 included 30 business meetings, one site visit, 15 speaking engagements, one new project, and continued work on 12 active projects. Business support for Fiscal Year 2022-23 included 29 prospects. Future projects for 2023-24 include Business Retention and Expansion Program, Positive Community Campaign, Site Selection Inventory-Utility Capacity, support of Okeechobee Junior Leadership Program, Career Fair 2024, Treasure Coast Makers Workforce Campaign, Indian River State College Data Campus Initiative, and continued support of Policom Objectives. The power point is labeled as **Exhibit 14**, this was for informational purposes only, no official action required.
- C. Motion and second by Council Members McAuley and Jarriel to read by title only, proposed Ordinance No. 1282, Abandonment of Right-of-Way (R-O-W) Petition No. 23-002-AC, for the alleyway laying N to S between Lots 3 through 6 and 9 through 12 of Block 34, FIRST ADDITION TO S OKEECHOBEE, Plat Book (PB) 1, Page (PG) 17, Okeechobee County Public Records. Application submitted by Steven M. Guelff, on behalf of property owners, Guelff Family Limited Partnership and Porter Holdings of Okeechobee. The property is located between S Parrott and SW 2nd AVE and SW 17th and 18th ST [as presented in **Exhibit 8**]. **Motion Carried Unanimously.**

VIII. NEW BUSINESS CONTINUED

- C. Continued. City Attorney Hyden read the title of proposed Ordinance No. 1282 into the record as follows:
“AN ORDINANCE OF THE CITY OF OKEECHOBEE, FLORIDA; VACATING AND ABANDONING A CERTAIN R-O-W BEING AN UNIMPROVED PORTION OF AN ALLEYWAY LYING WITHIN BLOCK 34, FIRST ADDITION TO S OKEECHOBEE, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PB 1, PG 17, PUBLIC RECORDS OF OKEECHOBEE COUNTY, FLORIDA, AS SUBMITTED IN ABANDONMENT OF R-O-W PETITION NO. 23-002-AC; DIRECTING THE CITY CLERK TO RECORD THE ORDINANCE IN THE PUBLIC RECORDS OF THE CLERK OF THE CIRCUIT COURT IN AND FOR OKEECHOBEE COUNTY, FLORIDA; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion by Council Member Chandler, second by Vice Mayor Clark, to approve the first reading and set December 5, 2023, as the Final Public Hearing date for proposed Ordinance No. 1282. There were no comments from the public. **Roll Call Vote:** Chandler-Yea, Clark-Yea, Jarriel-Yea, McAuley-Yea, Watford-Yea.

Motion Carried Unanimously.

- D. Motion by Council Member Jarriel, second by Vice Mayor Clark to approve Preliminary Plat Application No. 23-010-TRC/PP, replatting Blocks 4 through 6, 11 through 13, 20, 22, and Lots 1 through 3, 10 through 26, and the W 15-feet of Lot 9 in Block 21, OKEECHOBEE, PB 5, PG 5, Okeechobee County public records, into a new Plat consisting of nine blocks, six stormwater tracts, and rededicating the previously vacated alleyways back to the City, titled MALLARD LANDING, submitted by Holiday Builders, Inc., on behalf of property owners Okeechobee Lots LLC and John B. Lashley, consisting of 31.283± vacant acres located from Northwest 3rd to 7th AVE and 11th to 14th ST [as presented in **Exhibit 9**].

Motion to amend the motion on the floor by Vice Mayor Clark, second by Council Member Jarriel to include the following contingencies:

1. Applicant shall provide revised plat and boundary survey with corrections, noted in redline within Exhibit 9.
2. Applicant shall provide updated certificates and title commitments with consistent fee simple owners per Code of Ordinances LDR Section 86-73(a)(16).
3. Applicant to provide acreage of subject property by block on the boundary survey for review and to confirm consistency with final plat by Staff.
4. Applicant shall resubmit infrastructure plans which comply with all local, State, and Federal regulations.
5. Upon approval of infrastructure plans by Staff, applicant shall construct all infrastructure improvements according to approved infrastructure plans prior to final plat approval; except that sidewalks are exempt from the required infrastructure improvements to be completed prior to final plat approval and shall be constructed in accordance with contingency 7b below.
6. Final plat and required supplementary materials shall be submitted for final plat approval within 12-months from today.
7. A developer's agreement submitted to and reviewed by Staff, shall be executed prior to the final plat approval, and meet:
 - a) All requirements of Code of Ordinances LDR Chapter 86.
 - b) Include and adequately address stipulations guaranteeing compensation to the City for any sidewalk improvements that are constructed by the City, should the applicant fail to comply with construct sidewalks as follows: Applicant shall construct sidewalks prior to certificate of occupancy for each dwelling unit. Additionally, continuous sidewalks shall be completed for each block segment within 12 months of the first certificate of occupancy issued for a dwelling unit on that block.

Motion to Amend Carried Unanimously.

Motion as Amended Carried Unanimously.

- E. Motion and second by Council Members Jarriel and McAuley to ratify an Agreement in the amount of \$465,170.97 to B & B Site Development, Inc., for the construction of additional dry retention areas and lake segment at the City Commerce Center [as presented in **Exhibit 10**].

Motion Carried Unanimously.

- F. Motion by Council Member McAuley, second by Vice Mayor Clark to approve contracting with Dana Safety Supply to install the patrol car equipment in the amount of \$31,301.00 [as presented in **Exhibit 11**].

Motion Carried Unanimously.

- G. Motion and second by Council Members Jarriel and McAuley to approve contracting with Graphic Designs to install the patrol car decals in the amount of \$2,790.00 [as presented in **Exhibit 12**].

Motion Carried Unanimously.

VIII. NEW BUSINESS CONTINUED

H. Administrator Ritter presented an offer by Mr. Al Lewis of Gator Security to purchase a non-conforming lot owned by the City adjacent to their property and cover the cost of the survey. Motion and second by Council Members Jarriel and McAuley to accept the offer of \$16,250.00 [for legal description: Lot 1 of Block 220, FIRST ADDITION TO OKEECHOBEE, PB 1, PG 11 AND PB 5, PG 6, Okeechobee County public records, located at the corner of SE 5th ST and 2nd AVE].

Motion Carried Unanimously.

I. Item added: Motion by Vice Mayor Clark, second by Council Member Jarriel to approve the amended School Resource Officer Agreement with the Okeechobee County School Board for two officers for the 2023-24 School Year [as presented in **Exhibit 13**].

Motion Carried Unanimously.

IX. CITY ATTORNEY UPDATE

- Continuing to work on proposed ordinances regarding Stormwater Management and Smoke Free Parks.
- Reviewed documents for Mallard Landing.
- Completed satisfaction of mortgage for Shirley Roberts
- On-going issue with title of Cattlemen's Square.
- Amendments to the City Code required due to the adoption of the new Charter are a work in progress.

X. CITY ADMINISTRATOR UPDATE

- Announced the date of the City Employee Christmas Luncheon was changed to December 12, 2023.
- A flyer will be distributed soon with the dates and times for Santa photos at City Hall and his tour throughout the City on the float.

XI. COUNCIL COMMENTS

Council Member Chandler thanked all for the card and best wishes during his recent injury.

Council Member McAuley inquired whether citizens affected by the mandatory water and sewer connection ordinance had been contacted and was advised the Okeechobee Utility Authority is responsible to provide those notifications.

Mayor Watford invited all to attend the Veteran's Day Program in Flagler Park on Saturday, November 11, 2023, 10:00 A.M.

XII. ADJOURNMENT

There being no further items of discussion, Mayor Watford adjourned the meeting at 8:21 P.M.

Submitted By:

Lane Gamiotea, CMC, City Clerk



CITY OF OKEECHOBEE, FLORIDA
NOVEMBER 21, 2023, REGULAR CITY COUNCIL MEETING
DRAFT MEETING MINUTES

I. CALL TO ORDER

Mayor Watford called the regular meeting of the City Council for the City of Okeechobee to order on November 21, 2023, at 6:00 P.M. in the City Council Chambers, located at 55 Southeast 3rd Avenue (AVE), Room 200, Okeechobee, Florida. The invocation was offered by Pastor Don Hanna, First United Methodist Church; followed by the Pledge of Allegiance led by Council Member Jarriel.

II. ATTENDANCE

City Clerk Lane Gamiotea called the roll. Members present to establish a quorum: Mayor Dowling R. Watford, Jr., Vice Mayor Monica M. Clark, and Council Members Noel A. Chandler, Robert "Bob" J. Jarriel, and David R. McAuley.

III. AGENDA AND PUBLIC COMMENTS

A. Changes to the agenda were as follows: withdraw item IV. Presentations and Proclamations. For clarification, the Exhibit materials for Consent item V.C. is labeled as number 4, and the motion is corrected to read, "Motion to approve the purchase of a new Spillman CAD/Records server at a cost of \$11,900.00 from ICS Computers"; and for item V.D. the Exhibit materials is labeled as number 3. Add New Business, item VIII.C., Exhibit 7.

B. Motion and second by Council Members Jarriel and McAuley to approve the agenda as amended.
Motion Carried Unanimously.

C. One comment card was submitted for public participation for issues not on the agenda, by Mr. Gregg Maynard expressing on behalf of the local Veterans, their disappointment in the short time the Hometown Hero banners were displayed throughout the downtown area in honor of Veterans Day in November. Mayor Watford, Administrator Ritter, and Public Works Director Allen offered assurance the City and Okeechobee Main Street (OKMS), who sponsors this program, will coordinate together to keep this from happening in the future.

IV. PRESENTATIONS AND PROCLAMATIONS, item withdrawn.

V. CONSENT AGENDA

Motion by Council Member Jarriel, second by Vice Mayor Clark to:

A. Approve the October 2023 Warrant Register [in the amounts: General Fund, \$733,369.39; Public Facilities Improvement Fund, \$106,401.08; Capital Improvement Projects Fund, \$7,015.29; Community Development Block Grant Fund, \$6,883.31; and Appropriations Grant Fund, \$32,948.50; as presented in **Exhibit 1**]; and

B. Approve the disposal of obsolete police body armor [as presented in **Exhibit 2**]; and

C. Approve the purchase of a new Spillman CAD/Records server at a cost of \$11,900.00 from ICS Computers [as presented in **Exhibit 4**]; and

D. Approve the purchase of Migration Software for the new Spillman server at a cost of \$7,785.87 [as presented in **Exhibit 3**].

Motion Carried Unanimously.

VI. NEW BUSINESS

A. Motion by Council Member Jarriel, second by Vice Mayor Clark, to approve end of year Budget Amendments for Fiscal Year 2022-23 [as presented in **Exhibit 5**].

Motion Carried Unanimously.

B. Motion by Vice Mayor Clark, second by Council Member McAuley to approve the Roadway Transfer Agreement of the Northeast 13th AVE road segment between Okeechobee County and the City [in relation to the OKEECHOBEE COMMERCE CENTER plat project, as presented in **Revised Exhibit 6**].

Motion Carried Unanimously.

C. Added Item: Motion and second by Council Members McAuley and Jarriel to approve the Public Works Department's purchase of a 2024 Ford-F250, single cab truck from Duval Motor Company in the amount of \$45,439.83, under the current Florida Sheriff's Association Contract [as presented in **Exhibit 7**].

Motion Carried Unanimously.

VII. CITY ATTORNEY UPDATE

- Completed the review of the Roadway Transfer Agreement approved tonight.
- Continue work on the City-wide smoke-free ordinance.
- Completed the review of the Amended School Resource Officers Agreement with the Okeechobee School Board that was adopted.
- Submitted comments to Mr. Jeff Sumner regarding the proposed Stormwater Management Ordinance, the issue is still pending.

VIII. CITY ADMINISTRATOR UPDATE

- **Council agreed by consensus** to cancel the December 19, 2023, regular meeting. **[This will be presented as an agenda item for official action as per the new Charter.]**
- **Council agreed by consensus** to authorize OKMS to proceed with purchasing/constructing covers/shade over the picnic tables/seating areas within Cattlemen's Square (Block L/Park No. 5 of FLAGER PARK).
- Encouraged the Council to tour the remodeled areas of the downstairs of the Public Safety Building by the Public Works staff. Director Allen has moved his office to the area, the new Human Resources employee will have an office in the building, and there is now a conference area.

IX. COUNCIL COMMENTS

Council Member Jarriel wished everyone a Happy Thanksgiving, confirmed there is a Council meeting before the Annual Christmas Parade, and announced that several local Future Farmer of American students will be recognized at the next meeting.

Council Member McAuley wished everyone a Happy Thanksgiving, and to remember the reason for the upcoming holiday seasons.

Vice Mayor Clark asked and received confirmation that the Annual Employee Christmas Luncheon is on Tuesday, December 12th and not Wednesday the 13th.

X. ADJOURNMENT

There being no further items of discussion, Mayor Watford adjourned the meeting at 6:24 P.M.

Submitted By:

Lane Gamiotea, CMC, City Clerk

Please take notice and be advised that when a person decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, s/he may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. City Clerk media are for the sole purpose of backup for official records of the Clerk.



MEMORANDUM

TO: Mayor Watford & City Council

DATE: November 22, 2023

FROM: City Clerk Gamiotea *GG*

SUBJECT: Re-Appointment to the General Employees' Pension Fund, Board of Trustees

One of the two City residents appointed to the General Employees' Pension Fund Board of Trustees term expires December 31, 2023. She has requested to be re-appointed for another four-year term.

We have advertised for citizens to apply to serve on this Board on multiple media formats since August and have not received any new applications to date.

Please consider re-appointing Ms. Donna Howard to the General Employees' Pension Fund Board of Trustees (City Resident 1 of 2), term being January 1, 2024, through December 31, 2027.

Let me know if you have any questions or need further information.

[illegible]



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/22/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: _____ Asset ID: _____

Reason for Disposal:

☒ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet stand

Make/Brand: Brite

Notes:

Model: Q704 stand

Year: 2015

Serial Number: FUJQ704DCSA198110614

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$UNKNOWN

Estimated Value at Current Date: \$55.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:



Department Head

11/22/23
Date submitted

Approved this 27th day of November 20 23 by


City Administrator

Inventory ID		Asset Number
Short Description: Manufacturer <u>Brite Fujitsu Q704</u> Model <u>Q704 tablet stand</u> Serial Number: _____		
<u>Please fill in or check</u> Long Description:		
This Equipment: <input type="checkbox"/> Is Operable <input checked="" type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input type="checkbox"/> Is Not Operable <input checked="" type="checkbox"/> Operating Condition Unknown		
Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included		
Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included		
<hr/>		
<u>Computers/ Monitors</u>		
Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____		
Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS)		
Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____		
Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____		
<hr/>		
<u>Printers/ Copy Machines/ Fax Machines</u>		
This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans		
Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB		
<input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____		
<input type="checkbox"/> Network Card		
<hr/>		
<u>Special/Other Features:</u>		
<u>Q704 Tablet stand with keyboard attachment</u>		

<hr/>		
Location of Asset: <u>500 NW 11TH AVE</u>		
For more information contact: <u>BETTYE TAYLOR</u>		
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.		



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/22/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: _____ Asset ID: _____

Reason for Disposal:

☒ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet stand

Make/Brand: Brite

Notes:

Model: Q704 stand

Year: 2015

Serial Number: FUJQ704DCSA198110614

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$UNKNOWN

Estimated Value at Current Date: \$55.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

Department Head

11/22/23
Date submitted

Approved this 27th day of November 2023 by

[Signature]
City Administrator

GovDeals Office Equipment Inspection Form

Inventorv ID	Asset Number
Short Description: Manufacturer Brite Fujitsu Q704 Model Q704 tablet stand Serial Number: _____	
<u>Please fill in or check</u> Long Description: This Equipment: <input type="checkbox"/> Is Operable <input checked="" type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input type="checkbox"/> Is Not Operable <input checked="" type="checkbox"/> Operating Condition Unknown Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included <hr/> <u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____ <hr/> <u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card <hr/> <u>Special/Other Features:</u> Q704 Tablet stand with keyboard attachment _____ _____ _____ _____ _____ _____ _____ _____	
Location of Asset: 500 NW 11TH AVE For more information contact: BETTYE TAYLOR	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/22/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: _____ Asset ID: _____

Reason for Disposal:

☒ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailer ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet stand

Make/Brand: Brite Notes:

Model: Q704 stand

Year: 2015

Serial Number: FUJQ704DCSA19811061!

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$UNKNOWN

Estimated Value at Current Date: \$55.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

[Signature]
Department Head

11/22/23
Date submitted
[Signature]
City Administrator

Approved this 27th day of November 20 23

GovDeals Office Equipment Inspection Form

Inventory ID	Asset Number
Short Description: Manufacturer <u>Brite Fujitsu Q704</u> Model <u>Q704 tablet stand</u> Serial Number: _____	
<div style="display: flex; justify-content: space-between;"><div><u>Please fill in or check</u></div><div>Long Description:</div></div> <p>This Equipment: <input type="checkbox"/> Is Operable <input checked="" type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input type="checkbox"/> Is Not Operable <input checked="" type="checkbox"/> Operating Condition Unknown</p> <p>Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <p>Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <hr/>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
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<u>Special/Other Features:</u> <u>Q704 Tablet stand with keyboard attachment</u> _____ _____ _____ _____ _____ _____ _____	
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Property ID: _____ Asset ID: _____

Reason for Disposal:

☒ Surplus ☐ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet stand

Make/Brand: Brite Notes:

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Short Description: Manufacturer <u>Brite Fujitsu Q704</u> Model <u>Q704 tablet stand</u> Serial Number: _____	
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Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included	
Computers/ Monitors	
Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS)	
Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
Printers/ Copy Machines/ Fax Machines	
This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
Special/Other Features:	
Q704 Tablet stand with keyboard attachment	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
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City of Okeechobee

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Department requesting item to be sold:

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Property ID: _____ Asset ID: _____

Reason for Disposal:

☒ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet stand

Make/Brand: Brite Notes:

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☒ GovDeals.com Auction Site ☐ Other:

[Signature]
Department Head

11/22/23
Date submitted

Approved this 27th day of December 2023 by [Signature]
City Administrator

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Inventory ID	Asset Number
Short Description: Manufacturer Brite Fujitsu Q704 Model Q704 tablet stand Serial Number: _____	
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Property ID: _____ Asset ID: _____

Reason for Disposal:

☒ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailer ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet stand

Make/Brand: Brite

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Year: 2015

Serial Number: FUJQ704DCSA19811061

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[Signature]
Department Head

11/22/23
Date submitted
[Signature]
City Administrator

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Short Description: Manufacturer <u>Brite Fujitsu Q704</u> Model <u>Q704 tablet stand</u> Serial Number: _____	
<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <u>Please fill in or check</u> This Equipment: <input type="checkbox"/> Is Operable <input checked="" type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input type="checkbox"/> Is Not Operable <input checked="" type="checkbox"/> Operating Condition Unknown Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included </div> <div style="width: 65%;"> <u>Long Description:</u> <hr/> <u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____ <hr/> <u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card <hr/> <u>Special/Other Features:</u> <u>Q704 Tablet stand with keyboard attachment</u> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> </div> </div>	
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City of Okeechobee

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Property ID: _____ Asset ID: _____

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☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet stand

Make/Brand: Brite Notes:

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Year: 2015

Serial Number: FUJQ704DCSA19811061!

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[Signature]
Department Head

11/22/23
Date submitted
[Signature]
City Administrator

Approved this 27th day of November 2023

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Short Description: Manufacturer <u>Brite Fujitsu Q704</u> Model <u>Q704 tablet stand</u> Serial Number: _____		
<u>Please fill in or check</u> Long Description: This Equipment: <input type="checkbox"/> Is Operable <input checked="" type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input type="checkbox"/> Is Not Operable <input checked="" type="checkbox"/> Operating Condition Unknown Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included _____		
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☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet stand

Make/Brand: Brite Notes:

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Year: 2015

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[Signature]
Department Head

11/22/23
Date submitted
[Signature]
City Administrator

Approved this 24th day of November 2023

Inventory ID		Asset Number
Short Description: Manufacturer <u>Brite Fujitsu Q704</u> Model <u>Q704 tablet stand</u> Serial Number: _____		
<div>Please fill in or check</div> <div>Long Description:</div> <div>This Equipment: <input type="checkbox"/> Is Operable <input checked="" type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input type="checkbox"/> Is Not Operable <input checked="" type="checkbox"/> Operating Condition Unknown</div> <div>Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</div> <div>Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</div> <div>Computers/ Monitors</div> <div>Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____</div> <div>Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS)</div> <div>Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____</div> <div>Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____</div> <div>Printers/ Copy Machines/ Fax Machines</div> <div>This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans</div> <div>Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB</div> <div><input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____</div> <div><input type="checkbox"/> Network Card</div> <div>Special/Other Features:</div> <div>Q704 Tablet stand with keyboard attachment</div>		
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City of Okeechobee

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Property ID: _____ Asset ID: _____

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☒ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet stand

Make/Brand: Brite Notes:

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Computers/ Monitors Computer: Processor: Speed: RAM: Operating System: Hard Drive: Size Included Removed Included but Erased (No OS) Accessories Included: Mouse Keyboard Monitor: CRT Flat Panel Size:	
Printers/ Copy Machines/ Fax Machines This Equipment: Prints Copies Faxes Scans Interface: Parallel Cable Only USB Only Parallel & USB Color Black & White Only Pages per Minute: Network Card	
Special/Other Features: Q704 Tablet stand with keyboard attachment	
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Make/Brand: Brite Notes:

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[Signature]
Department Head

11/22/23
Date submitted
[Signature]
City Administrator

Approved this 27th day of November 2023 by

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<div>Special/Other Features:</div> Q704 Tablet stand with keyboard attachment	
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Make/Brand: Brite Notes:

Model: Q704 stand

Year: 2015

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Current Condition: doesn't work

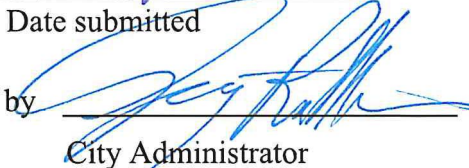
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Property ID: _____ Asset ID: _____

Reason for Disposal:

☒ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet stand

Make/Brand: Brite **Notes:**

Model: Q704 stand

Year: 2015

Serial Number: FUJQ704DCSA19811061!

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$UNKNOWN

Estimated Value at Current Date: \$55.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

[Signature]
Department Head

11/22/23
Date submitted
[Signature]
City Administrator

Approved this 27th day of November 2023

GovDeals Office Equipment Inspection Form

Inventorv ID	Asset Number
Short Description: Manufacturer <u>Brite Fujitsu Q704</u> Model <u>Q704 tablet stand</u> Serial Number: _____	
Please fill in or check Long Description:	
This Equipment: <input type="checkbox"/> Is Operable <input checked="" type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input type="checkbox"/> Is Not Operable <input checked="" type="checkbox"/> Operating Condition Unknown	
Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included	
Computers/ Monitors	
Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS)	
Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
Printers/ Copy Machines/ Fax Machines	
This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
Special/Other Features:	
Q704 Tablet stand with keyboard attachment	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



OKEECHOBEE CITY POLICE DEPARTMENT

TO: City Administrator Gary Ritter 11/17/2023

FROM: Lt. Bettye Taylor
Chief Donald Hagan

SUBJECT: Disposal of Assets

I am requesting permission to dispose of the following items that were purchased with grant Contract ARS23001 Project M3DA-15-18-12 money in 2015.

Fujitsu Tablet and Scanners- Asset Numbers as follows:

Asset #	Type	Condition	Asset #	Type	Condition
807	Brite Scanner	non-working	791	Fujitsu Tablet	Nonworking
808	Brite Scanner	non-working	795	Fujitsu Tablet	Nonworking
809	Brite Scanner	non-working	796	Fujitsu Tablet	Nonworking
810	Brite Scanner	non-working	797	Fujitsu Tablet	Nonworking
811	Brite Scanner	non-working	798	Fujitsu Tablet	Nonworking
812	Brite Scanner	non-working	799	Fujitsu Tablet	Nonworking
813	Brite Scanner	non-working	800	Fujitsu Tablet	Nonworking
814	Brite Scanner	non-working	801	Fujitsu Tablet	Nonworking
815	Brite Scanner	non-working	802	Fujitsu Tablet	Nonworking
816	Brite Scanner	non-working	803	Fujitsu Tablet	Nonworking
817	Brite Scanner	non-working	804	Fujitsu Tablet	Nonworking
818	Brite Scanner	non-working	805	Fujitsu Tablet	Nonworking
819	Brite Scanner	non-working	806	Fujitsu Tablet	Nonworking



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/17/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3259 Asset ID: 807

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Brite Scanner

Make/Brand: Brite Notes: _____

Model: LTron

Year: 2015

Serial Number: 14233B2FB2


Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$805.00

Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other: _____


Department Head

11/22/23
Date submitted

City Administrator

Approved this 27th day of November 2023

GovDeals Office Equipment Inspection Form

Inventory ID 3259	Asset Number 807
Short Description: Manufacturer <u>Brite</u> Model <u>LTron</u> Serial Number: <u>14233B2FB2</u>	
<div style="display: flex; justify-content: space-between;"> <div> <u>Please fill in or check</u> This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input checked="" type="checkbox"/> Is Not Operable <input type="checkbox"/> Operating Condition Unknown Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included </div> <div> <u>Long Description:</u> </div> </div>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> Does Not Work _____ _____ _____ _____ _____ _____ _____	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/17/2023

Department requesting item to be sold:

☐ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3260 Asset ID: 808

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailer ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Brite Scanner

Make/Brand: Brite **Notes:**

Model: LTron

Year: 2015

Serial Number: 14233B07F9

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$805.00

Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

Department Head

11/22/23
Date submitted

Approved this 24th day of November 2023

by [Signature]
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3260	Asset Number 808
Short Description: Manufacturer <u>Brite</u> Model <u>LTron</u> Serial Number: <u>14233B07F9</u>	
<div style="display: flex; justify-content: space-between;"><div><u>Please fill in or check</u></div><div>Long Description:</div></div> <p>This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input checked="" type="checkbox"/> Is Not Operable <input type="checkbox"/> Operating Condition Unknown</p> <p>Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <p>Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <hr/>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> Does Not Work 	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/17/2023

Department requesting item to be sold:

☐ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3261 Asset ID: 809

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Brite Scanner

Make/Brand: Brite **Notes:**

Model: LTron

Year: 2015

Serial Number: 14233B2FB3

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$805.00

Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

Department Head

11/22/23
Date submitted

Approved this 27th day of November 2023 by _____
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3261	Asset Number 809
Short Description: Manufacturer <u>Brite</u> Model <u>LTron</u> Serial Number: <u>14233B2FB3</u>	
<div style="display: flex; justify-content: space-between;"><div><u>Please fill in or check</u></div><div><u>Long Description:</u></div></div> <p>This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input checked="" type="checkbox"/> Is Not Operable <input type="checkbox"/> Operating Condition Unknown</p> <p>Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <p>Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <hr/>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> <u>Does Not Work</u> _____ _____ _____ _____ _____ _____ _____	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/17/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3262 Asset ID: 810

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailer ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Brite Scanner

Make/Brand: Brite **Notes:**

Model: LTron

Year: 2015

Serial Number: 1423382F1

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$805.00

Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

Department Head

11/22/23
Date submitted

Approved this 27th day of November 2023

by [Signature]
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3262	Asset Number 810
Short Description: Manufacturer <u>Brite</u> Model <u>LTron</u> Serial Number: <u>1423382F1</u>	
<div style="display: flex; justify-content: space-between;"><div><u>Please fill in or check</u></div><div>Long Description:</div></div> <p>This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input checked="" type="checkbox"/> Is Not Operable <input type="checkbox"/> Operating Condition Unknown</p> <p>Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <p>Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <hr/>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> Does Not Work _____ _____ _____ _____ _____ _____ _____	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/17/2023

Department requesting item to be sold:

☐ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3263 Asset ID: 811

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailer ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Brite Scanner

Make/Brand: Brite Notes: _____

Model: LTron

Year: 2015

Serial Number: U62863-C52991786


Current Condition: doesn't work

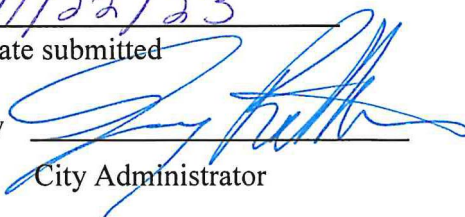
Estimated Value at Time of Acquisition: \$805.00

Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other: _____


Department Head

11/22/23
Date submitted

City Administrator

Approved this 24th day of November 2023

GovDeals Office Equipment Inspection Form

Inventory ID 3263	Asset Number 811
Short Description: Manufacturer <u>Brite</u> Model <u>LTron</u> Serial Number: <u>14233B2F09</u>	
Please fill in or check Long Description: This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input checked="" type="checkbox"/> Is Not Operable <input type="checkbox"/> Operating Condition Unknown Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included _____	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____ _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card _____	
<u>Special/Other Features:</u> Does Not Work _____ _____ _____ _____ _____ _____ _____	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/17/2023

Department requesting item to be sold:

☐ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3264 Asset ID: 812

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailer ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Brite Scanner

Make/Brand: Brite **Notes:**

Model: LTron

Year: 2015

Serial Number: 14233B2F2A

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$805.00

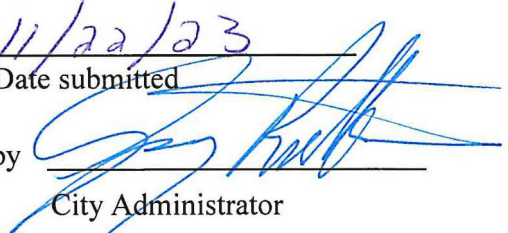
Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:


Department Head

11/22/23
Date submitted

Approved this 27th day of November 2023 by 
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3264	Asset Number 812
Short Description: Manufacturer <u>Brite</u> Model <u>LTron</u> Serial Number: <u>14233B2F2A</u>	
<div style="display: flex; justify-content: space-between;"><div><u>Please fill in or check</u></div><div>Long Description:</div></div> <p>This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input checked="" type="checkbox"/> Is Not Operable <input type="checkbox"/> Operating Condition Unknown</p> <p>Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <p>Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <hr/>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> Does Not Work <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/17/2023

Department requesting item to be sold:

☐ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3265 Asset ID: 813

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailer ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Brite Scanner

Make/Brand: Brite Notes: _____

Model: LTron

Year: 2015

Serial Number: 1423382FD

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$805.00

Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other: _____

MS

Department Head

11/22/23

Date submitted

Approved this 27th day of November 2023 by [Signature]
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3265	Asset Number 813
Short Description: Manufacturer <u>Brite</u> Model <u>LTron</u> Serial Number: <u>1423382FD</u>	
<div style="display: flex; justify-content: space-between;"><div><u>Please fill in or check</u></div><div>Long Description:</div></div> <p>This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input checked="" type="checkbox"/> Is Not Operable <input type="checkbox"/> Operating Condition Unknown</p> <p>Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <p>Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <hr/>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> Does Not Work _____ _____ _____ _____ _____ _____ _____	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/17/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3266 Asset ID: 814

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailer ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Brite Scanner

Make/Brand: Brite **Notes:**

Model: LTron

Year: 2015

Serial Number: 14151B18A4

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$805.00

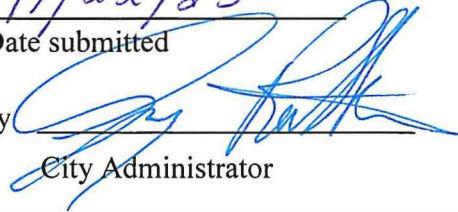
Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:


Department Head

11/22/23
Date submitted

Approved this 27th day of November 2023 by 
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3266	Asset Number 814
Short Description: Manufacturer <u>Brite</u> Model <u>LTron</u> Serial Number: <u>14151B18A4</u>	
<div style="display: flex; justify-content: space-between;"><div><u>Please fill in or check</u></div><div>Long Description:</div></div> <p>This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input checked="" type="checkbox"/> Is Not Operable <input type="checkbox"/> Operating Condition Unknown</p> <p>Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <p>Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <hr/>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> Does Not Work <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/17/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3267 Asset ID: 815

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailer ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Brite Scanner

Make/Brand: Brite **Notes:**

Model: LTron

Year: 2015

Serial Number: 14232B0B9F

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$805.00

Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:


Department Head

11/22/23
Date submitted

Approved this 27th day of November 2023 by


City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3267	Asset Number 815
Short Description: Manufacturer <u>Brite</u> Model <u>L Tron</u> Serial Number: <u>14232B0B9F</u>	
<u>Please fill in or check</u> Long Description: This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input checked="" type="checkbox"/> Is Not Operable <input type="checkbox"/> Operating Condition Unknown Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included _____	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____ _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card _____	
<u>Special/Other Features:</u> Does Not Work _____ _____ _____ _____ _____ _____ _____	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/17/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3268 Asset ID: 816

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Brite Scanner

Make/Brand: Brite **Notes:**

Model: LTron

Year: 2015

Serial Number: 14233B2F18


Current Condition: doesn't work

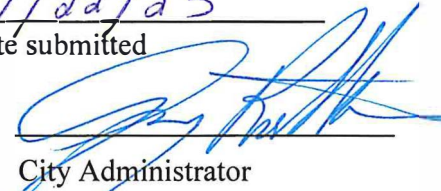
Estimated Value at Time of Acquisition: \$805.00

Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:


Department Head

11/22/23
Date submitted

City Administrator

Approved this 27th day of November 2023 by

GovDeals Office Equipment Inspection Form

Inventory ID 3268	Asset Number 816
--------------------------	-------------------------

Short Description:
Manufacturer Brite **Model** LTron **Serial Number:** 14233B2F18

Please fill in or check **Long Description:**

This Equipment: ☐ Is Operable ☐ Was Operable when Removed from Service (Date Removed: _____)
 ☒ Is Not Operable ☐ Operating Condition Unknown

Manuals: ☐ Included ☐ Not Included

Software: ☐ Included ☐ Not Included

Computers/ Monitors

Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____

Hard Drive: Size _____ ☐ Included ☐ Removed ☐ Included but Erased (No OS)

Accessories Included: ☐ Mouse ☐ Keyboard ☐ _____

Monitor: ☐ CRT ☐ Flat Panel Size: _____

Printers/ Copy Machines/ Fax Machines

This Equipment: ☐ Prints ☐ Copies ☐ Faxes ☐ Scans

Interface: ☐ Parallel Cable Only ☐ USB Only ☐ Parallel & USB

☐ Color ☐ Black & White Only Pages per Minute: _____

☐ Network Card

Special/Other Features:

Does Not Work

Location of Asset: 500 NW 11TH AVE

For more information contact: BETTYE TAYLOR

Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/17/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3269 Asset ID: 817

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Brite Scanner

Make/Brand: Brite Notes: _____

Model: LTron

Year: 2015

Serial Number: 1423382FC3


Current Condition: doesn't work

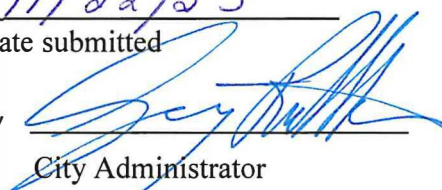
Estimated Value at Time of Acquisition: \$805.00

Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other: _____


Department Head

11/22/23
Date submitted

City Administrator

Approved this 27th day of November 2023

GovDeals Office Equipment Inspection Form

Inventory ID 3269	Asset Number 817
Short Description: Manufacturer <u>Brite</u> Model <u>LTron</u> Serial Number: <u>1423382FC3</u>	
<div style="display: flex; justify-content: space-between;"><div><u>Please fill in or check</u></div><div>Long Description:</div></div> <p>This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input checked="" type="checkbox"/> Is Not Operable <input type="checkbox"/> Operating Condition Unknown</p> <p>Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <p>Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <hr/>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> Does Not Work 	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/17/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3270 Asset ID: 818

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailer ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Brite Scanner

Make/Brand: Brite Notes: _____

Model: LTron

Year: 2015

Serial Number: 1423B2F27


Current Condition: doesn't work

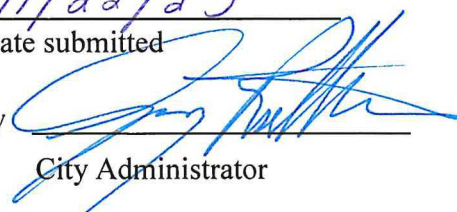
Estimated Value at Time of Acquisition: \$805.00

Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other: _____


Department Head

11/22/23
Date submitted

City Administrator

Approved this 27th day of November 2023

GovDeals Office Equipment Inspection Form

Inventory ID 3259	Asset Number 818
Short Description: Manufacturer <u>Brite</u> Model <u>LTron</u> Serial Number: <u>1423B2F27</u>	
<div style="display: flex; justify-content: space-between;"><div><u>Please fill in or check</u></div><div>Long Description:</div></div> <p>This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input checked="" type="checkbox"/> Is Not Operable <input type="checkbox"/> Operating Condition Unknown</p> <p>Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <p>Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <hr/>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> Does Not Work _____ _____ _____ _____ _____ _____ _____	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/17/2023

Department requesting item to be sold:

☐ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: _____ Asset ID: 819

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailer ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Brite Scanner

Make/Brand: Brite **Notes:**

Model: LTron

Year: 2015

Serial Number:

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$805.00

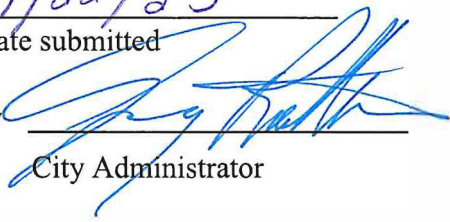
Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:


Department Head

11/22/23
Date submitted

Approved this 27th day of November 2023 by 
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID _____	Asset Number 819
Short Description: Manufacturer <u>Brite</u> Model <u>LTron</u> Serial Number: _____	
<div style="display: flex; justify-content: space-between;"> <div> <u>Please fill in or check</u> This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input checked="" type="checkbox"/> Is Not Operable <input type="checkbox"/> Operating Condition Unknown Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included _____ </div> <div> <u>Long Description:</u> _____ _____ _____ _____ _____ </div> </div>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____ _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card _____	
<u>Special/Other Features:</u> Does Not Work _____ _____ _____ _____ _____ _____ _____	
Location of Asset: <u>500 NW 11TH AVE</u> For more information contact: <u>BETTYE TAYLOR</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/22/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3172 Asset ID: 791

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet

Make/Brand: Fujitsu Notes: _____

Model: Q704

Year: 2015

Serial Number: Q5400891

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$1700

Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other: _____

[Signature]
Department Head

11/22/23
Date submitted
[Signature]
City Administrator

Approved this 27th day of November 20 23

GovDeals Office Equipment Inspection Form

Inventory ID 3172

Asset Number 791

Short Description:

Manufacturer Fujitsu Model Q704 Serial Number: Q5400891

Please fill in or check

Long Description:

This Equipment: ☐ Is Operable ☐ Was Operable when Removed from Service (Date Removed: _____)

☒ Is Not Operable ☐ Operating Condition Unknown

Manuals: ☐ Included ☐ Not Included

Software: ☐ Included ☐ Not Included

Computers/ Monitors

Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____

Hard Drive: Size _____ ☐ Included ☐ Removed ☐ Included but Erased (No OS)

Accessories Included: ☐ Mouse ☐ Keyboard ☐ _____

Monitor: ☐ CRT ☐ Flat Panel Size: _____

Printers/ Copy Machines/ Fax Machines

This Equipment: ☐ Prints ☐ Copies ☐ Faxes ☐ Scans

Interface: ☐ Parallel Cable Only ☐ USB Only ☐ Parallel & USB

☐ Color ☐ Black & White Only Pages per Minute: _____

☐ Network Card

Special/Other Features:

Does Not Work

Location of Asset: 500 NW 11TH AVE

For more information contact: BETTYE TAYLOR

Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 03/14/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3171 Asset ID: 795

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☐ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet

Make/Brand: Fujitsu Notes:

Model: Stylistic Q704

Year:

Serial Number: Q5500586

Current Condition: POOR

Estimated Value at Time of Acquisition: \$ _____

Estimated Value at Current Date: \$ 25.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

Department Head

11/22/23

Date submitted

Approved this 24th day of November 2023 by

City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3171

Asset Number

Short Description:

Manufacturer FUJITSU

Model SYTLISTIC Q704

Serial Number: Q5500586

Please fill in or check

Long Description:

This Equipment: ☐ Is Operable ☐ Was Operable when Removed from Service (Date Removed: _____)

☐ Is Not Operable ☒ Operating Condition Unknown

Manuals: ☐ Included ☐ Not Included

Software: ☐ Included ☐ Not Included

Computers/ Monitors

Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____

Hard Drive: Size _____ ☐ Included ☒ Removed ☐ Included but Erased (No OS)

Accessories Included: ☐ Mouse ☐ Keyboard ☐ _____

Monitor: ☐ CRT ☐ Flat Panel Size: _____

Printers/ Copy Machines/ Fax Machines

This Equipment: ☐ Prints ☐ Copies ☐ Faxes ☐ Scans

Interface: ☐ Parallel Cable Only ☐ USB Only ☐ Parallel & USB

☐ Color ☐ Black & White Only Pages per Minute: _____

☐ Network Card

Special/Other Features:

Location of Asset: 500 NW 11th Ave City Barn

For more information contact: _____

Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 03/14/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3170 Asset ID: 796

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☐ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet

Make/Brand: Fujitsu

Notes:

Model: Stylistic Q704

Year:

Serial Number: Q5500584

Current Condition: POOR

Estimated Value at Time of Acquisition: \$ _____

Estimated Value at Current Date: \$ 25.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other: _____

Department Head

11/22/23

Date submitted

Approved this 27th day of November 20 23 by
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3170	Asset Number
Short Description: Manufacturer <u>FUJITSU</u> Model <u>SYTLISTIC Q704</u> Serial Number: <u>Q5500584</u>	
<div style="display: flex; justify-content: space-between;"><div><u>Please fill in or check</u></div><div>Long Description:</div></div> <p>This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input type="checkbox"/> Is Not Operable <input checked="" type="checkbox"/> Operating Condition Unknown</p> <p>Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <p>Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <hr/>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input checked="" type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
Location of Asset: <u>500 NW 11th Ave City Barn</u> For more information contact: _____	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 03/14/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3169 Asset ID: 799

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☐ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet

Make/Brand: Fujitsu Notes:

Model: Stylistic Q704

Year:

Serial Number: Q5500593

Current Condition: POOR

Estimated Value at Time of Acquisition: \$ _____

Estimated Value at Current Date: \$25.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

Department Head

11/22/23

Date submitted

Approved this 27th day of November 2023

by

City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3169

Asset Number

Short Description:

Manufacturer FUJITSU

Model SYTLISTIC Q704

Serial Number: Q5500593

Please fill in or check

Long Description:

This Equipment: ☐ Is Operable ☐ Was Operable when Removed from Service (Date Removed: _____)

☐ Is Not Operable ☒ Operating Condition Unknown

Manuals: ☐ Included ☐ Not Included

Software: ☐ Included ☐ Not Included

Computers/ Monitors

Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____

Hard Drive: Size _____ ☐ Included ☒ Removed ☐ Included but Erased (No OS)

Accessories Included: ☐ Mouse ☐ Keyboard ☐ _____

Monitor: ☐ CRT ☐ Flat Panel Size: _____

Printers/ Copy Machines/ Fax Machines

This Equipment: ☐ Prints ☐ Copies ☐ Faxes ☐ Scans

Interface: ☐ Parallel Cable Only ☐ USB Only ☐ Parallel & USB

☐ Color ☐ Black & White Only Pages per Minute: _____

☐ Network Card

Special/Other Features:

Location of Asset: 500 NW 11th Ave City Barn

For more information contact: _____

Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 06/01/2023

Department requesting item to be sold:

☐ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3168 Asset ID: 798

Reason for Disposal:

☐ Surplus

☐ Damaged

☒ Other: obsolete

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Computer Tablet

Make/Brand: Fujitsu

Notes:

Model: Q704

Year:

Serial Number: Q5500595

Current Condition: very poor

Estimated Value at Time of Acquisition: \$

Estimated Value at Current Date: \$ 25.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

[Signature]
Department Head

06/01/2023

Date submitted

Approved this 27th day of November 20 23 by

[Signature]
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3168	Asset Number <u>798</u>
Short Description: Manufacturer <u>Fujitsu</u> Model <u>Q704</u> Serial Number: <u>Q5500595</u>	
<div style="display: flex; justify-content: space-between;"><div><u>Please fill in or check</u></div><div>Long Description:</div></div> <p>This Equipment: <input type="checkbox"/> Is Operable <input checked="" type="checkbox"/> Was Operable when Removed from Service (Date Removed: <u>5/29/2023</u>) <input type="checkbox"/> Is Not Operable <input type="checkbox"/> Operating Condition Unknown</p> <p>Manuals: <input type="checkbox"/> Included <input checked="" type="checkbox"/> Not Included</p> <p>Software: <input type="checkbox"/> Included <input checked="" type="checkbox"/> Not Included</p> <hr/>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input checked="" type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> _____ _____ _____ _____ _____ _____ _____	
Location of Asset: <u>500 NW 11th Ave Okeechobee FL 3472</u> For more information contact: <u>Lt Taylor 8637639783</u>	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 03/14/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3167 Asset ID: 299

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☐ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet

Make/Brand: Fujitsu

Notes:

Model: Stylistic Q704

Year:

Serial Number: Q5500594

Current Condition: POOR

Estimated Value at Time of Acquisition: \$ _____

Estimated Value at Current Date: \$ 25.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

Department Head

11/22/23
Date submitted

Approved this 27th day of November 2023 by

[Signature]
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3167

Asset Number

Short Description:

Manufacturer FUJITSU

Model SYTLISTIC Q704

Serial Number: Q5500594

Please fill in or check

Long Description:

This Equipment: ☐ Is Operable ☐ Was Operable when Removed from Service (Date Removed: _____)

☐ Is Not Operable ☒ Operating Condition Unknown

Manuals: ☐ Included ☐ Not Included

Software: ☐ Included ☐ Not Included

Computers/ Monitors

Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____

Hard Drive: Size _____ ☐ Included ☒ Removed ☐ Included but Erased (No OS)

Accessories Included: ☐ Mouse ☐ Keyboard ☐ _____

Monitor: ☐ CRT ☐ Flat Panel Size: _____

Printers/ Copy Machines/ Fax Machines

This Equipment: ☐ Prints ☐ Copies ☐ Faxes ☐ Scans

Interface: ☐ Parallel Cable Only ☐ USB Only ☐ Parallel & USB

☐ Color ☐ Black & White Only Pages per Minute: _____

☐ Network Card

Special/Other Features:

Location of Asset: 500 NW 11th Ave City Barn

For more information contact: _____

Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/22/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3166 Asset ID: 800

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet

Make/Brand: Fujitsu Notes: _____

Model: Q704

Year: 2015

Serial Number: Q5500590

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$1700

Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other: _____

[Signature]
Department Head

11/22/23
Date submitted
[Signature]
City Administrator

Approved this 27th day of November 2023 by

GovDeals Office Equipment Inspection Form

Inventory ID 3166

Asset Number 200

Short Description:

Manufacturer FUJITSU

Model SYTLISTIC Q704

Serial Number: Q5500590

Please fill in or check

Long Description:

This Equipment: ☐ Is Operable ☐ Was Operable when Removed from Service (Date Removed: _____)

☐ Is Not Operable ☒ Operating Condition Unknown

Manuals: ☐ Included ☐ Not Included

Software: ☐ Included ☐ Not Included

Computers/ Monitors

Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____

Hard Drive: Size _____ ☐ Included ☒ Removed ☐ Included but Erased (No OS)

Accessories Included: ☐ Mouse ☐ Keyboard ☐ _____

Monitor: ☐ CRT ☐ Flat Panel Size: _____

Printers/ Copy Machines/ Fax Machines

This Equipment: ☐ Prints ☐ Copies ☐ Faxes ☐ Scans

Interface: ☐ Parallel Cable Only ☐ USB Only ☐ Parallel & USB

☐ Color ☐ Black & White Only Pages per Minute: _____

☐ Network Card

Special/Other Features:

Location of Asset: 500 NW 11th Ave City Barn

For more information contact: _____

Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 03/14/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3165 Asset ID: 808

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☐ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet

Make/Brand: Fujitsu Notes:

Model: Stylistic Q704

Year:

Serial Number: Q5500585

Current Condition: POOR

Estimated Value at Time of Acquisition: \$ _____

Estimated Value at Current Date: \$ 25.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

Department Head

11/22/23
Date submitted

Approved this 27th day of November 2023

by _____
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3165	Asset Number 801
Short Description: Manufacturer <u>FUJITSU</u> Model <u>SYTLISTIC Q704</u> Serial Number: <u>Q5500585</u>	
<div style="display: flex; justify-content: space-between;"><div><u>Please fill in or check</u></div><div>Long Description:</div></div> <p>This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input type="checkbox"/> Is Not Operable <input checked="" type="checkbox"/> Operating Condition Unknown</p> <p>Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <p>Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included</p> <hr/>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input checked="" type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> _____ _____ _____ _____ _____ _____ _____	
Location of Asset: <u>500 NW 11th Ave City Barn</u> For more information contact: _____	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 03/14/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3164 Asset ID: 802

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☐ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet

Make/Brand: Fujitsu

Notes:

Model: Stylistic Q704

Year:

Serial Number: Q5500591

Current Condition: POOR

Estimated Value at Time of Acquisition: \$ _____

Estimated Value at Current Date: \$ 25.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

[Signature]
Department Head

11/22/23
Date submitted

Approved this 27th day of November 20 23 by [Signature]
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3164

Asset Number

802

Short Description:

Manufacturer FUJITSU

Model SYTLISTIC Q704

Serial Number: Q5500591

Please fill in or check

Long Description:

This Equipment: ☐ Is Operable ☐ Was Operable when Removed from Service (Date Removed: _____)

☐ Is Not Operable ☒ Operating Condition Unknown

Manuals: ☐ Included ☐ Not Included

Software: ☐ Included ☐ Not Included

Computers/ Monitors

Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____

Hard Drive: Size _____ ☐ Included ☒ Removed ☐ Included but Erased (No OS)

Accessories Included: ☐ Mouse ☐ Keyboard ☐ _____

Monitor: ☐ CRT ☐ Flat Panel Size: _____

Printers/ Copy Machines/ Fax Machines

This Equipment: ☐ Prints ☐ Copies ☐ Faxes ☐ Scans

Interface: ☐ Parallel Cable Only ☐ USB Only ☐ Parallel & USB

☐ Color ☐ Black & White Only Pages per Minute: _____

☐ Network Card

Special/Other Features:

Location of Asset: 500 NW 11th Ave City Barn

For more information contact: _____

Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 03/14/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3163 Asset ID: 803

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Tractor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☐ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet

Make/Brand: Fujitsu

Notes:

Model: Stylistic Q704

Year:

Serial Number: Q5500588

Current Condition: POOR

Estimated Value at Time of Acquisition: \$ _____

Estimated Value at Current Date: \$ 25.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other: _____



Department Head

11/22/23

Date submitted

Approved this 27th day of November 2023 by


City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3163	Asset Number
Short Description: Manufacturer <u>FUJITSU</u> Model <u>SYTLISTIC Q704</u> Serial Number: <u>Q5500588</u>	
<div style="display: flex; justify-content: space-between;"> <div> <u>Please fill in or check</u> This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input type="checkbox"/> Is Not Operable <input checked="" type="checkbox"/> Operating Condition Unknown Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included </div> <div> <u>Long Description:</u> </div> </div>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input checked="" type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> _____ _____ _____ _____ _____ _____ _____	
Location of Asset: <u>500 NW 11th Ave City Barn</u> For more information contact: _____	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 03/14/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3162 Asset ID: 8034

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailer ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☐ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet

Make/Brand: Fujitsu

Notes:

Model: Stylistic Q704

Year:

Serial Number: Q5500587

Current Condition: None working

Estimated Value at Time of Acquisition: \$ _____

Estimated Value at Current Date: \$ 25.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

Department Head

11/22/23

Date submitted

Approved this 27th day of November 2023 by
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3162

Asset Number 804

Short Description:

Manufacturer FUJITSU

Model SYTLISTIC Q704

Serial Number: Q5500587

Please fill in or check

Long Description:

This Equipment: ☐ Is Operable ☐ Was Operable when Removed from Service (Date Removed: _____)

☐ Is Not Operable ☒ Operating Condition Unknown

Manuals: ☐ Included ☐ Not Included

Software: ☐ Included ☐ Not Included

Computers/ Monitors

Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____

Hard Drive: Size _____ ☐ Included ☒ Removed ☐ Included but Erased (No OS)

Accessories Included: ☐ Mouse ☐ Keyboard ☐ _____

Monitor: ☐ CRT ☐ Flat Panel Size: _____

Printers/ Copy Machines/ Fax Machines

This Equipment: ☐ Prints ☐ Copies ☐ Faxes ☐ Scans

Interface: ☐ Parallel Cable Only ☐ USB Only ☐ Parallel & USB

☐ Color ☐ Black & White Only Pages per Minute: _____

☐ Network Card

Special/Other Features:

Location of Asset: 500 NW 11th Ave City Barn

For more information contact: _____

Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 03/14/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3161 Asset ID: 809

Reason for Disposal:

☐ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☐ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet

Make/Brand: Fujitsu

Notes:

Model: Stylistic Q704

Year:

Serial Number: Q5500589

Current Condition: POOR

Estimated Value at Time of Acquisition: \$ _____

Estimated Value at Current Date: \$ 25.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other:

Department Head

11/22/23
Date submitted

Approved this 27th day of November 2023 by _____
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3161	Asset Number <u>805</u>
Short Description: Manufacturer <u>FUJITSU</u> Model <u>SYTLISTIC Q704</u> Serial Number: <u>Q5500589</u>	
<div style="display: flex; justify-content: space-between;"> <div> <u>Please fill in or check</u> This Equipment: <input type="checkbox"/> Is Operable <input type="checkbox"/> Was Operable when Removed from Service (Date Removed: _____) <input type="checkbox"/> Is Not Operable <input checked="" type="checkbox"/> Operating Condition Unknown Manuals: <input type="checkbox"/> Included <input type="checkbox"/> Not Included Software: <input type="checkbox"/> Included <input type="checkbox"/> Not Included </div> <div> <u>Long Description:</u> </div> </div>	
<u>Computers/ Monitors</u> Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____ Hard Drive: Size _____ <input type="checkbox"/> Included <input checked="" type="checkbox"/> Removed <input type="checkbox"/> Included but Erased (No OS) Accessories Included: <input type="checkbox"/> Mouse <input type="checkbox"/> Keyboard <input type="checkbox"/> _____ Monitor: <input type="checkbox"/> CRT <input type="checkbox"/> Flat Panel Size: _____	
<u>Printers/ Copy Machines/ Fax Machines</u> This Equipment: <input type="checkbox"/> Prints <input type="checkbox"/> Copies <input type="checkbox"/> Faxes <input type="checkbox"/> Scans Interface: <input type="checkbox"/> Parallel Cable Only <input type="checkbox"/> USB Only <input type="checkbox"/> Parallel & USB <input type="checkbox"/> Color <input type="checkbox"/> Black & White Only Pages per Minute: _____ <input type="checkbox"/> Network Card	
<u>Special/Other Features:</u> 	
Location of Asset: <u>500 NW 11th Ave City Barn</u> For more information contact: _____	
Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes.	



City of Okeechobee

PROPERTY DISPOSAL REQUEST FORM

Date: 11/22/2023

Department requesting item to be sold:

☒ Police ☐ Fire ☐ Public Works ☐ General Services ☐ Admin ☐ Clerk ☐ Finance

Property ID: 3160 Asset ID: 806

Reason for Disposal:

☒ Surplus ☒ Damaged ☐ Other: _____

Brief description of item: *(Please be sure to fill out the corresponding form)*

☐ Building / Trailor ☐ Bus ☐ Fire Apparatus ☐ Heavy Equipment
☐ Heavy Truck ☐ Marine / Boat ☒ Office Equipment ☐ Tractor
☐ Vehicle ☐ Generic: Tablet

Make/Brand: Fujitsu

Notes:

Model: Q704

Year: 2015

Serial Number: Q5500592

Current Condition: doesn't work

Estimated Value at Time of Acquisition: \$2441.08

Estimated Value at Current Date: \$5.00

I hereby request approval to dispose of the above listed item/s via:

☒ GovDeals.com Auction Site ☐ Other: _____


Department Head

11/22/23
Date submitted

Approved this 27th day of November 2023

by 
City Administrator

GovDeals Office Equipment Inspection Form

Inventory ID 3160

Asset Number 806

Short Description:

Manufacturer Fujitsu Q704

Model Q704

Serial Number: Q5500592

Please fill in or check

Long Description:

This Equipment: ☐ Is Operable ☐ Was Operable when Removed from Service (Date Removed: _____)

☒ Is Not Operable ☐ Operating Condition Unknown

Manuals: ☐ Included ☐ Not Included

Software: ☐ Included ☐ Not Included

Computers/ Monitors

Computer: Processor: _____ Speed: _____ RAM: _____ Operating System: _____

Hard Drive: Size _____ ☐ Included ☐ Removed ☐ Included but Erased (No OS)

Accessories Included: ☐ Mouse ☐ Keyboard ☐ _____

Monitor: ☐ CRT ☐ Flat Panel Size: _____

Printers/ Copy Machines/ Fax Machines

This Equipment: ☐ Prints ☐ Copies ☐ Faxes ☐ Scans

Interface: ☐ Parallel Cable Only ☐ USB Only ☐ Parallel & USB

☐ Color ☐ Black & White Only Pages per Minute: _____

☐ Network Card

Special/Other Features:

Does Not Work

Location of Asset: 500 NW 11TH AVE

For more information contact: BETTYE TAYLOR

Reminder: Do not close items on or surrounding a holiday, Fridays, or weekends. Stagger closing times by 10 minutes. ★

ORDINANCE NO. 1281

AN ORDINANCE OF THE CITY OF OKEECHOBEE, FLORIDA, PROHIBITING MEDICAL MARIJUANA DISPENSARIES WITHIN THE CITY OF OKEECHOBEE AS SUBMITTED IN LAND DEVELOPMENT REGULATION (LDR) TEXT AMENDMENT APPLICATION NO. 23-004-TA; AMENDING THE CODE OF ORDINANCES CHAPTER 66 GENERAL PROVISIONS, SECTION 66-1 DEFINITIONS; AMENDING CHAPTER 90 ZONING, ARTICLE III DISTRICTS AND DISTRICT REGULATIONS, DIVISION 7 LIGHT COMMERCIAL (CLT) DISTRICT SECTION 90-252 PERMITTED USES, DIVISION 8 HEAVY COMMERCIAL (CHV) DISTRICT SECTION 90-282 PERMITTED USES, DIVISION 9 CENTRAL BUSINESS (CBD) DISTRICT SECTION 90-312 PERMITTED USES, AND DIVISION 10 INDUSTRIAL (IND) DISTRICT SECTION 90-342 PERMITTED USES; PROVIDING FOR EXISTING MEDICAL MARIJUANA DISPENSARIES NONCONFORMING; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Okeechobee, Florida, has adopted Ordinance Number (No.) 716, as amended, known as the LDRs; and

WHEREAS, the City of Okeechobee, Florida, has a legitimate interest in periodic review of its Ordinances and LDRs in order to address certain inconsistencies or outdated regulations contained in the Codes; to make amendments to meet changing community standards, or to accommodate new development; and to create new ordinance or regulation to better serve the public and to make the Code a more consistent and easier to understand document; and

WHEREAS, the Planning Board for the City of Okeechobee, Florida, acting as the Local Planning Agency, reviewed and discussed the proposed amendments, also known as LDR Text Amendment Application No. 23-004-TA, at a duly advertised Public Hearing held on September 21, 2023, and based on findings of fact by the Planning Staff, hereby recommends certain changes, amendments, or modifications to the Code of Ordinances, to present to the City Council for ordinance adoption and codification; and

WHEREAS, the City Council for the City of Okeechobee, Florida, considered the recommendations by the Planning Board and concludes that enacting such amendments to be in the best interest of its citizens of said City, that said amendments are necessary and appropriate to make the LDRs more consistent and responsive to the needs of the City and its citizens; and

WHEREAS, on June 16, 2014, Florida's Compassionate Medical Cannabis Act of 2014 became law. This act legalized the cultivation, production, and dispensing of a low-THC derivative product of marijuana for "qualified patients"; and

WHEREAS, on December 19, 2017, the City Council adopted Ordinance No. 1163 which amended the City's LDRs to identify Medical Marijuana Dispensaries as a use permitted within certain zoning districts in the City; and

WHEREAS, the City Council desires to prohibit Medical Marijuana Dispensaries in all zoning districts of the City of Okeechobee, Florida pursuant to Florida Statutes (F.S.) Section 381.986(11)(b)(1) as amended and succeeded; and

WHEREAS, for the purposes of this Ordinance, underlined type shall denote additions to and ~~strike through~~ shall denote deletions from the original text.

NOW, THEREFORE, be it ordained before the City Council of the City of Okeechobee, Florida; presented at a duly advertised public meeting; and passed by majority vote of the City Council; and properly executed by the Mayor or designee, as Chief Presiding Officer for the City; that:

SECTION 1: RECITALS.

The foregoing “whereas” clauses are incorporated herein as legislative findings by this reference and made a part hereof for all intents and purposes.

SECTION 2: AMENDMENT TO CODE CHAPTER 66.

That Part II of the Code of Ordinances, Subpart B-LDRs, Chapter 66 General Provisions, Section 66-1. Definitions, is hereby amended to add the following:

Medical marijuana dispensary means a facility licensed or registered by the Florida Department of Health that dispenses medical marijuana or products containing marijuana and related supplies, to qualifying patients or their caregivers, pursuant to statute. A medical marijuana dispensing facility does not cultivate process, transfer, or prepare any form of marijuana or marijuana product.

SECTION 3: AMENDMENT TO CODE CHAPTER 90, ARTICLE III.

That Part II of the Code of Ordinances, Subpart B-LDRs, Chapter 90 Zoning, Article III Districts and District Regulations, is hereby amended to read as follows:

DIVISION 7. CLT DISTRICT

Section 90-252. Permitted uses.

The following principal uses and structures are permitted in the CLT district:

- (1) Professional office, business office, medical office.
- (2) Retail store, retail service.
- (3) Personal service.
- (4) Craft studio.
- (5) Storefront church located in a unit in a multi-use building or shopping center.
- (6) Pet grooming.
- (7) Convenience store.
- (8) ~~Medical marijuana dispensary as defined and regulated in F.S. § 381.986.~~

DIVISION 8. CHV DISTRICT

Section 90-282. Permitted uses.

The following principal uses and structures are permitted in the CHV district:

- (1) Professional office, business office, medical office.
- (2) Retail service, retail store including outdoor display of merchandise.
- (3) Restaurant, take-out restaurant, cafe.
- (4) Personal service.
- (5) Dry cleaner/laundry, laundromat.
- (6) Funeral home.
- (7) Hotel, motel.
- (8) Private club, nightclub and bar.
- (9) Craft studio.
- (10) Business school.
- (11) Commercial indoor recreation.
- (12) Commercial parking garage or lot, taxi stand, bus terminal.
- (13) Storefront church located in a unit in a multi-use building or shopping center.
- (14) Taxidermist.
- (15) Pet grooming.
- (16) Convenience store.
- (17) Indoor auction house.
- (18) ~~Medical marijuana dispensary as defined and regulated in F.S. § 381.986.~~
- (19) (18) Pawnshop.

DIVISION 9. CBD DISTRICT

Section 90-312. Permitted uses.

The following principal uses and structures are permitted in the CBD district:

- (1) Professional office, business office, medical office.
- (2) Retail service, retail store including outdoor display of merchandise.
- (3) Restaurant, take-out restaurant, cafe.
- (4) Personal service.
- (5) Dry cleaner, laundry.
- (6) Private club, nightclub, bar.
- (7) Craft studio.
- (8) Business school.
- (9) Commercial indoor recreation.

- (10) Commercial parking garage or lot.
- (11) Storefront church located in a unit in a multi-use building or shopping center.
- ~~(12) Medical marijuana dispensary as defined and regulated in F.S., § 381.986.~~

DIVISION 10. IND DISTRICT

Section 90-342. Permitted uses.

The following principal uses and structures are permitted in the IND district:

- (1) Business office.
- (2) Business school.
- (3) Retail service, retail store including outdoor display of merchandise.
- (4) Research laboratory.
- (5) Manufacturing, processing, except those which produce explosives.
- (6) Mechanical and repair services.
- (7) Bulk storage of nonhazardous material.
- (8) Off-site sign.
- (9) Outdoor sales and storage, building contractor.
- (10) Wholesale sales and distribution.
- (11) Enclosed warehouse and storage.
- (12) Commercial laundry, dry cleaner.
- (13) Printing.
- (14) Auto service station, car wash.
- (15) Drive-through service.
- (16) Parking garage, parking lot.
- (17) Radio, television or cable reception, transmission or operational facilities.
- (18) Veterinary service.
- (19) Railroad facilities.
- (20) Public utility.
- (21) Public facility.
- (22) Storefront church located in a unit in a multi-use building or shopping center.
- (23) Restaurant, take-out restaurant, cafe.
- (24) Barbershop, beauty shop.
- (25) Dry cleaner/laundry.
- (26) Nail care.
- (27) Shoe repair.
- (28) Tailor.
- (29) Limited agriculture of a commercial nature on properties on which there is an active agricultural exemption, which was granted by the Okeechobee Property Appraiser not later than September 19, 2013.
- (30) Retail pool supplies and equipment, (including storage of chemicals for use and/or retail sale).
- (31) Water treatment services, (including storage of chemicals for use and/or retail sale).
- (32) Pest control (including storage of chemicals for use and/or retail sale).
- ~~(33) Medical marijuana dispensary as defined and regulated in F.S., § 381.986.~~
- ~~(34)~~ (33) Pawnshop.
- ~~(35)~~ (34) Bar.

SECTION 4: EXISTING MEDICAL MARIJUANA DISPENSARIES NONCONFORMING.

Existing medical marijuana dispensary facilities shall be considered nonconforming uses as of the effective date of this Ordinance.

SECTION 5: CONFLICT.

All ordinances or parts or ordinances in conflict herewith are hereby repealed.

SECTION 6: INCLUSION IN THE CODE OF ORDINANCES.

The provisions of this Ordinance shall become and made a part of the City of Okeechobee Code of Ordinances, that the Sections may be renumbered or re-lettered to accomplish such intentions; and the word "Ordinance" may be changed to "Section" or other appropriate word.

SECTION 7: SEVERABILITY.

If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

SECTION 8: EFFECTIVE DATE.

This Ordinance shall be effective upon final adoption on second reading.

INTRODUCED at a Public Hearing for First Reading and set for Final Public Hearing on this 7th day of November 2023. Roll Call Vote:

	Yes	No	Abstained	Absent
Council Member Chandler:				
Council Member/Vice Mayor Clark:				
Council Member Jarriel:				
Council Member McAuley:				
Mayor Watford:				

Dowling R. Watford, Jr.
Mayor

ATTEST:

Lane Gamiotea, CMC
City Clerk

PASSED AND ADOPTED after Second Reading and Final Public Hearing this 5th day of December 2023. Roll Call Vote:

	Yes	No	Abstained	Absent
Council Member Chandler:				
Council Member/Vice Mayor Clark:				
Council Member Jarriel:				
Council Member McAuley:				
Mayor Watford:				

Dowling R. Watford, Jr.
Mayor

ATTEST:

Lane Gamiotea, CMC
City Clerk

REVIEWED FOR LEGAL SUFFICIENCY:

John J. Fumero, City Attorney
Nason Yeager Gerson Harris & Fumero, P.A.

VI. PUBLIC HEARING FOR FINAL PLAT ADOPTION CONTINUED

- A. Continued. There were no public comments. For clarification, the final plat will not be executed by City officials until the contingencies stated above have been approved by the City's Planner, Reviewing Engineer, and Surveyor.

Motion Carried Unanimously.

MAYOR WATFORD CLOSED THE PUBLIC HEARING AT 7:14 P.M.

VII. MAYOR WATFORD OPENED THE FIRST PUBLIC HEARING FOR PROPOSED CHANGES TO THE PERMITTED USES IN SEVERAL ZONING DISTRICTS AT 7:14 P.M.

- A. Motion by Vice Mayor Clark, second by Council Member Jarriel to read by title only, proposed Ordinance No. 1281, Land Development Regulation (LDR) Text Amendment Application No. 23-004-TA, adding a definition for Medical Marijuana Dispensaries, removing them as permitted uses in the following zoning districts: Light Commercial (CLT), Heavy Commercial (CHV), Commercial Business District (CBD), and Industrial (IND); and existing facilities to be considered nonconforming [as presented in **Exhibit 7**].

Motion Carried Unanimously.

City Attorney Greg Hyden read the title of proposed Ordinance No. 1281 into the record as follows: **"AN ORDINANCE OF THE CITY OF OKEECHOBEE, FLORIDA, PROHIBITING MEDICAL MARIJUANA DISPENSARIES WITHIN THE CITY OF OKEECHOBEE AS SUBMITTED IN LDR TEXT AMENDMENT APPLICATION NO. 23-004-TA; AMENDING THE CODE OF ORDINANCES CHAPTER 66 GENERAL PROVISIONS, SECTION 66-1 DEFINITIONS; AMENDING CHAPTER 90 ZONING, ARTICLE III DISTRICTS AND DISTRICT REGULATIONS, DIVISION 7 CLT DISTRICT SECTION 90-252 PERMITTED USES, DIVISION 8 CHV DISTRICT SECTION 90-282 PERMITTED USES, DIVISION 9 CBD SECTION 90-312 PERMITTED USES, AND DIVISION 10 IND DISTRICT SECTION 90-342 PERMITTED USES; PROVIDING FOR EXISTING MEDICAL MARIJUANA DISPENSARIES NONCONFORMING; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE."**

Motion by Council Members Chandler, second by Vice Mayor Clark, to approve the first reading and set December 5, 2023, as the Final Public Hearing date for proposed Ordinance No. 1281.

Mrs. Raia Black asked whether the Ordinance allowed or prohibited medical marijuana dispensaries. Mayor Watford responded it would prohibit the operation of any new dispensaries and existing ones would be nonconforming uses. **Roll Call Vote:** Chandler-Yea, Clark-Yea, Jarriel-Yea, McAuley-Yea, Watford-Yea.

Motion Carried Unanimously.

MAYOR WATFORD CLOSED THE PUBLIC HEARING AT 7:19 P.M

VIII. NEW BUSINESS

- A. Mr. David Ramdon, President and Chief Executive Officer of Advanced Medical Sanitation, a biomedical waste facility, is interested in purchasing property within the City's Commerce Center to expand his business. The Council previously declined the offer when informally made through Administrator Ritter. In an effort to explain the method and processing used, Mr. Ramdon gave a detailed explanation, utilizing photographs in a 21-slide presentation, labeled as **Exhibit 15**. **The consensus of the Council was to reconsider selling property within the Commerce Center to Mr. Ramdon, this item will be discussed at a future meeting.**
- B. Ms. Kaylee King, President of the Okeechobee County Economic Development Council, provided a quarterly update which included a brief overview of their mission, purpose, and membership. Activity from July through October 2023 included 30 business meetings, one site visit, 15 speaking engagements, one new project, and continued work on 12 active projects. Business support for Fiscal Year 2022-23 included 29 prospects. Future projects for 2023-24 include Business Retention and Expansion Program, Positive Community Campaign, Site Selection Inventory-Utility Capacity, support of Okeechobee Junior Leadership Program, Career Fair 2024, Treasure Coast Makers Workforce Campaign, Indian River State College Data Campus Initiative, and continued support of Policom Objectives. The power point is labeled as **Exhibit 14**, this was for informational purposes only, no official action required.
- C. Motion and second by Council Members McAuley and Jarriel to read by title only, proposed Ordinance No. 1282, Abandonment of Right-of-Way (R-O-W) Petition No. 23-002-AC, for the alleyway laying N to S between Lots 3 through 6 and 9 through 12 of Block 34, FIRST ADDITION TO S OKEECHOBEE, Plat Book (PB) 1, Page (PG) 17, Okeechobee County Public Records. Application submitted by Steven M. Guelff, on behalf of property owners, Guelff Family Limited Partnership and Porter Holdings of Okeechobee. The property is located between S Parrott and SW 2nd AVE and SW 17th and 18th ST [as presented in **Exhibit 8**]. **Motion Carried Unanimously.**



CITY OF OKEECHOBEE, FLORIDA
PLANNING BOARD MEETING
SEPTEMBER 21, 2023
SUMMARY OF BOARD ACTION

I. CALL TO ORDER

Chairperson Hoover called the regular meeting of the Planning Board for the City of Okeechobee to order on Thursday, September 21, 2023, at 6:07 P.M. in the City Council Chambers, located at 55 Southeast (SE) Third Avenue, Room 200, Okeechobee, Florida.

II. ATTENDANCE

Roll was taken by Board Secretary Patty Burnette. Chairperson Dawn Hoover, Board Members Phil Baughman, Carl Berlin, Jr., Karyne Brass, and Alternate Board Members Jon Folbrecht and Jim Shaw were present. Vice Chairperson Doug McCoy, and Board Member Mac Jonassaint were absent without consent. Chairperson Hoover moved Alternate Board Members Folbrecht and Shaw to voting position.

III. AGENDA

- A. There were no items added, deferred, or withdrawn from the agenda.
- B. Motion by Member Folbrecht, seconded by Member Shaw to approve the agenda as presented. **Motion Carried Unanimously.**
- C. There were no comment cards submitted for public participation.

IV. MINUTES

- A. Motion by Member Baughman, seconded by Member Folbrecht to dispense with the reading and approve the June 15, 2023, Regular Meeting minutes. **Motion Carried Unanimously.**

V. CHAIRPERSON HOOVER OPENED THE PUBLIC HEARING AT 6:09 P.M.

- A. Consider Land Development Regulations (LDR) Text Amendment Application No. 23-002-TA, which proposes to amend Chapter 78, Land Development Standards, Article IV, Stormwater Management, to reflect required changes adopted by the State on stormwater management regulations.
 - 1. City Attorney Stephen Conteaguero with Nason, Yeager, Gerson, Harris & Fumero, briefly reviewed the proposed ordinance stating this is to bring the existing City LDR into conformance with the Florida Department of Environmental Protection. This ordinance is to help protect the City's resources from the harmful effects of unmanaged stormwater runoff. It also addresses illicit discharges and post construction run off.
 - 2. No public comments were offered.
 - 3. No Ex-Parte disclosures were offered.
 - 4. Motion by Member Folbrecht, seconded by Member Berlin to recommend approval to the City Council for LDR Text Amendment Application No. 23-002-TA, as presented in [Exhibit 1]. The recommendation will be forwarded to the City Council for consideration at Public Hearings, tentatively scheduled for October 17, 2023, and November 21, 2023. **Motion Carried Unanimously.**
- B. Consider LDR Text Amendment Application No. 23-004-TA, which proposes to amend Section 66-1, adding a definition for Medical Marijuana Dispensaries and Zoning Districts Permitted Uses Section's 90-252 for Light Commercial, 90-282 for Heavy Commercial, 90-312 for Central Business District, and 90-342 for Industrial, to prohibit Medical Marijuana Dispensaries in the City.
 - 1. City Attorney Conteaguero briefly reviewed the proposed ordinance stating this proposed language would prohibit Medical Marijuana dispensaries in all zoning districts in the City and any existing ones would be considered non-conforming uses. Should an existing facility be sold, then the use would not be permitted.
 - 2. No public comments were offered.
 - 3. No Ex-Parte disclosures were offered.
 - 4. Motion by Member Berlin, seconded by Member Shaw to recommend approval to the City Council for LDR Text Amendment Application No. 23-004-TA, as presented in [Exhibit 2]. The recommendation will be forwarded to the City Council for consideration at Public Hearings, tentatively scheduled for November 7, 2023, and December 5, 2023. **Motion Carried Unanimously.**

CHAIRPERSON HOOVER CLOSED THE PUBLIC HEARING AT 6:24 P.M.

City of Okeechobee General Services Department 55 S.E. 3rd Avenue, Room 101 Okeechobee, Florida 39974-2903 Phone: (863) 763-3372, ext. 218 Fax: (863) 763-1686		Date: <u>8-11-23</u>	Petition No. <u>23-004-TH</u>
		Fee Paid: <u>N/A</u>	Jurisdiction: <u>PB & CC</u>
		1 st Hearing: <u>9-21-23</u>	2 nd Hearing: <u>11-7-23 / 12-5-23</u>
		Publication Dates:	
		Notices Mailed: <u>N/A</u>	
APPLICATION FOR TEXT AMENDMENT TO THE LAND DEVELOPMENT REGULATIONS			
APPLICANT INFORMATION			
1	Name of Applicant: <u>City of Okeechobee</u>		
2	Mailing address: <u>55 SE 3rd Avenue</u>		
3	E-mail address:		
4	Daytime phone(s):		
5	Do you own residential property within the City? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide address(es)		
6	Do you own nonresidential property within the City? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide address(es)		
REQUEST INFORMATION			
7	Request is for: <input type="checkbox"/> Text change to an existing section of the LDRs <input type="checkbox"/> Addition of a permitted use <input type="checkbox"/> Deletion of a permitted use <input type="checkbox"/> Addition of a special exception use <input type="checkbox"/> Deletion of a special exception use <input type="checkbox"/> Addition of an accessory use <input type="checkbox"/> Deletion of an accessory use		
8	Provide a detailed description of text changes to existing section(s) showing deletions in strikeout and additions in <u>underline</u> format. (This description may be provided on separate sheets if necessary.) <u>See attached proposed amendment wording.</u>		

9	<p>Provide a detailed listing of use(s) to be added or deleted and the zoning district(s) and section(s) to be changed. (This description may be provided on separate sheets if necessary.)</p> <p><i>See attached proposed amendment wording.</i></p>
REQUIRED ATTACHMENTS	
10	<p>Non-refundable application fee of \$500</p> <p>Note: Resolution No. 98-11 Schedule of Land Development Regulation Fees and Charges – When the cost for advertising publishing and mailing notices of public hearings exceeds the established fee, or when a professional consultant is hired to advise the city on the application, the applicant shall pay the actual costs.</p>

Confirmation of Information Accuracy

I hereby certify that the information in this application is correct. The information included in this application is for use by the City of Okeechobee in processing my request. False or misleading information may be punishable by a fine of up to \$500.00 and imprisonment of up to 30 days and may result in the denial of this application.

Signature _____

Printed Name _____

Date _____

For questions relating to this application packet, call General Services Dept. at (863)-763-3372, Ext. 218

The City Council for the City of Okeechobee, Florida, amends herein Part II of the Code of Ordinances, Subpart B-Land Development Regulations, providing for amendments to Chapter 66- General Provisions, Section 66-1. – Definitions, to add the following:

Medical marijuana dispensary means a facility licensed or registered by the Florida Department of Health that dispenses medical marijuana or products containing marijuana and related supplies, to qualifying patients or their caregivers, pursuant to statute. A medical marijuana dispensing facility does not cultivate process, transfer, or prepare any form of marijuana or marijuana product.

The City Council for the City of Okeechobee, Florida, amends herein Part II of the Code of Ordinances, Subpart B-Land Development Regulations, providing for amendments to Chapter 90-Zoning, Article III - Districts and District Regulations, Division 7 – Light Commercial (CLT) District as follows:

Sec. 90-252. - Permitted uses.

The following principal uses and structures are permitted in the CLT district:

- (1) Professional office, business office, medical office.
- (2) Retail store, retail service.
- (3) Personal service.
- (4) Craft studio.
- (5) Storefront church located in a unit in a multi-use building or shopping center.
- (6) Pet grooming.
- (7) Convenience store.
- ~~(8) Medical marijuana dispensary as defined and regulated in F.S., § 381.986.~~

The City Council for the City of Okeechobee, Florida, amends herein Part II of the Code of Ordinances, Subpart B-Land Development Regulations, providing for amendments to Chapter 90-Zoning, Article III - Districts and District Regulations, Division 8 – Heavy Commercial (CHV) District as follows:

Sec. 90-282. - Permitted uses.

The following principal uses and structures are permitted in the CHV district:

- (1) Professional office, business office, medical office.
- (2) Retail service, retail store including outdoor display of merchandise.
- (3) Restaurant, take-out restaurant, cafe.
- (4) Personal service.
- (5) Dry cleaner/laundry, laundromat.
- (6) Funeral home.
- (7) Hotel, motel.
- (8) Private club, nightclub and bar.
- (9) Craft studio.
- (10) Business school.
- (11) Commercial indoor recreation.
- (12) Commercial parking garage or lot, taxistand, bus terminal.
- (13) Storefront church located in a unit in a multi-use building or shopping center.
- (14) Taxidermist.
- (15) Pet grooming.
- (16) Convenience store.
- (17) Indoor auction house.
- ~~(18) Medical marijuana dispensary as defined and regulated in F.S., § 381.986.~~
- ~~(19)~~ (18) Pawnshop.

The City Council for the City of Okeechobee, Florida, amends herein Part II of the Code of Ordinances, Subpart B-Land Development Regulations, providing for amendments to Chapter 90-Zoning, Article III - Districts and District Regulations, Division 9 – Central Business (CBD) District as follows:

Sec. 90-312. - Permitted uses.

The following principal uses and structures are permitted in the CBD district:

- (1) Professional office, business office, medical office.
- (2) Retail service, retail store including outdoor display of merchandise.
- (3) Restaurant, take-out restaurant, cafe.
- (4) Personal service.
- (5) Dry cleaner, laundry.
- (6) Private club, nightclub, bar.
- (7) Craft studio.
- (8) Business school.
- (9) Commercial indoor recreation.
- (10) Commercial parking garage or lot.
- (11) Storefront church located in a unit in a multi-use building or shopping center.
- (12) ~~Medical marijuana dispensary as defined and regulated in F.S., § 381.986.~~

The City Council for the City of Okeechobee, Florida, amends herein Part II of the Code of Ordinances, Subpart B-Land Development Regulations, providing for amendments to Chapter 90-Zoning, Article III - Districts and District Regulations, Division 10 – Industrial (IND) District as follows:

Sec. 90-342. - Permitted uses.

The following principal uses and structures are permitted in the IND district:

- (1) Business office.
- (2) Business school.
- (3) Retail service, retail store including outdoor display of merchandise.
- (4) Research laboratory.
- (5) Manufacturing, processing, except those which produce explosives.
- (6) Mechanical and repair services.
- (7) Bulk storage of nonhazardous material.
- (8) Off-site sign.
- (9) Outdoor sales and storage, building contractor.
- (10) Wholesale sales and distribution.
- (11) Enclosed warehouse and storage.
- (12) Commercial laundry, dry cleaner.
- (13) Printing.
- (14) Auto service station, car wash.
- (15) Drive-through service.
- (16) Parking garage, parking lot.
- (17) Radio, television or cable reception, transmission or operational facilities.
- (18) Veterinary service.
- (19) Railroad facilities.
- (20) Public utility.
- (21) Public facility.
- (22) Storefront church located in a unit in a multi-use building or shopping center.
- (23) Restaurant, take-out restaurant, cafe.
- (24) Barbershop, beauty shop.
- (25) Dry cleaner/laundry.
- (26) Nail care.
- (27) Shoe repair.
- (28) Tailor.

- (29) Limited agriculture of a commercial nature on properties on which there is an active agricultural exemption, which was granted by the Okeechobee Property Appraiser not later than September 19, 2013.
- (30) Retail pool supplies and equipment, (including storage of chemicals for use and/or retail sale).
- (31) Water treatment services, (including storage of chemicals for use and/or retail sale).
- (32) Pest control (including storage of chemicals for use and/or retail sale).
- ~~(33) Medical marijuana dispensary as defined and regulated in F.S., § 381.986.~~
- ~~(34)~~ (33) Pawnshop.
- ~~(35)~~ (34) Bar.

Existing medical marijuana dispensary facilities shall be considered non-conforming uses.

ORDINANCE NO. 1282

AN ORDINANCE OF THE CITY OF OKEECHOBEE, FLORIDA; VACATING AND ABANDONING A CERTAIN RIGHT-OF-WAY (R-O-W) BEING AN UNIMPROVED PORTION OF AN ALLEYWAY LYING WITHIN BLOCK 34, FIRST ADDITION TO SOUTH OKEECHOBEE, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 1, PAGE 17, PUBLIC RECORDS OF OKEECHOBEE COUNTY, FLORIDA, AS SUBMITTED IN ABANDONMENT OF R-O-W PETITION NO. 23-002-AC; DIRECTING THE CITY CLERK TO RECORD THE ORDINANCE IN THE PUBLIC RECORDS OF THE CLERK OF THE CIRCUIT COURT IN AND FOR OKEECHOBEE COUNTY, FLORIDA; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Okeechobee General Services Department received Abandonment of R-O-W Petition No. 23-002-AC submitted by Steven M. Guelff, Agent on behalf of the property owners, Guelff Family Limited Partnership and Porter Holdings of Okeechobee, for the vacating and abandoning of a certain R-O-W as described in this Ordinance; and

WHEREAS, Petition No. 23-002-AC was reviewed and discussed by the City of Okeechobee Technical Review Committee at a duly advertised public meeting held on September 21, 2023, and based on the findings recommends approval to the Planning Boarding; and

WHEREAS, Petition No. 23-002-AC was reviewed and discussed by the City of Okeechobee Planning Board at a duly advertised Public Hearing held on October 19, 2023, and determined that such Petition met the required findings, is consistent with the Comprehensive Plan, and recommends the City Council adopt the Petition; and

WHEREAS, the City Council considered the Petition No. 23-002-AC, the recommendations from the Technical Review Committee and Planning Board, and finds the Petition to be consistent with the Comprehensive Plan, is not the sole access to any property, is in the best interest of the citizens, provides a benefit to the City of Okeechobee; and

WHEREAS, the granting of the Petition will serve a legitimate public interest and is a proper exercise of the municipal authority of the City of Okeechobee as a discretionary function.

NOW, THEREFORE, it is ordained before the City Council for the City of Okeechobee, Florida; presented at a duly advertised public meeting; and passed by majority vote of the City Council; and properly executed by the Mayor or designee, as Chief Presiding Officer for the City; that:

SECTION 1: The unimproved, dedicated R-O-W described hereafter and as shown on Exhibit A, is hereby closed, vacated, and abandoned by the City of Okeechobee, Florida to-wit:

THAT PORTION OF THE NORTH TO SOUTH ALLEYWAY, 15-FEET IN WIDTH, LYING BETWEEN LOTS 3 THROUGH 6 AND LOTS 9 THROUGH 12 OF BLOCK 34, FIRST ADDITION TO SOUTH OKEECHOBEE, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 1, PAGE 17, AS RECORDED IN THE PUBLIC RECORDS OF OKEECHOBEE COUNTY, FLORIDA.

SECTION 2: The City Clerk shall cause a certified copy of the Ordinance to be recorded in the public records of Okeechobee County, Florida.

SECTION 3: Conflict. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: Severability. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

SECTION 5: Effective Date. This Ordinance shall be effective upon final adoption on second reading.

INTRODUCED for First Reading and set for Final Public Hearing on this 7th day of **November 2023**.
Roll Call Vote:

	Yes	No	Abstained	Absent
Council Member Chandler:				
Council Member/Vice Mayor Clark:				
Council Member Jarriel:				
Council Member McAuley:				
Mayor Watford:				

Dowling R. Watford, Jr.
Mayor

ATTEST:

Lane Gamiotea, CMC
City Clerk

PASSED AND ADOPTED after Second Reading and Final Public Hearing this 5th day of **December 2023**. Roll Call Vote:

	Yes	No	Abstained	Absent
Council Member Chandler:				
Council Member/Vice Mayor Clark:				
Council Member Jarriel:				
Council Member McAuley:				
Mayor Watford:				

Dowling R. Watford, Jr.
Mayor

ATTEST:

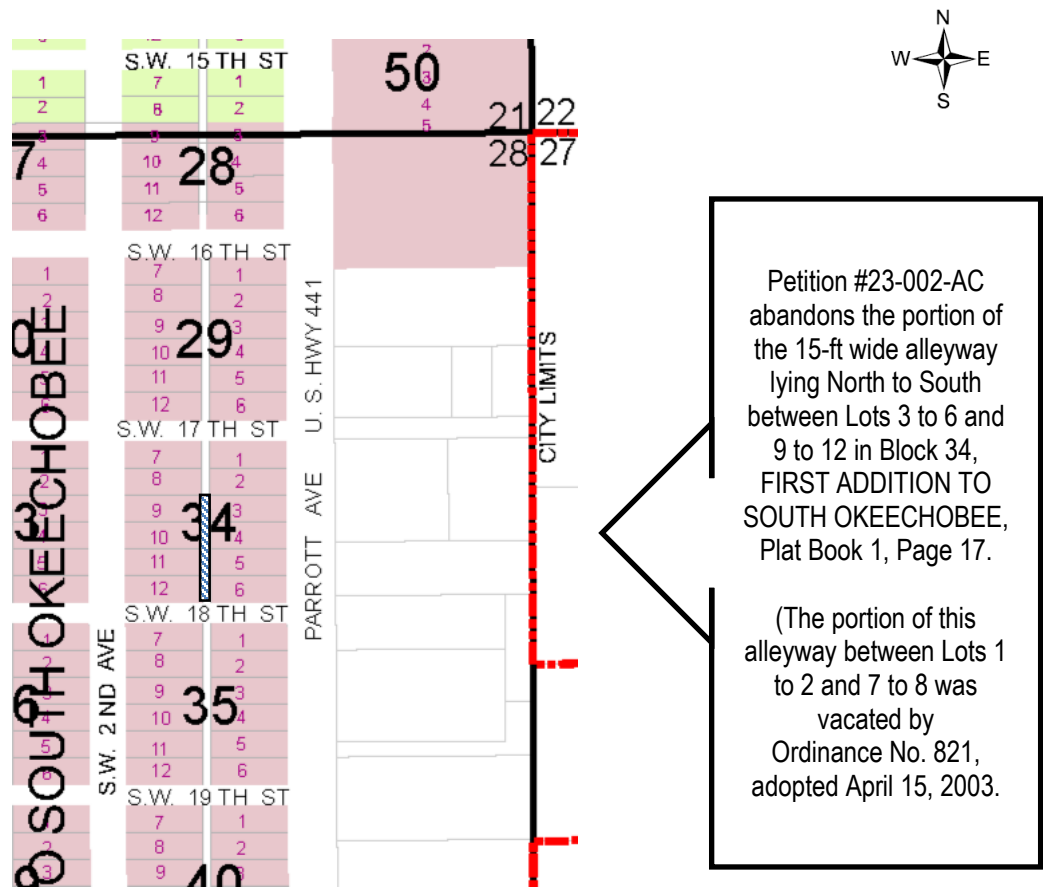
Lane Gamiotea, CMC
City Clerk

REVIEWED FOR LEGAL SUFFICIENCY:

John J. Fumero, City Attorney
Nason Yeager Gerson Harris & Fumero, P.

ORDINANCE NO. 1282 EXHIBIT A

The following excerpt is from the City of Okeechobee Subdivision May to identify the portion of alleyway to be abandoned as requested by Petition No. 23-002-AC, the subject property is recorded in Plat Book 1, Page 17, Okeechobee County Public Records:



VI. PUBLIC HEARING FOR FINAL PLAT ADOPTION CONTINUED

- A. Continued. There were no public comments. For clarification, the final plat will not be executed by City officials until the contingencies stated above have been approved by the City's Planner, Reviewing Engineer, and Surveyor.
Motion Carried Unanimously.

MAYOR WATFORD CLOSED THE PUBLIC HEARING AT 7:14 P.M.

VII. MAYOR WATFORD OPENED THE FIRST PUBLIC HEARING FOR PROPOSED CHANGES TO THE PERMITTED USES IN SEVERAL ZONING DISTRICTS AT 7:14 P.M.

- A. Motion by Vice Mayor Clark, second by Council Member Jarriel to read by title only, proposed Ordinance No. 1281, Land Development Regulation (LDR) Text Amendment Application No. 23-004-TA, adding a definition for Medical Marijuana Dispensaries, removing them as permitted uses in the following zoning districts: Light Commercial (CLT), Heavy Commercial (CHV), Commercial Business District (CBD), and Industrial (IND); and existing facilities to be considered nonconforming [as presented in **Exhibit 7**].
Motion Carried Unanimously.

City Attorney Greg Hyden read the title of proposed Ordinance No. 1281 into the record as follows: **"AN ORDINANCE OF THE CITY OF OKEECHOBEE, FLORIDA, PROHIBITING MEDICAL MARIJUANA DISPENSARIES WITHIN THE CITY OF OKEECHOBEE AS SUBMITTED IN LDR TEXT AMENDMENT APPLICATION NO. 23-004-TA; AMENDING THE CODE OF ORDINANCES CHAPTER 66 GENERAL PROVISIONS, SECTION 66-1 DEFINITIONS; AMENDING CHAPTER 90 ZONING, ARTICLE III DISTRICTS AND DISTRICT REGULATIONS, DIVISION 7 CLT DISTRICT SECTION 90-252 PERMITTED USES, DIVISION 8 CHV DISTRICT SECTION 90-282 PERMITTED USES, DIVISION 9 CBD SECTION 90-312 PERMITTED USES, AND DIVISION 10 IND DISTRICT SECTION 90-342 PERMITTED USES; PROVIDING FOR EXISTING MEDICAL MARIJUANA DISPENSARIES NONCONFORMING; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE."**

Motion by Council Members Chandler, second by Vice Mayor Clark, to approve the first reading and set December 5, 2023, as the Final Public Hearing date for proposed Ordinance No. 1281.

Mrs. Raia Black asked whether the Ordinance allowed or prohibited medical marijuana dispensaries. Mayor Watford responded it would prohibit the operation of any new dispensaries and existing ones would be nonconforming uses. **Roll Call Vote:** Chandler-Yea, Clark-Yea, Jarriel-Yea, McAuley-Yea, Watford-Yea.

Motion Carried Unanimously.

MAYOR WATFORD CLOSED THE PUBLIC HEARING AT 7:19 P.M

VIII. NEW BUSINESS

- A. Mr. David Ramdon, President and Chief Executive Officer of Advanced Medical Sanitation, a biomedical waste facility, is interested in purchasing property within the City's Commerce Center to expand his business. The Council previously declined the offer when informally made through Administrator Ritter. In an effort to explain the method and processing used, Mr. Ramdon gave a detailed explanation, utilizing photographs in a 21-slide presentation, labeled as **Exhibit 15**. **The consensus of the Council was to reconsider selling property within the Commerce Center to Mr. Ramdon, this item will be discussed at a future meeting.**
- B. Ms. Kaylee King, President of the Okeechobee County Economic Development Council, provided a quarterly update which included a brief overview of their mission, purpose, and membership. Activity from July through October 2023 included 30 business meetings, one site visit, 15 speaking engagements, one new project, and continued work on 12 active projects. Business support for Fiscal Year 2022-23 included 29 prospects. Future projects for 2023-24 include Business Retention and Expansion Program, Positive Community Campaign, Site Selection Inventory-Utility Capacity, support of Okeechobee Junior Leadership Program, Career Fair 2024, Treasure Coast Makers Workforce Campaign, Indian River State College Data Campus Initiative, and continued support of Policom Objectives. The power point is labeled as **Exhibit 14**, this was for informational purposes only, no official action required.
- C. Motion and second by Council Members McAuley and Jarriel to read by title only, proposed Ordinance No. 1282, Abandonment of Right-of-Way (R-O-W) Petition No. 23-002-AC, for the alleyway laying N to S between Lots 3 through 6 and 9 through 12 of Block 34, FIRST ADDITION TO S OKEECHOBEE, Plat Book (PB) 1, Page (PG) 17, Okeechobee County Public Records. Application submitted by Steven M. Guelff, on behalf of property owners, Guelff Family Limited Partnership and Porter Holdings of Okeechobee. The property is located between S Parrott and SW 2nd AVE and SW 17th and 18th ST [as presented in **Exhibit 8**]. **Motion Carried Unanimously.**

VIII.**NEW BUSINESS CONTINUED**

- C. Continued. City Attorney Hyden read the title of proposed Ordinance No. 1282 into the record as follows:
- “AN ORDINANCE OF THE CITY OF OKEECHOBEE, FLORIDA; VACATING AND ABANDONING A CERTAIN R-O-W BEING AN UNIMPROVED PORTION OF AN ALLEYWAY LYING WITHIN BLOCK 34, FIRST ADDITION TO S OKEECHOBEE, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PB 1, PG 17, PUBLIC RECORDS OF OKEECHOBEE COUNTY, FLORIDA, AS SUBMITTED IN ABANDONMENT OF R-O-W PETITION NO. 23-002-AC; DIRECTING THE CITY CLERK TO RECORD THE ORDINANCE IN THE PUBLIC RECORDS OF THE CLERK OF THE CIRCUIT COURT IN AND FOR OKEECHOBEE COUNTY, FLORIDA; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

Motion by Council Member Chandler, second by Vice Mayor Clark, to approve the first reading and set December 5, 2023, as the Final Public Hearing date for proposed Ordinance No. 1282. There were no comments from the public. **Roll Call Vote:** Chandler-Yea, Clark-Yea, Jarriel-Yea, McAuley-Yea, Watford-Yea.

Motion Carried Unanimously.

- D. Motion by Council Member Jarriel, second by Vice Mayor Clark to approve Preliminary Plat Application No. 23-010-TRC/PP, replatting Blocks 4 through 6, 11 through 13, 20, 22, and Lots 1 through 3, 10 through 26, and the W 15-feet of Lot 9 in Block 21, OKEECHOBEE, PB 5, PG 5, Okeechobee County public records, into a new Plat consisting of nine blocks, six stormwater tracts, and rededicating the previously vacated alleyways back to the City, titled MALLARD LANDING, submitted by Holiday Builders, Inc., on behalf of property owners Okeechobee Lots LLC and John B. Lashley, consisting of 31.283± vacant acres located from Northwest 3rd to 7th AVE and 11th to 14th ST [as presented in **Exhibit 9**].

Motion to amend the motion on the floor by Vice Mayor Clark, second by Council Member Jarriel to include the following contingencies:

1. Applicant shall provide revised plat and boundary survey with corrections, noted in redline within Exhibit 9.
2. Applicant shall provide updated certificates and title commitments with consistent fee simple owners per Code of Ordinances LDR Section 86-73(a)(16).
3. Applicant to provide acreage of subject property by block on the boundary survey for review and to confirm consistency with final plat by Staff.
4. Applicant shall resubmit infrastructure plans which comply with all local, State, and Federal regulations.
5. Upon approval of infrastructure plans by Staff, applicant shall construct all infrastructure improvements according to approved infrastructure plans prior to final plat approval; except that sidewalks are exempt from the required infrastructure improvements to be completed prior to final plat approval and shall be constructed in accordance with contingency 7b below.
6. Final plat and required supplementary materials shall be submitted for final plat approval within 12-months from today.
7. A developer's agreement submitted to and reviewed by Staff, shall be executed prior to the final plat approval, and meet:
 - a) All requirements of Code of Ordinances LDR Chapter 86.
 - b) Include and adequately address stipulations guaranteeing compensation to the City for any sidewalk improvements that are constructed by the City, should the applicant fail to comply with construct sidewalks as follows: Applicant shall construct sidewalks prior to certificate of occupancy for each dwelling unit. Additionally, continuous sidewalks shall be completed for each block segment within 12 months of the first certificate of occupancy issued for a dwelling unit on that block.

Motion to Amend Carried Unanimously.

Motion as Amended Carried Unanimously.

- E. Motion and second by Council Members Jarriel and McAuley to ratify an Agreement in the amount of \$465,170.97 to B & B Site Development, Inc., for the construction of additional dry retention areas and lake segment at the City Commerce Center [as presented in **Exhibit 10**].

Motion Carried Unanimously.

- F. Motion by Council Member McAuley, second by Vice Mayor Clark to approve contracting with Dana Safety Supply to install the patrol car equipment in the amount of \$31,301.00 [as presented in **Exhibit 11**].

Motion Carried Unanimously.

- G. Motion and second by Council Members Jarriel and McAuley to approve contracting with Graphic Designs to install the patrol car decals in the amount of \$2,790.00 [as presented in **Exhibit 12**].

Motion Carried Unanimously.

23-002-AC

Right-of-Way Abandonment Staff Report



Applicant | Steven M. Guelff

Parcel Identification | 3-28-37-35-0050-00340-0030, 3-28-37-35-0050-00340-0050, 3-28-37-35-0050-00340-0110, 3-28-37-35-0050-00340-0070



Prepared for The City of Okeechobee

General Information

Owner: Guelff Family Limited Partnership,

Applicants: Steven M. Guelff and Stephen G Porter

Primary Contact: Steven M. Guelff, (863) 441-2850, drguelff@yahoo.com

Parcel Identification: 3-28-37-35-0050-00340-0030, 3-28-37-35-0050-00340-0050, 3-28-37-35-0050-00340-0110

Legal Description

Parcel 3-28-37-35-0050-00340-0110:

LOTS 11 AND 12, BLOCK 34, FIRST ADDITION TO SOUTH OKEECHOBEE, ACCORDING TO THE PLAT THEREOF, RECORDED IN PLAT BOOK 1, PAGE 17, OF THE PUBLIC RECORDS OF OKEECHOBEE COUNTY, FLORIDA.

Parcel 3-28-37-35-0050-00340-0050:

LOTS 5 AND 6, BLOCK 34, FIRST ADDITION TO SOUTH OKEECHOBEE, ACCORDING TO THE PLAT THEREOF, RECORDED IN PLAT BOOK 1, PAGE 17, OF THE PUBLIC RECORDS OF OKEECHOBEE COUNTY, FLORIDA.

Parcel 3-28-37-35-0050-00340-0030:

LOTS 3 AND 4, BLOCK 34, FIRST ADDITION TO SOUTH OKEECHOBEE, ACCORDING TO THE PLAT THEREOF, RECORDED IN PLAT BOOK 1, PAGE 17, OF THE PUBLIC RECORDS OF OKEECHOBEE COUNTY, FLORIDA.

Parcel 3-28-37-35-0050-00340-0070:

FIRST ADDITION TO SOUTH OKEECHOBEE (PLAT BOOK 1 PAGE 17) LOTS 7, 8, 9 & 10 BLOCK 34 & THE WEST 1/2 OF THAT PORTION OF VACATED ALLEY ADJOINING LOTS 7 & 8 AS VACATED IN ORB 499 PAGE 506.

Future Land Use, Zoning, and Existing Use of Subject Property

	Existing Right-of-Way
Future Land Use	Commercial
Zoning	Heavy Commercial
Use of Property	Vacant Right-of-Way
Acreage	0.07

Future Land Use, Zoning, and Existing Use of Surrounding Properties

	Future Land Use	Zoning	Existing Use
North	Commercial	Heavy Commercial	Retail, Professional Office
South	Commercial	Heavy Commercial	SW 18 th ST, Professional Office, Single-Family Dwelling
East	Commercial	Heavy Commercial	US 441, Retail, Residential Access Driveway
West	Single-Family Residential	Residential Single Family-One	SW 2 nd Ave, Single-Family Dwelling Units

Description of Request and Existing Conditions

The request for consideration by the City of Okeechobee Technical Review Committee is an application to abandon for the portion of the 15 ft wide alleyway lying South to North between Lots 3 to 6 and 9 to 12 of Block 34. The alley is 15 feet wide by 199.58 feet long, totaling 2,994 square feet (0.07 acres). The northern portion of the right-of-way was previously vacated in official record book 499, page 506, and the remaining alley is currently designated as public right-of-way. The Applicant has identified that the two (2) parcels bounding the alleyway to the east will absorb the acreage from the abandonment, enlarging both parcels from 0.325 acres to 0.36 acres respectively. The adjacent property owner has provided a signed letter of no objection to the request. Staff analysis of the submitted application and supplemental documentation is provided below. Areas of deficiency or concern are highlighted in yellow.



Exhibit A: Subject Right-of-Way

Consistency with LDC Section 78-33

City LDC Section 78-33 requires that applicants for right-of-way vacation requests must address the following standards. The applicant has not provided responses to the standards however, a staff analysis is provided below.

- 1) *Proposed vacation is consistent with the comprehensive plan.*

Applicant Response: Yes.

Staff Response: The City of Okeechobee Comprehensive Plan does not provide any standards or regulations regarding abandonment or vacation of rights-of-way.

- 2) *Right-of-way to be vacated is not the sole access to any property, and the remaining access is not an easement.*

Applicant Response: Not it is not.

Staff Response: Access to the subject property is provided via SW 17th St to the north, SW 18th St to the south, S.R 441 to the east, and SW 2nd Ave to the west. Staff find that the right-of-way is not the sole access to any property on Block 34, and the remaining access is not an easement.

- 3) *Proposed vacation is in the public interest and provides a benefit to the city.*

Applicant Response: Yes.

Staff Response: The northern portion of the subject right-of-way has been previously vacated, and the remaining alley has not been improved to facilitate vehicle traffic. Vacating the right-of-way will transfer maintenance responsibilities to the current property owner, which benefits the City, allowing for public resources to be allocated elsewhere; and incrementally increasing the tax base.

- 4) *Proposed vacation would not jeopardize the location of any utility.*

Applicant Response: No.

Staff Response: The provided survey indicates that no utilities or utility easements are located within the subject right-of-way. Furthermore, the applicant has obtained a signed petition including Florida Public Utilities, Okeechobee Utility Authority, Comcast Cable, Embarq d/b/a Century Link, and Florida Power & Light authorizing the vacation of the alley.

Recommendation

Based on the materials provided by the applicant and the above analysis, we find that the request to vacate the subject right-of-way is consistent with the City's Comprehensive Plan, the requirements of Sec. 78-33, and is not injurious to the adjacent property owner. Staff recommend **approval** of this request.

Submitted by:



Ben Smith, AICP
Director of Planning
October 11, 2023

City of Okeechobee Planning Board: October 19, 2023

Supplemental Exhibits

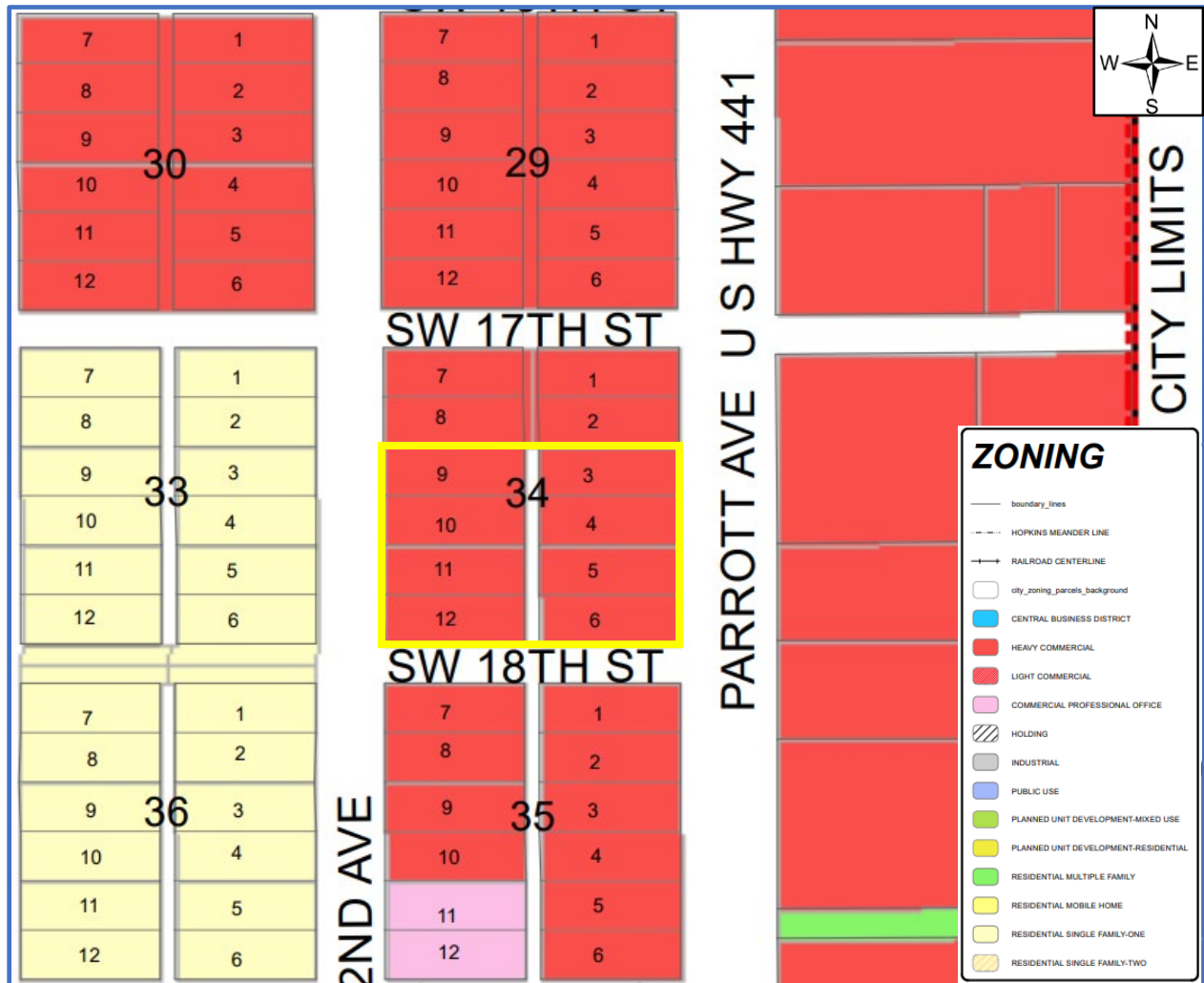


Exhibit B: Existing Zoning Map

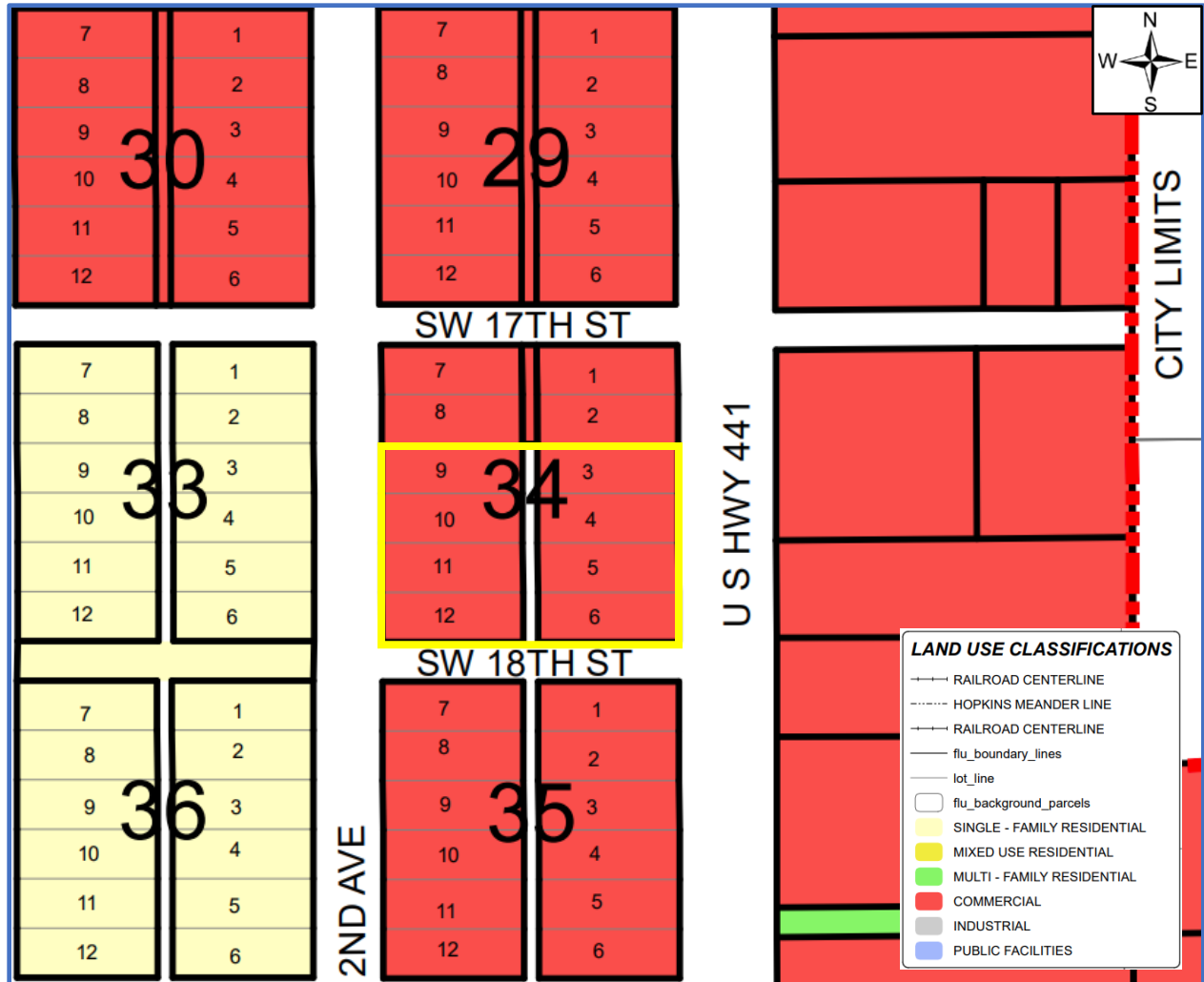


Exhibit C: Existing Future Land Use Map



Exhibit D: Existing Land Uses

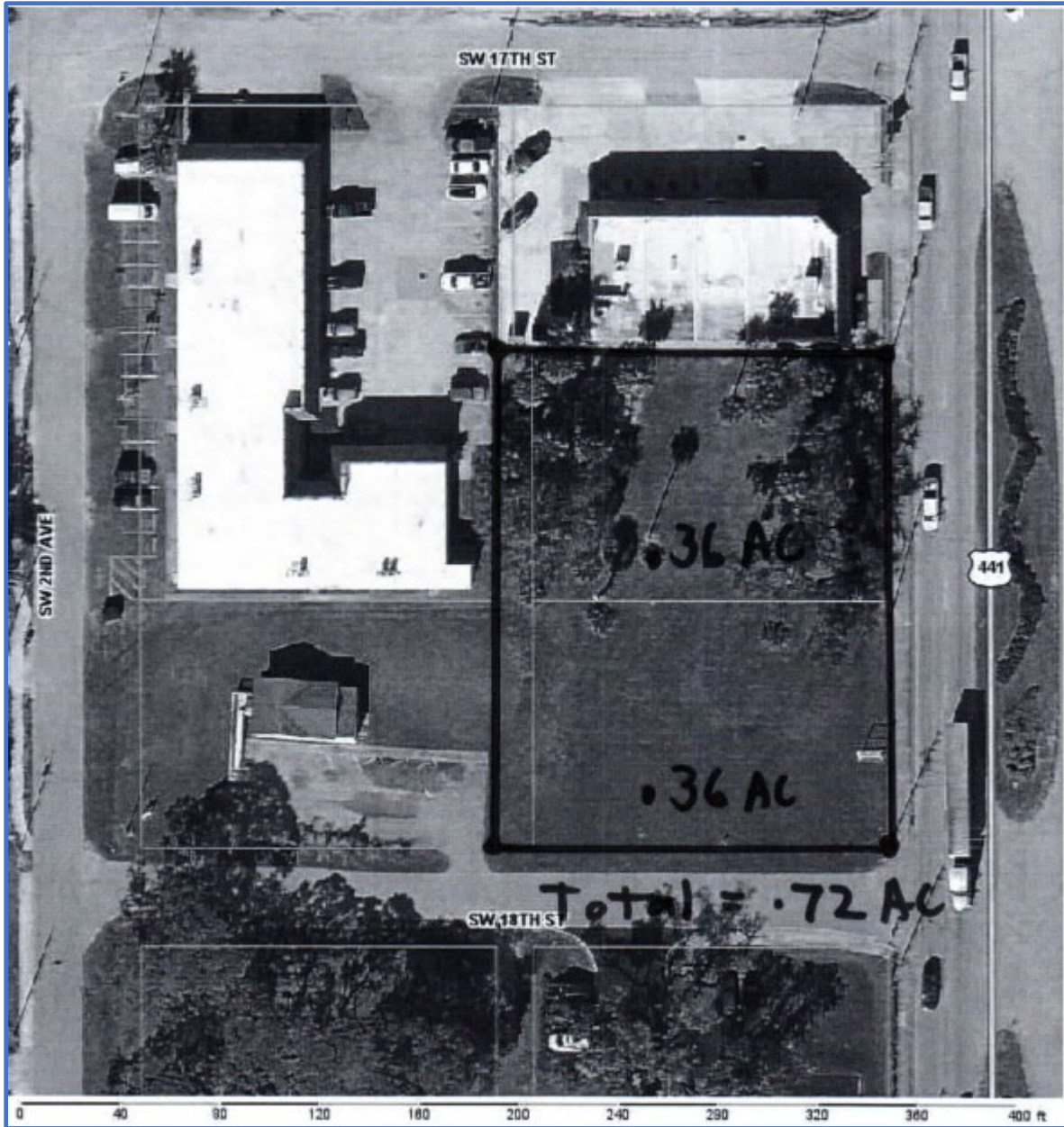


Exhibit E: Proposed Lot Line



CITY OF OKEECHOBEE, FLORIDA
PLANNING BOARD MEETING
OCTOBER 19, 2023
SUMMARY OF BOARD ACTION

I. CALL TO ORDER

Chairperson Hoover called the regular meeting of the Planning Board for the City of Okeechobee to order on Thursday, October 19, 2023, at 6:00 P.M. in the City Council Chambers, located at 55 Southeast Third Avenue, Room 200, Okeechobee, Florida, followed by the Pledge of Allegiance.

II. ATTENDANCE

Roll was taken by Board Secretary Patty Burnette. Chairperson Dawn Hoover, Board Members Phil Baughman, Carl Berlin, Jr., Karyne Brass, Mac Jonassaint, Jim Shaw and Alternate Board Member Dean Murray were present. Vice Chairperson Doug McCoy was absent without consent and Alternate Board Member Jon Folbrecht was absent with consent. Chairperson Hoover moved Alternate Board Member Murray to voting position.

III. AGENDA

- A. There were no items added, deferred, or withdrawn from the agenda.
- B. Motion by Member Baughman, seconded by Member Jonassaint to approve the agenda as presented. **Motion Carried Unanimously.**
- C. There were no comment cards submitted for public participation.

IV. MINUTES

- A. Motion by Member Baughman, seconded by Member Jonassaint to dispense with the reading and approve the September 21, 2023, Regular Meeting minutes. **Motion Carried Unanimously.**

V. CHAIRPERSON HOOVER OPENED THE PUBLIC HEARING AT 6:02 P.M.

- A. Abandonment of Right-of-Way Petition No. 23-002-AC, which requests to abandon a portion of the 15-foot-wide alleyway lying South to North between Lots 3 to 6 and 9 to 12 of Block 34, FIRST ADDITION TO SOUTH OKEECHOBEE, Plat Book 1, Page 17, public records of Okeechobee County.
 - 1. City Planning Consultant Mr. Ben Smith with Morris-Depew Associates, Inc. [attending via Zoom], briefly reviewed the Planning Staff Report recommending approval.
 - 2. Ms. Jerri Hill, Real Estate Agent, on behalf of property owners Guelff Family Limited Partnership and Porter Holdings of Okeechobee was present and available for questions. There were none.
 - 3. No public comments were offered.
 - 4. No Ex-Parte disclosures were offered.
 - 5. Motion by Member Baughman, seconded by Member Berlin to recommend approval to the City Council for Abandonment of Right-of-Way Petition No. 23-002-AC, as presented in [Exhibit 1, which includes the findings as required for granting a vacation of rights-of-way petitions per Code Section 78-33; Planning Consultant's analysis of the findings and recommendation for approval; and the Technical Review Committee's recommendation for approval]. The recommendation will be forwarded to the City Council for consideration at Public Hearings, tentatively scheduled for November 7, 2023, and December 5, 2023. **Motion Carried Unanimously.**

CHAIRPERSON HOOVER CLOSED THE PUBLIC HEARING AT 6:06 P.M.

VI. CITY ADMINISTRATOR UPDATE

No updates provided at this time.

VII. ADJOURNMENT

Chairperson Hoover adjourned the meeting at 6:07 P.M.

Submitted by:

Patty M. Burnette, Secretary

Please take notice and be advised that when a person decides to appeal any decision made by the Planning Board with respect to any matter considered at this proceeding, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. General Services' media are for the sole purpose of backup for official records.



CITY OF OKEECHOBEE, FLORIDA
TECHNICAL REVIEW COMMITTEE MEETING
SEPTEMBER 21, 2023
SUMMARY OF COMMITTEE ACTION

I. CALL TO ORDER

Chairperson Ritter called the regular meeting of the Technical Review Committee (TRC) for the City of Okeechobee to order on Thursday, September 21, 2023, at 10:00 A.M. in the City Council Chambers, located at 55 Southeast Third Avenue, Room 200, Okeechobee, Florida, followed by the Pledge of Allegiance.

II. ATTENDANCE

The following TRC Members were present: City Administrator Gary Ritter, Building Official Jeffery Newell, Okeechobee County Fire Rescue (OCFR) Bureau Chief Keith Bourgault (OCFR Deputy Fire Marshal Jessica Sasser was present in his place), Police Chief Donald Hagan, (Police Lieutenant Belen Reyna was present in his place), and Public Works Director David Allen. City Planning Consultant Ben Smith and Assistant Planner Bailey Schleifer were present via Zoom. Committee Secretary Patty Burnette and General Services Secretary Keli Trimnal were also present. Okeechobee County Environmental Health Director Dianna May, Okeechobee Utility Authority Executive Director John Hayford, City Attorney Gloria Velaquez, and the Okeechobee County School Board representative were absent.

III. AGENDA

- A.** New Business Item B to be discussed before New Business Item A.
- B.** Motion by Building Official Newell, seconded by Public Works Director Allen, to approve the agenda as amended. **Motion Carried Unanimously.**
- C.** There were no comment cards submitted for public participation.

IV. NEW BUSINESS

- A.** Abandonment of Right-of-Way Petition No. 23-002-AC, which requests to abandon a portion of the 15-foot wide Alleyway lying South to North between Lots 3 to 6 and 9 to 12 of Block 34, FIRST ADDITION TO SOUTH OKEECHOBEE, Plat Book 1, Page 17, public records of Okeechobee County, FL.

- 1.** City Planning Consultant Mr. Ben Smith of Morris-Depew Associates, Inc. reviewed the Planning Staff Report recommending approval.
- 2.** No City Staff comments were received.
- 3.** Ms. Jerri Hill, Real Estate Agent on behalf of property owners, Guelff Family Limited Partnership, and Porter Holdings of Okeechobee was available for questions. There were none.
- 4.** No public comments were offered.
- 5.** There were no Disclosure of Ex-Parte Communications by the Committee.
- 6.** Motion by Building Official Newell, seconded by Public Works Director Allen, to recommend approval to the Planning Board for Abandonment of Right-of-Way Petition No. 23-002-AC as presented in [Exhibit 1, which includes the Planning Consultant's analysis]. **Motion Carried Unanimously.**

- B.** Site Plan Review Application No. 23-004-TRC, construction of a proposed 4,827 square foot Culver's restaurant with drive through service and associated parking on 2.16± acres, located within the 1200 block along the North side of North Park Street/State Road 70 East, just West of the eastern City Limits/Northeast 13th Avenue.

- 1.** City Administrator Ritter read into the record a letter dated September 19, 2023, that was received from Ms. Blair Knighting, with Kimley-Horn and Associates, Inc., requesting a deferral to the November 16, 2023, TRC Meeting.
- 2.** No City Staff comments were received.
- 3.** Ms. Knighting and Mr. Josh Cockriel, also with Kimley-Horn and Associates, Inc., were available (via Zoom) on behalf of the Applicant, Mr. Adam Ramsay, Registered Agent, Park Street Okeechobee, LLC, and confirmed the request to defer the Application to the November 16, 2023, TRC meeting.
- 4.** No public comments were offered.
- 5.** There were no Disclosure of Ex-Parte Communications by the Committee.



#2

CITY OF OKEECHOBEE
General Services Department
55 Southeast 3rd Street
Okeechobee, Florida 34974
863-763-3372 X 9824
Fax: 863-763-1686

ABANDONMENT OF RIGHT-OF-WAY PETITION

PETITION NO. 23-002-AC

Application fee (non-refundable) \$600.00 Note: (Resolution No. 98-11) Schedule of Land Development Regulation Fees and Charges When the cost for advertising publishing and mailing notices of public hearings exceeds the established fee, or when a professional consultant is hired to advise the city on the application, the applicant shall pay the actual costs.	Date Fee Paid: <u>6-28-23</u>	Receipt No: <u>59405</u>
	TRC Meeting: <u>9-21-23</u>	Publication Date: <u>—</u> Letters Mailed: <u>—</u>
	PB/BOA Meeting: <u>10-19-23</u>	Publication Dates: <u>—</u> Letters Mailed: <u>10-4-23</u>
	City Council 1 st Reading: <u>11-7-23</u>	CMR Letter E-mailed: <u>—</u>
	City Council Public Hearing: <u>12-5-23</u>	Publication Date: <u>—</u>

Right-of-way Definition: Land dedicated, deeded, used, or to be used for a street, alley, walkway, boulevard, drainage facility, access for ingress or egress, or other purpose by the public, certain designated individuals, or governing bodies. [F.S. Ch. 177 § 177.031(16)]. Easements for roads and related purposes shall be considered as right-of-way.

Legal Description of the Right-of-Way to be Abandoned: <u>The portion of the 15.0 foot wide alley in Block 34, lying between lots 3 through 6 and lots 9 through 12, Block 34, First Addition to South Okeechobee, according to the plat thereof as recorded in Plat Book 1, Page 17 Okeechobee County, FL</u> Note: Upon abandonment of a right-of-way in the City of Okeechobee or First Addition of City of Okeechobee Subdivision's, there may be a Fee Simple Interest from the Hamrick Trust. For more information contact Gil Culbreth, 3550 US Hwy 441 South, Okeechobee, Florida 34974, 863-763-3154.
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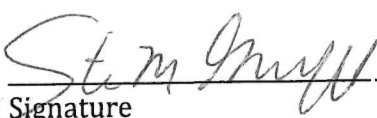
Purpose of the Right-of-Way Abandonment: <u>to close the 15 ft alley running through my parcels</u>

* Contact Info: Jerri Hill
863-634-6796
jerri.lynn.920@gmail.com

PETITION NO. 23-002AC

✓	Name of property owner(s):	Guelff Family Limited Partnership
	Owner(s) mailing address:	205 Sea Biscuit Lane, Lake Park, FL 33851
	Owner(s) e-mail address:	*drquelff@yahoo.com
	Owner(s) daytime phone(s):	863-441-2850
	Fax:	863-382-3909

✓	Required Attachments
	<p>Copy of recorded deed of petitioner as well as any other property owner whose property is contiguous to the right-of-way.</p> <p>Letters of Consent or Objection. (If more than one property owner is involved and they are not signing the petition). SEE NOTE BELOW FOR ADDITIONAL INSTRUCTIONS</p> <p>Location map of subject property and surrounding area within 100' (See Information Request Form attached) and dimensions of right-of-way.</p> <p>List of all property owners within 300' of subject property (See Information Request Form attached)</p> <p>Site Plan of property after abandonment. (No larger than 11x 17)</p> <p>Utility Companies Authorization Form. (See attached)</p> <p>Supplementary supporting information: Copy of recorded Plat of the Subdivision where right-of-way exists no larger than 11x17. (Can be obtained from the County Clerk's Office, Court House)</p> <p>PLEASE NOTE: <i>If there are other property owners that are contiguous to the subject right-of-way, a notarized letter must be attached with the following information: date, their name(s), what property they own, and whether they object to or consent to the right-of-way abandonment. (See attached sample letter)</i></p>

✓	Confirmation of Information Accuracy	
<p>I hereby certify that the information contained in and/or attached with this petition is correct. The information included in this petition is for use by the City of Okeechobee in processing my request. False or misleading information may be punishable by a fine of up to \$500.00 and imprisonment of up to 30 days and may result in the summary denial of this petition.</p>		
	Steven M. Guelff	4/25/23
Signature	Printed Name	Date

Checklist for Abandonment of Right-of-Way
Petition No. 23-002-AC

	Required Information and Attachments	Date Rcv'd	Ck'd
1	Application fee (non-refundable) \$600.00 Note: (Resolution No. 98-11) Schedule of Land Development Regulation Fees and Charges When the cost for advertising publishing and mailing notices of public hearings exceeds the established fee, or when a professional consultant is hired to advise the city on the application, the applicant shall pay the actual costs.	2d 6/28	
2	Completed and signed petition		✓
3	Copy of recorded deed of petitioner as well as any other property owner whose property is contiguous to the right-of-way.		✓
4	Letters of Consent or Objection. (If more than one property owner is involved and they are not signing the petition).		✓
5	Location map of subject property and surrounding area within 100' (See Information Request Form attached) and dimensions of right-of-way.		✓
6	List of all property owners within 300' of subject property (See Information Request Form attached)		✓
7	Site Plan of property after abandonment. (No larger than 11x 17)		
8	Utility Companies Authorization Form. (See attached) <u>FPL () Century link () Comcast () Duca () FDU ()</u>		✓
9	Copy of recorded Plat of the Subdivision where right-of-way exists no Larger than 11x17. (Can be obtained from the County Clerk's Office, Court House)		✓

23 002Ac

PLEASE COMPLETE THE FOLLOWING

FINDINGS REQUIRED FOR GRANTING A VACATION OF RIGHTS-OF-WAYS
(Sec. 78-33, page CD78:4 in the LDR's)

It is the Petitioner's responsibility to convince the Technical Review Committee, Planning Board/BOA and City Council that approval of the proposed vacation is justified. Specifically, the Petitioner should provide in his/her application and presentation sufficient explanation and documentation to convince the reviewing body to find that:

1. Proposed vacation is consistent with the Comprehensive Plan.
Yes

2. Proposed vacation does not cut off the sole access to any property, and the remaining access meets the requirements.
No its not

3. Proposed vacation is in the public interest and provides a benefit to the City.
Yes

4. Proposed vacation would not jeopardize the location of any utility.
No

The City Staff will, in the Staff Report, address the request and evaluate it and the Petitioner's submission in light of the above criteria and offer a recommendation for *approval* or *denial*.



Parcel ID Number: 3-28-37-35-0050-00340-0110 et

Prepared by and return to:
MELANIE ANDERSON
Okee-Tantie Title Company, Inc.
105 NW 6th Street
Okeechobee, Florida 34972
FILE NO. 39177

Warranty Deed

This Indenture, Executed this November 30, 2021 A.D. Between

JKST HOLDINGS, LLC, A FLORIDA LIMITED LIABILITY COMPANY,

whose address is P.O.BOX 873, Port Salerno, Florida 34992, hereinafter called the grantor, to

GUELFF FAMILY LIMITED PARTNERSHIP, A FLORIDA LIMITED PARTNERSHIP,

whose post office address is: 601 US 27 S, Sebring, Florida 33870, hereinafter called the grantee:

(Whenever used herein the term "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations)

Witnesseth, that the grantor, for and in consideration of the sum of Ten Dollars, (\$10.00) and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the grantee, all that certain land situate in Okeechobee County, Florida, viz:

Legal Description as Exhibit "A"

Parcel ID Number: 3-28-37-35-0050-00340-0110 et

Subject to covenants, restrictions, easements of record and taxes for the current year.

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

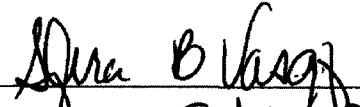
And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances except taxes accruing subsequent to December 31, 2021.

In Witness Whereof, the said grantor has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in our presence:



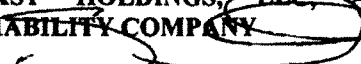
Witness Printed Name Melanie F. Anderson

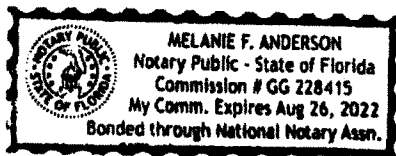



Witness Printed Name Sybil B. Vasquez

State of Florida
County of Okeechobee

The foregoing instrument was acknowledged before me by means of [X] physical presence or [N/A] online notarization, this November 30, 2021, by SHAUN M. KOGUT, AUTHORIZED MEMBER OF JKST HOLDINGS, LLC, A FLORIDA LIMITED LIABILITY COMPANY, who produced a drivers license as identification.

JKST HOLDINGS, LLC, A FLORIDA LIMITED
LIABILITY COMPANY  AMBR (Seal)
BY: SHAUN M. KOGUT, AMBR
Address: P.O.BOX 873, Port Salerno, Florida 34992





Notary Public
Print Name: Melanie F. Anderson
My Commission Expires Aug. 26, 2022

Exhibit "A"

Lots 3, 4, 5, 6, 11 and 12, Block 34, First Addition to South Okeechobee, according to the Plat thereof, recorded in Plat Book 1, Page 17, of the Public Records of Okeechobee County, Florida.

COPY

File Number: 39177

Legal Description with Non Homestead
Closer's Choice

Okeechobee County Property Appraiser

Mickey L. Bandi, CFA

2022 Certified Values

updated: 7/13/2023

Parcel: << 3-28-37-35-0050-00340-0030 (35916) >>

Owner & Property Info

Owner	GUELF F FAMILY LIMITED PARTNERSHIP 601 US 27 S SEBRING, FL 33870-2168		
Site	1702 S PARROTT AVE OKEECHOBEE		
Description*	FIRST ADDITION TO SOUTH OKEECHOBEE (PLAT BOOK 1 PAGE 17) LOTS 3 & 4 BLOCK 34		
Area	0.325 AC	S/T/R	28-37-35
Use Code**	VACANT (0000)	Tax District	50

*The Description above is not to be used as the Legal Description for this parcel in any legal transaction.
 **The Use Code is a Dept. of Revenue code and is used solely for Property Appraisal purposes. Please contact Okeechobee County Planning & Development at 863-763-5548 for zoning info.

Property & Assessment Values

2021 Certified Values		2022 Certified Values	
Mkt Land	\$89,540	Mkt Land	\$107,300
Ag Land	\$0	Ag Land	\$0
Building	\$0	Building	\$0
XFOB	\$0	XFOB	\$0
Just	\$89,540	Just	\$107,300
Class	\$0	Class	\$0
Appraised	\$89,540	Appraised	\$107,300
SOH/10% Cap [?]	\$0	SOH/10% Cap [?]	\$0
Assessed	\$89,540	Assessed	\$107,300
Exempt	\$0	Exempt	\$0
Total Taxable	county:\$89,540 city:\$89,540 other:\$89,540 school:\$89,540	Total Taxable	county:\$107,300 city:\$107,300 other:\$107,300 school:\$107,300

Note: Property ownership changes can cause the Assessed value of the property to reset to full Market value, which could result in higher property taxes.

Aerial Viewer Pictometry Google Maps

2023 2022 2021 2020 2019 Sales



Sales History

Sale Date	Sale Price	Book/Page	Deed	V/I	Qualification (Codes)	RCode
11/30/2021	\$330,000	2021015259	WD	I	Q	05 (Multi-Parcel Sale) - show
11/9/2016	\$100	0782/0789	WD	V	U	11
11/9/2016	\$110,000	0782/0788	WD	V	Q	01
11/13/2006	\$0	0618/0161	WD	I	U	03
10/23/2000	\$110,000	0445/1398	WD	I	U	03
8/23/2000	\$100	0444/1069	PR	I	U	01
10/2/1997	\$0	0398/0944	WD	I	U	03
11/1/1992	\$0	0339/1092	WD	I	U	03

Building Characteristics

Bldg Sketch	Description*	Year Blt	Base SF	Actual SF	Bldg Value
NONE					

Extra Features & Out Buildings (Codes)

Code	Description	Year Blt	Value	Units	Dims	Condition (% Good)
NONE						

Land Breakdown

Code	Description	Units	Adjustments	Eff Rate	Land Value
067SP4	SO PARROTT (MKT)	100.000 FF (0.325 AC)	1.0000/.8700 1.0000/.8500000 /	\$1,073 /FF	\$107,300

Okeechobee County Property Appraiser

Mickey L. Bandi, CFA

2022 Certified Values

updated: 7/13/2023

Parcel: << 3-28-37-35-0050-00340-0050 (35917) >>

Owner & Property Info

Owner	GUELFY FAMILY LIMITED PARTNERSHIP 601 US 27 S SEBRING, FL 33870-2168		
Site	S PARROTT AVE OKEECHOBEE		
Description*	FIRST ADDITION TO SOUTH OKEECHOBEE (PLAT BOOK 1 PAGE 17) LOT 5 & 6 BLOCK 34		
Area	0.325 AC	S/T/R	28-37-35
Use Code**	VACANT COMMERCIAL (1000)	Tax District	50

*The Description above is not to be used as the Legal Description for this parcel in any legal transaction.
 **The Use Code is a Dept. of Revenue code and is used solely for Property Appraisal purposes. Please contact Okeechobee County Planning & Development at 863-763-5548 for zoning info.

Property & Assessment Values

2021 Certified Values		2022 Certified Values	
Mkt Land	\$89,540	Mkt Land	\$107,300
Ag Land	\$0	Ag Land	\$0
Building	\$0	Building	\$0
XFOB	\$0	XFOB	\$0
Just	\$89,540	Just	\$107,300
Class	\$0	Class	\$0
Appraised	\$89,540	Appraised	\$107,300
SOH/10% Cap [?]	\$0	SOH/10% Cap [?]	\$0
Assessed	\$89,540	Assessed	\$107,300
Exempt	\$0	Exempt	\$0
Total Taxable	county:\$89,540 city:\$89,540 other:\$89,540 school:\$89,540	Total Taxable	county:\$107,300 city:\$107,300 other:\$107,300 school:\$107,300

Note: Property ownership changes can cause the Assessed value of the property to reset to full Market value, which could result in higher property taxes.

Aerial Viewer Pictometry Google Maps

☒ 2023 ☐ 2022 ☐ 2021 ☐ 2020 ☐ 2019 ☐ Sales
**▼ Sales History**

Sale Date	Sale Price	Book/Page	Deed	V/I	Qualification (Codes)	RCode
11/30/2021	\$330,000	2021015259	WD	I	Q	05 (Multi-Parcel Sale) - show
11/3/2016	\$140,000	0782/0791	WD	V	Q	05 (Multi-Parcel Sale) - show
5/25/2004	\$399,900	0534/0047	WD	I	U	02 (Multi-Parcel Sale) - show
5/25/2004	\$0	0534/0044	QC	V	U	03
7/30/2003	\$0	0509/0181	QC	V	U	03
3/1/1971	\$5,300	0000/0000	03	V	Q	

▼ Building Characteristics

Bldg Sketch	Description*	Year Blt	Base SF	Actual SF	Bldg Value
NONE					

▼ Extra Features & Out Buildings (Codes)

Code	Description	Year Blt	Value	Units	Dims	Condition (% Good)
NONE						

▼ Land Breakdown

Code	Description	Units	Adjustments	Eff Rate	Land Value
067SP4	SO PARROTT (MKT)	100.000 FF (0.325 AC)	1.0000/.8700 1.0000/.8500000 /	\$1,073 /FF	\$107,300

Okeechobee County Property Appraiser

Mickey L. Bandi, CFA

2022 Certified Values

updated: 7/13/2023

Parcel: << 3-28-37-35-0050-00340-0110 (35919) >>

Owner & Property Info

Owner	GUELF F FAMILY LIMITED PARTNERSHIP 601 US 27 S SEBRING, FL 33870-2168		
Site	1703 SW 2ND AVE OKEECHOBEE		
Description*	FIRST ADDITION TO SOUTH OKEECHOBEE (PLAT BOOK 1 PAGE 17) LOTS 11 & 12 BLOCK 34		
Area	0.325 AC	S/T/R	28-37-35
Use Code**	OFFICE BLD 1STY (1700)	Tax District	50

*The Description above is not to be used as the Legal Description for this parcel in any legal transaction.
 **The Use Code is a Dept. of Revenue code and is used solely for Property Appraisal purposes. Please contact Okeechobee County Planning & Development at 863-763-5548 for zoning info.

Property & Assessment Values

2021 Certified Values		2022 Certified Values	
Mkt Land	\$35,670	Mkt Land	\$41,325
Ag Land	\$0	Ag Land	\$0
Building	\$32,611	Building	\$34,326
XFOB	\$9,003	XFOB	\$10,871
Just	\$77,284	Just	\$86,522
Class	\$0	Class	\$0
Appraised	\$77,284	Appraised	\$86,522
SOH/10% Cap [?]	\$0	SOH/10% Cap [?]	\$0
Assessed	\$77,284	Assessed	\$86,522
Exempt	\$0	Exempt	\$0
Total Taxable	county:\$77,284 city:\$77,284 other:\$77,284 school:\$77,284	Total Taxable	county:\$86,522 city:\$86,522 other:\$86,522 school:\$86,522

Note: Property ownership changes can cause the Assessed value of the property to reset to full Market value, which could result in higher property taxes.

Aerial Viewer Pictometry Google Maps

2023 2022 2021 2020 2019 Sales

**▼ Sales History**

Sale Date	Sale Price	Book/Page	Deed	V/I	Qualification (Codes)	RCode
11/30/2021	\$330,000	2021015259	WD	I	Q	05 (Multi-Parcel Sale) - show
11/3/2016	\$140,000	0782/0791	WD	I	Q	05 (Multi-Parcel Sale) - show
5/25/2004	\$0	0534/0047	WD	I	U	02 (Multi-Parcel Sale) - show
5/25/2004	\$0	0534/0044	QC	I	U	03
7/2/2003	\$0	0509/0183	QC	I	U	03

▼ Building Characteristics

Bldg Sketch	Description*	Year Blt	Base SF	Actual SF	Bldg Value
Sketch	OFFICE SFR (4700)	1955	819	835	\$34,326

*Bldg Desc determinations are used by the Property Appraisers office solely for the purpose of determining a property's Just Value for ad valorem tax purposes and should not be used for any other purpose.

▼ Extra Features & Out Buildings (Codes)

Code	Description	Year Blt	Value	Units	Dirms	Condition (% Good)
ASPH 2	COM SLB WLK	2006	\$9,351	3744.00	0 x 0	PD (75%)
CONC B	COM SLB WLK	2006	\$1,444	534.00	0 x 0	PD (80%)
CONC I	BUMPERS	2006	\$76	5.00	0 x 0	PD (75%)

▼ Land Breakdown

Code	Description	Units	Adjustments	Eff Rate	Land Value
067SP8	SO SIDE ST (MKT)	100.000 FF (0.325 AC)	1.0000/.8700 1.0000/ /	\$413 /FF	\$41,325



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Limited Partnership

GUELF FAMILY LIMITED PARTNERSHIP

Filing Information

Document Number A03000001525
FEI/EIN Number 20-1461126
Date Filed 10/27/2003
State FL
Status ACTIVE
Last Event REINSTATEMENT
Event Date Filed 01/13/2017

Principal Address

205 SEA BISCUIT LANE
LAKE PLACID, FL 33852

Changed: 03/14/2020

Mailing Address

205 SEA BISCUIT LANE
LAKE PLACID, FL 33852

Changed: 03/14/2020

Registered Agent Name & Address

GUELF, STEVEN M
205 SEA BISCUIT LANE
LAKE PLACID, FL 33852

Name Changed: 01/13/2017

Address Changed: 03/14/2020

General Partner Detail

Name & Address

GUELF, STEVEN M
205 SEA BISCUIT LANE
LAKE PLACID, FL 33852


Annual Reports

Report Year	Filed Date
2021	01/28/2021
2022	04/11/2022
2023	03/07/2023

Document Images

03/07/2023 -- ANNUAL REPORT	View image in PDF format
04/11/2022 -- ANNUAL REPORT	View image in PDF format
01/28/2021 -- ANNUAL REPORT	View image in PDF format
03/14/2020 -- ANNUAL REPORT	View image in PDF format
03/29/2019 -- ANNUAL REPORT	View image in PDF format
01/23/2018 -- ANNUAL REPORT	View image in PDF format
01/13/2017 -- REINSTATEMENT	View image in PDF format
04/27/2015 -- ANNUAL REPORT	View image in PDF format
01/29/2014 -- ANNUAL REPORT	View image in PDF format
02/20/2013 -- ANNUAL REPORT	View image in PDF format
01/05/2012 -- ANNUAL REPORT	View image in PDF format
02/10/2011 -- ANNUAL REPORT	View image in PDF format
04/30/2010 -- ANNUAL REPORT	View image in PDF format
01/28/2009 -- ANNUAL REPORT	View image in PDF format
05/01/2008 -- ANNUAL REPORT	View image in PDF format
06/13/2007 -- ANNUAL REPORT	View image in PDF format
02/06/2006 -- ANNUAL REPORT	View image in PDF format
01/21/2005 -- REINSTATEMENT	View image in PDF format
10/27/2003 -- Domestic LP	View image in PDF format

Prepared By and Return to
John D. Cassels, Jr. Esq.
Cassels & McCall
P.O. Box 968
Okeechobee, Florida 34973
File No. 16-9020
Parcel No: 3-28-37-35-0050-00340-0070


FILE NUM 2016004616
OR BK 775 PG 228
SHARON ROBERTSON, CLERK OF CIRCUIT COURT
OKEECHOBEE COUNTY, FLORIDA
RECORDED 05/17/2016 01:43:17 PM
AMT \$10.00
RECORDING FEES \$18.50
DEED DOC \$0.70
RECORDED BY M Pinon
Pgs 228 - 229; (2 pgs)

QUIT CLAIM DEED

THIS QUIT CLAIM DEED executed this 13 day of May, 2016, by **STEPHEN G. PORTER and MARY A. PORTER, his wife**, whose mailing address is 818 Highway 441 Southeast, Okeechobee, FL 34974, first party, to **PORTER PROPERTIES MANAGEMENT, LLC.**, whose mailing address is 818 Highway 441 Southeast, Okeechobee, Florida 34974, second party.

(Wherever used herein, the terms "first party" and "second party" shall include singular and plural, heirs, legal representatives and assigns of individuals and the successors and assigns of corporations, wherever the context so admits or requires.)

WITNESSETH:

That the said first party, for and in consideration of the sum of \$10.00 in hand paid by the said second party, the receipt whereof is hereby acknowledged, does hereby remise, release and quit claim unto the said second party forever, all the right, title, interest, claim and demand which the said first party has in and to the following described lot, piece or parcel of land, situate, lying and being in the County of **OKEECHOBEE**, State of Florida, to wit:

LOTS 7, 8, 9 AND 10, BLOCK 34, FIRST ADDITION TO SOUTH OKEECHOBEE, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 1, PAGE 17, PUBLIC RECORDS OF OKEECHOBEE COUNTY, FLORIDA. TOGETHER WITH THE WEST ½ OF THAT PORTION OF THE VACATED ALLEY ADJOINING SAID LOTS 7 AND 8 AS VACATED IN OFFICIAL RECORD BOOK 499 AT PAGE 506, PUBLIC RECORDS OF OKEECHOBEE COUNTY, FLORIDA.

THE PROPERTY HEREIN CONVEYED IS NOT THE HOMESTEAD PROPERTY OF THE FIRST PARTY.

SUBJECT TO restrictions, reservations and easements of record, if any.

TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging or in any wise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of the said first party, either in law or equity, to the only proper use, benefit and behalf of the said second party forever.

IN WITNESS WHEREOF the said first party has signed and sealed these presents the day and year first above written.

Signed, Sealed and Delivered
in the presence of:

Zoe Zalta
WITNESS
Zoe Zalta
Printed Name of Witness

Ashley Senterre
WITNESS
Ashley Senterre
Printed Name of Witness

Stephen G. Porter
STEPHEN G. PORTER

Mary A. Porter
MARY A. PORTER

STATE OF MAINE
COUNTY OF Hancock

The foregoing instrument was acknowledged before me this 13 day of May, 2016, by Stephen G. Porter and Mary A. Porter 9 who are personally known to me, or 9 who has produced FLD as identification.

Rachael V. Winder
NOTARY PUBLIC

Rachael V. Winder
Printed Name of Notary Public
Notary Public, State Of Maine
My Commission Expires: 2018

(Seal)

IT IS HEREBY CERTIFIED THAT WE HAVE PREPARED THIS INSTRUMENT FROM INFORMATION GIVEN TO US BY THE PARTIES HERETO. WE DO NOT GUARANTEE EITHER MARKETABILITY OF TITLE, ACCURACY OF DESCRIPTION OR QUANTITY OF LAND AS WE DID NOT EXAMINE THE TITLE TO THE PROPERTY INVOLVED.

Okeechobee County Property Appraiser

Mickey L. Bandi, CFA

2022 Certified Values

updated: 7/13/2023

Parcel: << 3-28-37-35-0050-00340-0070 (35918) >>

Owner & Property Info

Owner	PORTER PROPERTIES MANAGEMENT 818 US HIGHWAY 441 SE OKEECHOBEE, FL 34974-7422		
Site	107 SW 17TH ST OKEECHOBEE		
Description*	FIRST ADDITION TO SOUTH OKEECHOBEE (PLAT BOOK 1 PAGE 17) LOTS 7, 8, 9 & 10 BLOCK 34 & THE WEST 1/2 OF THAT PORTION OF VACATED ALLEY ADJOINING LOTS 7 & 8 AS VACATED IN ORB 499 PAGE 506		
Area	0.688 AC	S/T/R	28-37-35
Use Code**	STORES/1 STORY (1100)	Tax District	50

*The Description above is not to be used as the Legal Description for this parcel in any legal transaction.

**The Use Code is a Dept. of Revenue code and is used solely for Property Appraisal purposes. Please contact Okeechobee County Planning & Development at 863-763-5548 for zoning info.

Property & Assessment Values

2021 Certified Values		2022 Certified Values	
Mkt Land	\$72,980	Mkt Land	\$84,550
Ag Land	\$0	Ag Land	\$0
Building	\$283,047	Building	\$311,285
XFOB	\$39,238	XFOB	\$49,857
Just	\$395,265	Just	\$445,692
Class	\$0	Class	\$0
Appraised	\$395,265	Appraised	\$445,692
SOH/10% Cap [?]	\$0	SOH/10% Cap [?]	\$10,901
Assessed	\$395,265	Assessed	\$445,692
Exempt	\$0	Exempt	\$0
Total Taxable	county:\$395,265 city:\$395,265 other:\$395,265 school:\$395,265	Total Taxable	county:\$434,791 city:\$434,791 other:\$434,791 school:\$445,692

Note: Property ownership changes can cause the Assessed value of the property to reset to full Market value, which could result in higher property taxes.

Aerial Viewer Pictometry Google Maps

2023 2022 2021 2020 2019 Sales



Sales History

Sale Date	Sale Price	Book/Page	Deed	V/I	Qualification (Codes)	RCode
5/13/2016	\$100	0775/0228	QC	I	U	11
4/13/2016	\$195,500	0773/1029	WD	I	U	16
1/31/2006	\$0	0592/1005	QC	I	U	03
6/1/1985	\$60,000	0269/1929	WD	I	U	03
10/1/1980	\$25,000	0237/1004	WD	V	Q	
9/1/1978	\$0	0221/0971	WD	V	U	03
11/1/1973	\$0	0153/0437	WD	V	U	03
2/1/1970	\$0	0124/0433	WD	V	U	03

Building Characteristics

Bldg Sketch	Description*	Year Blt	Base SF	Actual SF	Bldg Value
Sketch	NBHD CENTR (3800)	1985	11269	12734	\$311,285

*Bldg Desc determinations are used by the Property Appraisers office solely for the purpose of determining a property's Just Value for ad valorem tax purposes and should not be used for any other purpose.

Extra Features & Out Buildings (Codes)

Code	Description	Year Blt	Value	Units	Dims	Condition (% Good)
CONC F	PRK STRM/D	1984	\$35,243	12049.00	0 x 0	PD (75%)
CONC I	BUMPERS	1984	\$725	48.00	0 x 0	PD (75%)
ASPH 2	COM SLB WLK	1984	\$9,900	6144.00	0 x 0	PD (65%)
FENC P	6'1/2 PINE	1990	\$272	54.00	0 x 0	PD (50%)
CONC B	COM SLB WLK	2006	\$1,354	534.00	0 x 0	PD (75%)
LNQ1	LGHT QURZ	2000	\$1,323	4.00	0 x 0	PD (75%)
LPQ2	LGHT P QRZ	2002	\$1,040	1.00	0 x 0	PD (75%)

Land Breakdown

Code	Description	Units	Adjustments	Eff Rate	Land Value
067SP8	SO SIDE ST (MKT)	200.000 FF (0.688 AC)	1.0000/.8900 1.0000/ /	\$423 /FF	\$84,550

Porter Holdings of Okeechobee
818 Hwy 441 SE
Okeechobee, FL 34974

RE: Alley closing

To whom it may concern:

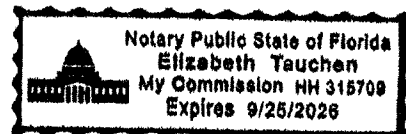
I am writing this letter to let all those involved know, that Porter Properties Management and Porter Holdings of Okeechobee, have absolutely no objection to the closing of the remaining portion of the alley located between SW 17th and SW 18th Streets, Okeechobee.

Thank you,

Stephen G. Porter

Stephen G. Porter
Property Owner

Elizabeth Tauchen
10/11/23





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Detail by Entity Name

Florida Limited Liability Company

PORTER HOLDINGS OF OKEECHOBEE, LLC

Filing Information

Document Number	L06000043660
FEI/EIN Number	20-4767988
Date Filed	04/26/2006
Effective Date	04/26/2006
State	FL
Status	ACTIVE
Last Event	LC STMNT OF AUTHORITY 21
Event Date Filed	06/01/2016
Event Effective Date	NONE

Principal Address

1700 SOUTH PARROTT AVENUE
OKEECHOBEE, FL 34974

Mailing Address

818 HWY 441 SE
OKEECHOBEE, FL 34974

Registered Agent Name & Address

PORTER, STEPHEN G
818 HWY 441
OKEECHOBEE, FL 34974

Authorized Person(s) Detail

Name & Address

Title MGRM

MARY PORTER TRUST
818 HWY 441 SE
OKEECHOBEE, FL 34974

Title MGR

SCHOPPMAYER, MINDY

2675 NE 54TH TRAIL
OKEECHOBEE, FL 34972

Annual Reports

Report Year	Filed Date
2021	01/27/2021
2022	02/15/2022
2023	02/01/2023

Document Images

02/01/2023 -- ANNUAL REPORT	View image in PDF format
02/15/2022 -- ANNUAL REPORT	View image in PDF format
01/27/2021 -- ANNUAL REPORT	View image in PDF format
01/22/2020 -- ANNUAL REPORT	View image in PDF format
02/13/2019 -- ANNUAL REPORT	View image in PDF format
02/11/2018 -- ANNUAL REPORT	View image in PDF format
01/29/2017 -- ANNUAL REPORT	View image in PDF format
06/01/2016 -- CORLCAUTH	View image in PDF format
02/01/2016 -- ANNUAL REPORT	View image in PDF format
01/30/2015 -- ANNUAL REPORT	View image in PDF format
01/18/2014 -- ANNUAL REPORT	View image in PDF format
02/16/2013 -- ANNUAL REPORT	View image in PDF format
01/18/2012 -- ANNUAL REPORT	View image in PDF format
01/31/2011 -- ANNUAL REPORT	View image in PDF format
02/03/2010 -- ANNUAL REPORT	View image in PDF format
03/31/2009 -- ANNUAL REPORT	View image in PDF format
03/05/2008 -- ANNUAL REPORT	View image in PDF format
04/20/2007 -- ANNUAL REPORT	View image in PDF format
10/23/2006 -- LC Amendment	View image in PDF format
04/26/2006 -- Florida Limited Liability	View image in PDF format

FIRST ADDITION

SOUTH OKEECHOBEE

A SUBDIVISION OF A PART OF SECTIONS 21 & 28, T. 37 S - R. 35 E

CITY of OKEECHOBEE, OKEECHOBEE COUNTY.
STATE of FLORIDA

October 1924

300

[illegible]

R. Willie

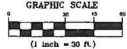
State of Florida
County of Orange

This plat was first for record in the office of the Clerk of Circuit Court on the 9th day of October A.D. 1928 and it is recorded in Plat Book 1 at page 17. Public records of Orange County, State of Florida.

CE Simmons

"ROYAL OAK ADDITION"

ALTA/NSPS LAND TITLE SURVEY



Vicinity Map
(N.T.S.)

- LEGEND:**
- (P) = Plat Data
 - (F) = Field Data
 - = 3/4" Iron Rod & Cap Set (L.B. 7827)
 - = 3/4" Iron Pipe Found (No Cap, Bent)
 - = 1" Iron Pipe Found (No Cap)
 - = 1/2" Iron Rod & Cap Found (Blightable)
 - = "MAC" Nail & Disc Set (7827)
 - = Temporary Benchmark (TBM)
 - = Wood Power Pole
 - = Clay Anchor
 - = Overhead Wire(s)
 - = Water Meter
 - = Water Valve
 - = Gas Lid Label
 - = Backflow Preventer
 - = Fire Hydrant
 - = Wall
 - = Curb Inlet
 - = Fiber Optic Cable Marker
 - = Gas Line Marker
 - = Pipe Culvert Inlet
 - = Sign
 - = Fiber Optic Vault
 - = Telephone Junction Box
 - = Electric Vault
 - = Asphalt Pavement
 - = Concrete Area
 - = Wood Privacy Fence
 - = Handicapped Parking

THE FOLLOWING SCHEDULE 8-11 ITEMS WERE OBTAINED FROM TITLE COMMITMENT POLICY PROVIDED BY CLIENT (COMMITMENT NUMBER 126-20), AS PREPARED BY OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY, EFFECTIVE DATE OF MARCH 7, 2023 @ 5:00 PM.

ITEMS 1 THROUGH 9 ARE NON SURVEY RELATED MATTER OR OTHERWISE NOT PLOTTABLE.

TABLE A: ITEM 11(b) THERE WAS NO EVIDENCE OF UNDERGROUND UTILITIES FLAGGED IN THIS FIELD. HOWEVER THERE IS ABOVE GROUND EVIDENCE OF FIBER OPTIC, NATURAL GAS AND WATER SYSTEM.

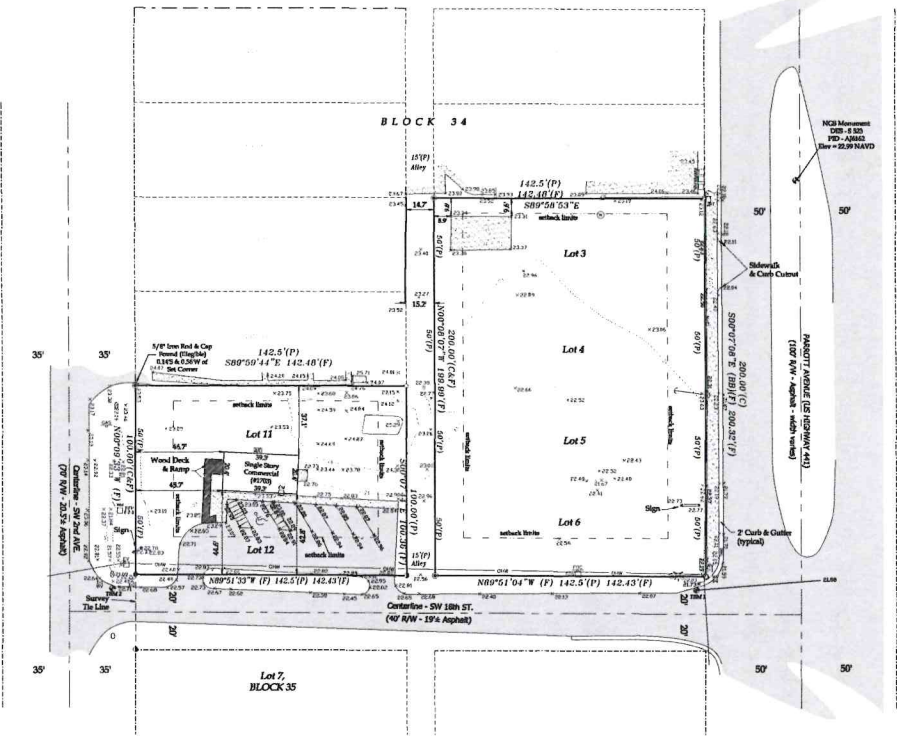
LEGAL DESCRIPTION:

(GRB 782, PG 789)
Lots 3 and 4, Block 34, FIRST ADDITION TO SOUTH OKEECHOBEE, according to the plat thereof as recorded in Plat Book 1, Page 17, public records of Okeechobee County, Florida.
AND
(GRB 782, PG 791)
Lots 5, 6, 11 and 12, Block 34, FIRST ADDITION TO SOUTH OKEECHOBEE, according to the plat thereof as recorded in Plat Book 1, Page 17, Okeechobee County, Florida.

Total square footage of all Lots is 42,788 of or 0.962 ac. Does NOT include alley.

Parking Spaces 1 Handicap, 4 regular

Setback Limits: Front 20', Rear 10', Side 8' When on a corner lot the setback limit on one side may vary.



HORIZONTAL CONTROL DATA:
Florida State Plane Coordinate System, Best Zone,
North American Datum of 1983 (2011) adjustment
Established Control using
Designation: S 523
PID: A6162
Elevation: 22.99' NAVD 1988

PROPERTY ADDRESS:
1702 S. PARROTT AVE. & 1703 SW 2ND AVENUE
OKEECHOBEE, FL 34974

ALTA/NSPS LAND TITLE SURVEY CERTIFICATION:
TO THE SAK COMPANY, INC., A FLORIDA CORPORATION, KARLSON LAW GROUP, P.A., AND
OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY/ATTS:

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2021 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and include items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 17 and 18 of Table A thereof. The fieldwork was complete on 4/23/2023.
Date of Plat or Map: 5/4/2023.

Robert Phillip Scholer, P.L.S.
Florida Registration # LS 2920
Certificate of Authorization # LB 7827

NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.

EMBOSSSED
SEAL

SURVEYOR'S NOTES:

- 1) Electric Service is underground and was not located or shown.
- 2) The legal description shown herein was provided by client.
- 3) The parcel shown herein lies in ZONE "2", according to the Federal Emergency Management Agency's Flood Insurance Rate Map, Community No. 12800C, Panel 040C, effective July 18, 2013.
- 4) Underground improvements, if any, were not located unless shown herein.
- 5) Field bearings are based on the West right of way of Parrott Ave, as being S00°07'08" (88).

INDEX DEVELOPMENT
MANAGEMENT
ALTA/NSPS LAND
TITLE SURVEY

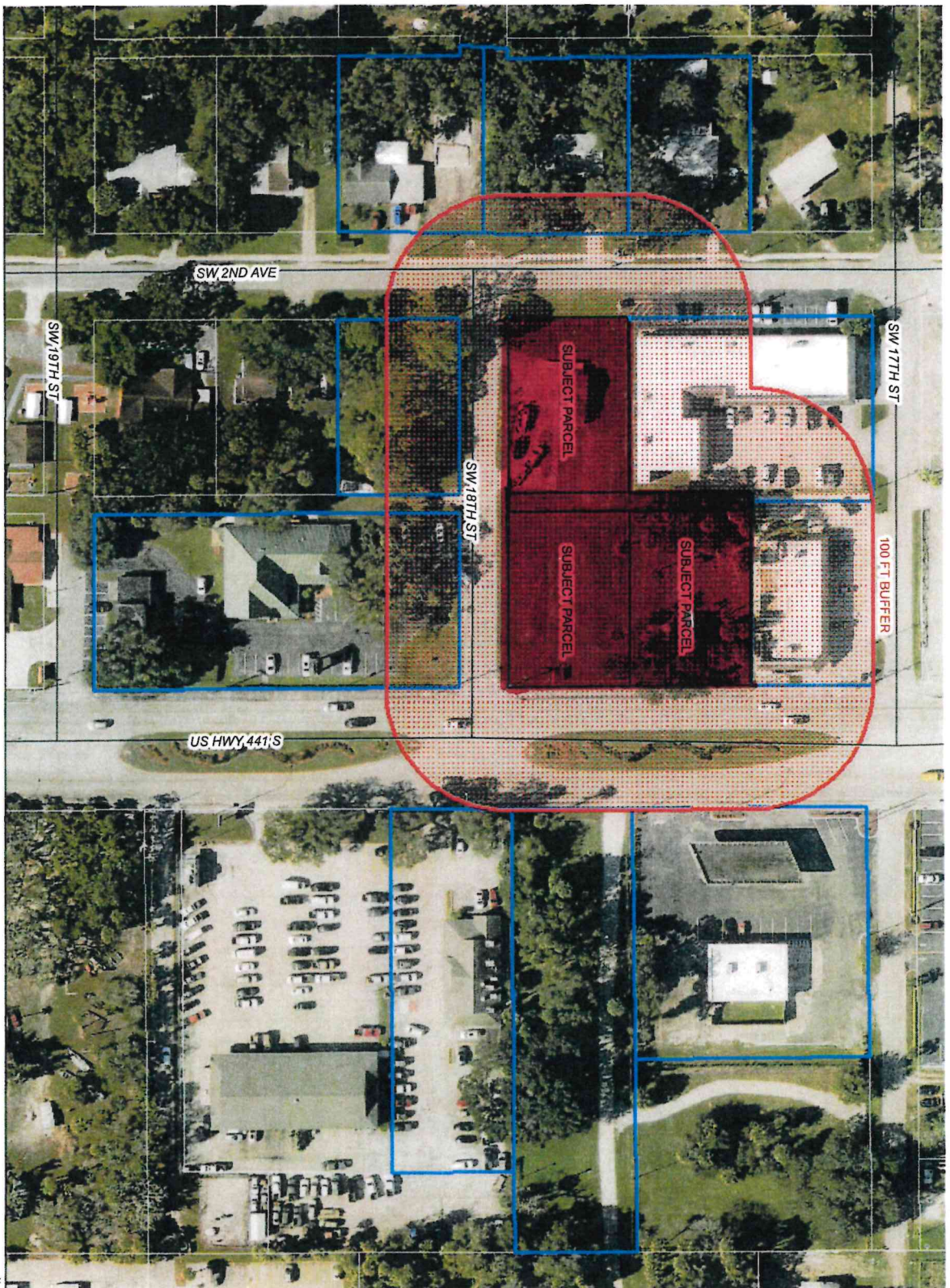
No.	Date	Revision

PROJECT NO.:
OK00191701A
Field Survey Completed:
4-25-2023
Drawn: RDM
Checked: RPS
P.B.: S-115, PG-01

Sherco, Inc.
SURVEYING SERVICES
10 North Lake Avenue
Aventura, Florida 33150
Tel: (305) 433-4122
Fax: (305) 433-4122



OKLAHOMA COUNTY PROPERTY APPRAISER'S OFFICE



How property
will look
after.

Property will all be combined
to make one parcel.
One parcel is outlined in
red.

CITY OF OKEECHOBEE RIGHT-OF-WAY ABANDONMENT PETITION

Utility Companies Authorization Form

23-002-AC

Instructions:

Applicant: Deliver the petition and this form to the following Utility Companies for their comments. It must be signed and dated with a contact number for each person.

Utility Companies: If an easement is needed, provide a complete legal description for it. The City Attorney will address it as a nonexclusive perpetual easement within the Ordinance. If there is going to be a relocated easement, provide legal of where it's to be relocated to. The City Attorney will address this in the Ordinance by denoting the relocated easement is in an attached exhibit to the Ordinance. Additionally, the effective date will be upon the City's receipt of the recorded relocated easement between the owner and utility company and provided on the utility company's form.

Florida Power & Light	FPL HAS NO objection
863-467-3708	NO power lines in said
Donna Padgett	Right OF way

Donna Padgett
Authorized Signature

Donna PADGETT 467-3708 5-17-23
Typed Name & Title Phone No. Date

Embarq d/b/a Century Link	Lumen/Centurylink has no objection
941-421-0205	with this easement location
Camille Knotts	Camille Knotts
camille.knotts@lumen.com	
lre.easement@centurylink.com	

Camille Knotts
Authorized Signature

Camille Knotts 941-421-0205 5/15/2023
Typed Name & Title Phone No. Date

Comcast Cable	
Daniel Tiburcio	
772-321-1566	
daniel_tiburcio2@comcast.com	

Daniel Tiburcio Daniel Tiburcio Construction Spec 2 772-321-1566 05/16/2023
Authorized Signature Typed Name & Title Phone No. Date

Okeechobee Utility Authority	
John Hayford	
863-763-9460	
100 SW 5th Avenue	

John Hayford John Hayford, Executive Director 863-763-9460 May 10, 2023
Authorized Signature Typed Name & Title Phone No. Date

Florida Public Utilities	
Ivan Gibbs	
561-723-3459	
igibbs@chpk.com	

IVAN GIBBS Ivan Gibbs/Engineering Technician 561-723-3459 6-9-2023
Authorized Signature Typed Name & Title Phone No. Date

***REQUIRED ONLY FOR CITY OF OKEECHOBEE & FIRST ADDITION TO CITY OF OKEECHOBEE SUBDIVISIONS**

Hamrick Estate	
Gil Culbreth, Co-Trustee	
863-763-3154	

Authorized Signature Typed Name & Title Phone No. Date

JUL 27 2023

Petition No. 23-002-AC

**Affidavit Attesting to the Completeness and
Accuracy of the List of Surrounding Property Owners**

I hereby certify under the penalty of law or the revocation of the requested approval sought that to the best of my knowledge and belief, the attached list constitutes the complete and accurate list of the property owners, addresses, and parcel identification numbers of all parcels and tracts within three hundred (300) feet not including intervening streets, alleys, or waterways, of the perimeter of the lands which are subjects of, or are contiguous to but held under the same ownership as, the lands subject to the application for a change in land use or zoning, said list constituting a portion of that application. This affidavit is made based upon an inspection of the tax rolls of the Property Appraiser of Okeechobee County as of June 27, 2023, and the Assertions made to me by members of that Office that the information reviewed constitutes the most recent information available to that office. I therefore attest to this 25th day of

July, 2023.

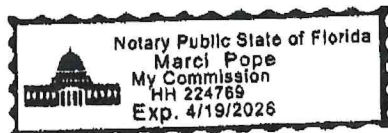
Steven M. Gueiff
Signature of Applicant

7/25/23
Date

Steven M. Gueiff
Name of Applicant (printed or typed)

STATE OF FLORIDA
COUNTY OF Highlands

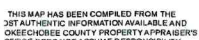
The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 25 day of July, 2023, by Steven M. Gueiff, who is personally known to me or produced as identification.
(Name of Person)



Marci Pope
NOTARY PUBLIC SIGNATURE

#5
#6

PARCEL NUMBER	OWNER	ADDRESS 1	ADDRESS 2	CITY	STATE	ZIP
2-28-37-35-0A00-00023-0000	MINDFUL OKEECHOBEE LLC	C/O JEFFREY S PECHTER	280 NE 2ND AVE	OKEECHOBEE	FL	33444
2-28-37-35-0A00-00024-A000	POGEY'S PLAZA INC	1759 S PARROTT AVE		OKEECHOBEE	FL	34974
2-28-37-35-0A00-00025-0000	POGEY'S INC	1759 S PARROTT AVENUE		OKEECHOBEE	FL	34974-1586
2-28-37-35-0A00-00026-0000	HENDRY WILLIAM L REV TRUST	P O DRAWER 1337		OKEECHOBEE	FL	34973-1337
2-28-37-35-0A00-00028-A000	AZTECA #3 INVESTMENTS LLC	8890 NE 12TH LN		OKEECHOBEE	FL	34974-8148
2-28-37-35-0A00-00030-0000	SOUTH PARROTT EYE CARE LLC	606 N PARROTT AVE		OKEECHOBEE	FL	34972-2646
2-28-37-35-0A00-00033-0000	AUTOZONE INC #1249	P O BOX 2198	DEPT 8088	MEMPHIS	TN	38101-2198
3-28-37-35-0050-00290-0040	WILLIAMSON CATTLE COMPANY	9050 NE 12TH DR		OKEECHOBEE	FL	34972-0517
3-28-37-35-0050-00300-0040	NEW HORIZONS OF TREASURE COAST	ATTN: ACCOUNTS PAYABLE	4500 W MIDWAY ROAD	FT PIERCE	FL	34981-4823
3-28-37-35-0050-00330-0010	MITCHELL GIANINNA A	1700 SW 2ND AVE		OKEECHOBEE	FL	34974-6186
3-28-37-35-0050-00330-0030	HARRELL IDA (DEC)	1706 SW 2ND AVE		OKEECHOBEE	FL	34974
3-28-37-35-0050-00330-0050	KENNEDY KAREN L	6121 LANSHIRE DR		TAMPA	FL	33634-3042
3-28-37-35-0050-00330-0070	SILVAS CELESTINA G	1703 SW 3RD AVE		OKEECHOBEE	FL	34974-6188
3-28-37-35-0050-00330-0090	VARGAS PATRICIA GRAJEDA	1705 SW 3RD AVE		OKEECHOBEE	FL	34974-6188
3-28-37-35-0050-00330-0110	MURPHY CASSIE NICOLE	1709 SW 3RD AVE		OKEECHOBEE	FL	34974-6188
3-28-37-35-0050-00340-0010	PORTER HOLDINGS OF OKEECHOBEE	818 US HIGHWAY 441 SE		OKEECHOBEE	FL	34974-7422
3-28-37-35-0050-00340-0070	PORTER PROPERTIES MANAGEMENT	818 US HIGHWAY 441 SE		OKEECHOBEE	FL	34974-7422
3-28-37-35-0050-00350-0050	PRITCHARD LOWELL	1802 S PARROTT AVENUE		OKEECHOBEE	FL	34974
3-28-37-35-0050-00350-0070	CASO BART F JR	PO BOX 583		OKEECHOBEE	FL	34973
3-28-37-35-0050-00350-0090	CASO BART F JR	PO BOX 583		OKEECHOBEE	FL	34973
3-28-37-35-0050-00350-0110	CHILDREN'S ACADEMIES OF	1811 SW 2ND AVE		OKEECHOBEE	FL	34974-6146
3-28-37-35-0050-00360-0010	HOWARD DELBERT	1804 SW 2ND AVE		OKEECHOBEE	FL	34974-6168
3-28-37-35-0050-00360-0030	GOMEZ JOSE T	PO BOX 3049		OKEECHOBEE	FL	34973
3-28-37-35-0050-00360-0050	DECOURSEY KIARA S	608 AMELIA CIR APT 2		BELLE GLADE	FL	33430
3-28-37-35-0050-00360-0070	COVARRUBIAS ARACELLY	1801 SW 3RD AVE		OKEECHOBEE	FL	34974
3-28-37-35-0050-00360-0090	JESUS ES MI REDENTOR	1651 SW 32ND AVE		OKEECHOBEE	FL	34974-5433
3-28-37-35-0050-00290-0010	ARRANTS LLC	399 SW 18TH ST		OKEECHOBEE	FL	34974
3-28-37-35-0050-00290-0060	CITY OF OKEECHOBEE	55 SE 3RD AVE		OKEECHOBEE	FL	34974



RESOLUTION NO. 2023-09

A RESOLUTION OF THE CITY OF OKEECHOBEE, FLORIDA; ADOPTING, CONFIRMING, AND RATIFYING THE SCHEDULE OF REGULAR MEETINGS FOR 2024 IN ACCORDANCE WITH THE CITY CHARTER; PROVIDING FOR AMENDMENT OR REPEAL BY MAJORITY VOTE OF THE CITY COUNCIL; AND PROVIDING FOR THE REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Okeechobee Charter (Charter) provides for regular meetings, as well as emergency and special meetings of the City Council; and

WHEREAS, Section C-4.1.A of the Charter provides that the City Council (Council) shall meet regularly at such times and places as the Council may prescribe; and

WHEREAS, the Council, pursuant to the Charter, shall hold at least ten (10) regular monthly meetings in each calendar year, at such times and places as the Council shall set by resolution; and

WHEREAS, the Council finds that adoption of the following regular monthly meeting dates, times and locations will further the good governance of the City.

NOW, THEREFORE, be it resolved before the Council for the City of Okeechobee, Florida; presented at a duly advertised public meeting; and passed by majority vote of the City Council; and properly executed by the Mayor or designee, as Chief Presiding Officer for the City:

Section 1. Schedule of Regular Meetings. The regular meetings of the City of Okeechobee Council will be held in the City Hall, at 55 Southeast 3rd Avenue, Room 200, Okeechobee, Florida, 34974, in accordance with the meeting schedule attached and incorporated herein as **Exhibit A**, beginning at approximately 6:00 p.m., unless cancelled or rescheduled due to a holiday or other closure of City offices. The time and location of a meeting may be changed upon reasonable notice, consistent with the requirements of Florida law.

Section 2. Special and Emergency Meetings. Special and Emergency meetings of the City of Okeechobee Council may be scheduled and conducted consistent with the procedures for special and emergency meetings as set forth in the Charter.

Section 3. The City of Okeechobee Council meeting dates, times, and locations may be amended by a majority vote of the Council.

Section 4. Severability. If any section, subsection, sentence, clause, phrase or portion of this Resolution, or application hereof, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion or provision and such holding shall not affect the validity of the remaining portions or applications here.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

INTRODUCED AND ADOPTED in Regular Session this 5th day of December 2023.

Dowling R. Watford, Jr., Mayor

ATTEST:

Lane Gamiotea, CMC, City Clerk

REVIEWED FOR LEGAL SUFFICIENCY:

John J. Fumero, City Attorney

RESOLUTION NO. 2023-09
EXHIBIT A

The regular meetings of the Council are generally held on the first and third Tuesday of each Month. The following is the list for Calendar Year 2024:

January 2, 2024
January 16, 2024
February 6, 2024
February 20, 2024
March 5, 2024
March 19, 2024
April 2, 2024
April 16, 2024
May 7, 2024
May 21, 2024
June 4, 2024
June 18, 2024
July 2, 2024
July 16, 2024
August 6, 2024
August 20, 2024
*September 3, 2024
*September 17, 2024
October 1, 2024
October 15, 2024
November 5, 2024
November 19, 2024
December 3, 2024
December 17, 2024

*Will be changed to coincide with the First and Final Budget Public Hearings, which are set in July/August as the Budget Calendar.

B&B Site Development, Inc.
1505 C South Parrott Avenue
Okeechobee, FL. 34974
Ph: 863-763-6053
Email: bbsitedevelopmentinc@gmail.com



Date: 11/15/2023

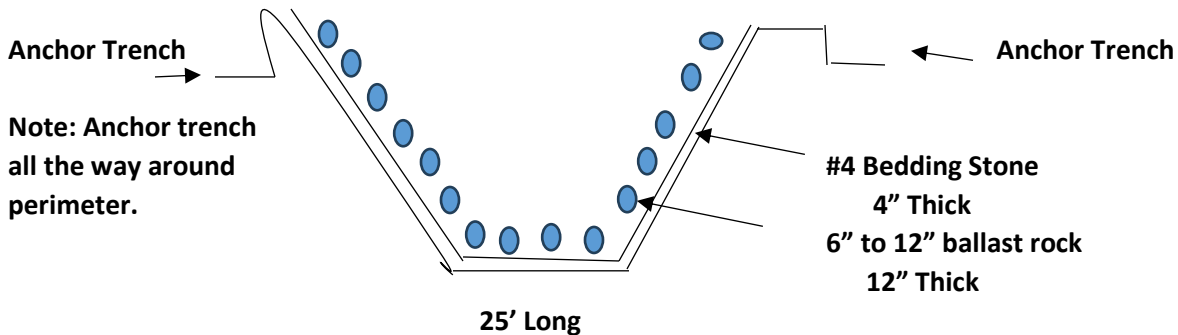
To: City of Okeechobee

P: 863-763-9811

Loc: NE 4th St.
Okeechobee, FL. 34972

Description: Bid Proposal Drainage Pitch Repair

Dear Gary,
B & B Site Development, Inc. agrees to furnish all necessary equipment, labor and materials to do the following:



Total for the above mentioned is \$ 27,960.00

Respectfully submitted,
Philip J. Baughman
Philip Baughman



November 14th, 2023

Gary Ritter
City Administrator
City of Okeechobee
55 SE 3rd Avenue
Okeechobee, FL 34974

Re: Professional Services for City Hall Hardening Construction Documents

Dear Mr. Allen:

Kimley-Horn and Associates, Inc., ("Kimley-Horn") is pleased to submit this proposal to the City of Okeechobee ("City") for professional engineering services for improvements and general hardening to the City Hall building (the "Project") located at 55 SE 3rd Avenue, Okeechobee County, Florida. Our project understanding, scope of services, and fee are described below.

Project Understanding

Clemons, Rutherford & Associates, Inc, an architectural firm, performed an Envelope Assessment of the Okeechobee City Hall and provided a Report with a Summary of Recommendations and Conceptual Budget based on their Assessment, dated June 1, 2023. It is our understanding The City of Okeechobee utilized this report to apply for the Community Development Block Grant Mitigation Program offered by the State of Florida and is the recipient of a grant from the Department of Economic Opportunity. It is our understanding the grant funding for the engineering and construction of this project is in the amount of \$1,674,750.00 with the project description as follows: Replace Windows with new impact rated windows; replace exterior doors on back porches with impact rated doors; clean, repair and paint stucco; replace decorative molding and soffits; clean and seal cracks on precast front entry; replace back porches floor tile with resinous coating; replace circular louvers with impact rated louvers; replace back porch aluminum canopies with roofing; provide covering over conduits and remove shutters and brackets. Kimley-Horn also proposes replacing the existing roof covering and installing uplift connections and hardening the Heating and Ventilation Air Conditioning System with an enclosure. The City has requested Kimley-Horn to design and prepare construction documents for the improvements described above.

Scope of Services

Task 1: Data Collection and Site Visit

Kimley-Horn shall conduct one site visit to obtain measurements, perform a global mapping of the roof truss and bearing wall element sizes and spacings. While on site, Kimley-Horn will assess the condition of the door and window opening framing supports. It is our understanding that there are no existing structural plans available. If no plans or shop drawings are available, Kimley-Horn will use conservative assumptions, along with our field measurements, as to materials and member sizes.

Task 2: Analysis and Design

Kimley-Horn will perform a limited structural analysis of the existing roof trusses to estimate the forces needed to design a retrofit to the existing trusses and uplift connections. The analysis will investigate the wind loading and dead loads on the roof. This analysis will utilize RISA-3D, an industry-standard finite element analysis program used to create an elastic model considering second-order effects per ASCE/AISC/FBC requirements. The program will calculate reactions for various loading cases to aid in the design of the retrofit to the existing truss configuration and wind uplift connection. Kimley-Horn will use the loading results to design a retrofit of the existing roof truss and to detail a connection between the roof truss and the building wall to resist wind uplift forces.

The existing conditions for the building foundation and building walls are unknown and will not be analyzed or modified as part of this task. The foundation analysis and design will be limited to the column foundations for the replacement of the existing aluminum canopies with permanent roofing structures. A geotechnical engineer will be retained as a subconsultant, to provide a geotechnical report for the design of the new foundations. It is assumed that two (2) borings will be required at an estimated depth of 15'. Geotechnical Engineer shall provide at a minimum the following soil parameters: Soil Friction Angle, Unit Weight, Blow Count, Skin Friction and Bearing Capacity.

Task 3: Construction Documents

Kimley-Horn will utilize the information from Tasks 1 and 2, along with the mitigation activities described in the grant funding agreement to prepare a set of Construction Documents for the following improvements: replacing the roof, retrofitting the windows and doors with impact resistant materials, and hardening the Heating and Ventilation Air Conditioning System enclosure and replacing the existing metal canopies with a permanent roofing system.

Kimley-Horn will prepare repair plans in general conformance with the repair criteria of the Existing Building Code of the Florida Building Code 7th Edition. Plans are anticipated to consist of the following sheets:

- A Cover sheet
- General Notes Sheet(s)
- Quantity Table
- An Overall Site Plan
- Elevation Plan with window and door pressures
- Roof Plan with wind pressures
- Roof Truss Retrofit Details
- Typical Details (HVAC enclosure, Concrete and Stucco Repair)
- Canopy roof, supports and canopy roof foundation The following items will be addressed using technical specifications:
 - Concrete Tile Shingle Roofing
 - Impact Resistant Windows and Doors

Kimley-Horn will utilize a subconsultant, Clemmons Rutherford & Associates (CRA), to develop architectural drawings and specifications to be included in the construction documents. The proposal provided by CRA is included as an attachment to this proposal.

Kimley-Horn will submit draft repair plans to the City for review via electronic submission. Upon receipt of City comments, we will incorporate one (1) round of revisions to address the City's comments, finalize the repair plans, and submit final documents to the City (via electronic format) for their use in soliciting bids to perform the recommended repairs.

If the City does not implement any repair recommended by Kimley-Horn, the City agrees it will not assert any claims in any way related to those conditions for which repair was recommended, and City will indemnify, defend, and hold harmless Kimley-Horn and its employees for any claim arising out of those conditions.

Task 4 –Bid and Permitting Phase Services

Upon completion of Task 3, Kimley-Horn shall conduct one (1) meeting with the City's designated representative to review the final scope of services to be included in a bid package for the City to utilize for issuance of a Request for Proposal (RFP).

The scope for this Task assumes that the preparation of legal up-front documents and contracts is not included and will be provided by the City. Front End Documents, Request for Proposals and other documents utilized to solicit bids will be prepared by the City and their in-house counsel.

Kimley-Horn shall arrange and attend a pre-bid conference at the site to familiarize the Contractors with the project specifics, conditions, related to access and working hours restrictions, important considerations during the construction phase, and to provide answers to Contractor's questions. Kimley-Horn anticipates that a City representative will also attend the pre-bid meeting to listen to Contractor's questions and comments and provide input, and to respond to questions asked by prospective bidders during the site walk-through.

Upon completion of the site walk-through, Kimley-Horn will respond to all prospective bidders' questions in written format and will provide up to one (1) addendum or clarification to the contract documents, if required.

Sealed bids will be submitted directly by the Contractors to the City. Kimley-Horn shall review all received bids, including qualifications of the contractors and completeness of the bids. Kimley-Horn will tabulate the bids received and evaluate compliance of bids with the bidding documents. Kimley-Horn will prepare a written summary of this tabulation and evaluation for the City to review. If requested, Kimley-Horn will notify the selected Contractor on behalf of the City.

Selected contractor will be responsible for submitting construction documents to Authorities Having Jurisdiction (AHJ) for obtaining all required permits. Kimley-Horn will provide 3 printed copies, or one electronic copy, of the full set of plans signed and sealed by a Professional Engineer licensed in the State of Florida to the selected contractor to accompany their building permit submittal. Kimley-Horn will respond to up to two (2) rounds of reasonable comments from AHJ to assist the Contractor with the permitting process.

Services Not Included

Any other services, including but not limited to the following, are not included in this Agreement:

- Independent Testing Lab Services
- Destructive Testing
- Boundary or Topographic Survey
- Exterior Evaluation using any type of Suspended Platforms
- Exterior Evaluation using drones

Additional Services

Services not provided for in the above scope will be considered additional services and can either be performed at then current hourly rates. Additional services may consist of:

- Additional field inspection days
- Additional phone meetings
- Milestone Inspection Report preparation
- Construction Phase Services
- Strengthening/evaluating the existing frame or building foundation to comply with the current Florida Building Code.

Information and Services Provided by City

Kimley-Horn shall be entitled to rely on the completeness and accuracy of all information provided by the City. The City shall provide all information requested by Kimley-Horn during the project, including but not limited to the following:

- Available project record drawings.
- Access to the property.
- Geotechnical Report for proposed column foundations.
- Architectural Renderings and design for proposed permanent roof structures.

Schedule

We will provide our services as expeditiously as practicable with the goal of meeting a mutually-agreed-upon schedule.

Fee and Expenses

Kimley-Horn will perform the services in Tasks 1-4 for the total lump sum fee listed below. Individual task amounts are informational only. All permitting, application, and similar project fees will be paid directly by the City.

Task 1 – Data Collection and Site Visit	\$ 23,426.20
Task 2 – Analysis and Design	\$ 35,555.16
Task 3 –Construction Documents	\$114,330.12
<u>Task 4 – Bid Phase Assistance</u>	<u>\$ 11,696.20</u>
Total Lump Sum Fee	\$185,007.68

Lump sum fees will be invoiced monthly based upon the overall percentage of services performed.

Closure

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the Executed Contract Agreement for Professional Engineering Services between the City of Okeechobee and Kimley-Horn and Associates, Inc. dated January 18th, 2022, which are incorporated by reference. As used in the Agreement, "Engineer" shall refer to Kimley-Horn and Associates, Inc., and "City" shall refer to The City of Okeechobee.

Kimley Horn will begin services after receiving a fully executed Task Assignment from the City of Okeechobee.

We appreciate the opportunity to perform this service for you! Please contact Lauren Smith at (561) 840-0801 or lauren.smith@kimley-horn.com if you have any questions.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.



By: Mike Schwartz
Senior Vice President



Lauren Smith, P.E.
Project Manager

Attachment



APPROVED BY:

CITY OF OKEECHOBEE

Dowling R. Watford, Jr., Mayor

ATTEST:

Lane Gamiotea, CMC, City Clerk

REVIEWED FOR LEGAL SUFFICIENCY:

John J. Fumero, City Attorney
Nason Yager Gerson Harris & Fumero, P.A.

ESTIMATE FOR ENGINEERING SERVICES

PROJECT:	City Hall - Hardening Design and CDs									
CLIENT:	City of Okeechobee									
ESTIMATOR:	Sheila Preble 09/21/23									
DESCRIPTION: See Statement of Work	DIRECT LABOR (HOURS)									
	Principal Denise/Angelina	Senior Professional	Registered Professional Sheila	Professional 2 Jason	Professional 1	Designer Art	Senior Support Staff	SUB IEB/CRA	EXP	LINE TOTAL
Task 1- Data Collection and Site Visit										
Site Visit	5.0		8.0	16.0					\$160.00	\$5,690.04
Geotechnical Borings and Coordination			5.0	2.0				\$9,845.00		\$11,114.08
Document Review	2.0		4.0	8.0						\$2,619.28
Documentation			1.0	8.0						\$1,466.32
Coordination Meetings with Architect/Client	5.0		4.0	2.0						\$2,536.48
TOTAL HOURS	12.0	0.0	22.0	36.0	0.0	0.0	0.0	\$9,845.00	\$160.00	
LABOR (\$/HOUR)	\$291.48	\$251.58	\$190.00	\$159.54	\$116.52	\$109.05	\$98.26	1,000	1,000	
SUB TOTALS	\$3,497.76	\$0.00	\$4,180.00	\$5,743.44	\$0.00	\$0.00	\$0.00	\$9,845.00	\$160.00	\$23,426.20
Task 2- Analysis and Design										
Analysis	5.0		24.0	60.0						\$15,589.80
Product/Code Research	2.0		4.0	8.0						\$2,619.28
Foundation Evaluation	4.0		16.0	24.0						\$8,034.88
Roof Design	4.0		16.0	32.0						\$9,311.20
TOTAL HOURS	15.0	0.0	60.0	124.0	0.0	0.0	0.0	\$0.00	\$0.00	
LABOR (\$/HOUR)	\$291.48	\$251.58	\$190.00	\$159.54	\$116.52	\$109.05	\$98.26	1,000	1,000	
SUB TOTALS	\$4,372.20	\$0.00	\$11,400.00	\$19,782.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,555.16
Task 3- Construction Documents										
Plans	4.0		16.0	16.0		88.0				\$16,354.96
Architectural Coordination	2.0		10.0	5.0		10.0		\$80,684.00		\$85,055.16
Technical Specifications	1.0		8.0	24.0						\$5,640.44
Revisions			4.0	4.0		12.0				\$2,706.76
Client Meetings/Scope Review	3.0		4.0	4.0						\$2,272.60
Coordination with Architect	2.0		4.0	6.0						\$2,300.20
TOTAL HOURS	12.0	0.0	46.0	59.0	0.0	110.0	0.0	\$80,684.00	\$0.00	
LABOR (\$/HOUR)	\$291.48	\$251.58	\$190.00	\$159.54	\$116.52	\$109.05	\$98.26	1,000	1,000	
SUB TOTALS	\$3,497.76	\$0.00	\$8,740.00	\$9,412.86	\$0.00	\$11,995.50	\$0.00	\$80,684.00	\$0.00	\$114,330.12
Task 4- Bid Phase Services										
Invitation to Bid				8.0						\$1,276.32
Pre-Bid Meeting	3.0		8.0	16.0						\$4,947.08
Response to RFIs	3.0		4.0	8.0		8.0				\$3,491.68
Bid Tabulation	2.0		4.0	4.0						\$1,981.12
TOTAL HOURS	7.0	0.0	16.0	36.0	0.0	8.0	0.0	\$0.00	\$0.00	
LABOR (\$/HOUR)	\$291.48	\$251.58	\$190.00	\$159.54	\$116.52	\$109.05	\$98.26	1,000	1,000	
SUB TOTALS	\$2,040.36	\$0.00	\$3,040.00	\$5,743.44	\$0.00	\$872.40	\$0.00	\$0.00	\$0.00	\$11,696.20
TOTAL										\$185,007.68