



**CITY OF OKEECHOBEE
CITY COUNCIL REGULAR MEETING
APRIL 7, 2020
LIST OF EXHIBITS**

Draft Minutes

March 17, 2020

Exhibit 1

Ordinance No.1202, 5-year Capital Improvements Update

Exhibit 2

Ordinance No. 1208, Firefighters' Pension Fund Amendment

Exhibit 3

Resolution No. 2020-03, COVID-19

Exhibit 4

Appointment of Mayor Pro-tempore

Exhibit 5

Award contract to purchase Police vehicles



**CITY OF OKEECHOBEE, FLORIDA
MARCH 17, 2020, REGULAR CITY COUNCIL MEETING
DRAFT SUMMARY OF COUNCIL ACTION**

I. CALL TO ORDER

Mayor Watford called the regular session of the City Council for the City of Okeechobee to order on Tuesday, March 17, 2020, at 6:00 P.M. in the City Council Chambers, 55 Southeast 3rd Avenue, Room 200, Okeechobee, Florida.

- A. The invocation was offered by Mayor Watford.
- B. The Pledge of Allegiance was led by Mayor Watford.

II. ATTENDANCE

City Clerk Lane Gamiotea called the roll. Mayor Dowling R. Watford, Jr., Council Members Wes Abney, Monica Clark, Bob Jarriel and Bobby Keefe were present.

CITY STAFF: City Attorney John Fumero, City Administrator Marcos MontesDeOca, Police Chief Bob Peterson, Fire Chief Herb Smith, Public Works Director David Allen, and Deputy City Clerk Bobbie Jenkins were present. City Clerk Gamiotea noted for the record she would need to leave the meeting prior to 7:00 P.M. as she has Canvassing Board duties at the Supervisor of Elections office; Deputy Clerk Jenkins would handle the remainder of the meeting.

III. AGENDA AND PUBLIC COMMENTS

- A. New Business Items VII.E., VII.F., and VII.G. were added.
- B. Council Member Keefe moved to approve the agenda as amended; seconded by Council Member Jarriel.

**Mayor Watford, Council Members Abney, Clark, Jarriel, and Keefe voted: Aye.
Nays: none. Motion Carried.**

- C. There was one comment card submitted by Mrs. Jennifer Tewksbury with the Economic Council of Okeechobee, who suggested the City Council reconsider live streaming meetings. It was explained this option has been explored in the past and is extremely costly. It was suggested the Administrator inquire about the use of the County Commission Chambers temporarily during the COVID-19 pandemic, as their facilities can provide live streaming of public meetings with the required closed captioning for Americans with Disabilities Act compliance.

IV. PRESENTATIONS AND PROCLAMATIONS

- A. Mayor Watford proclaimed the month of March 2020 as "**Red Cross Month.**" He presented the document to Mr. and Mrs. John and Peggy Dubose, which was read into the record as follows: "**Whereas, March is American Red Cross Month, a time when we recognize the humanitarian organization that eases people's suffering during life's emergencies in Okeechobee, across the United States and around the world. The Coast to Heartland Chapter has a long history of helping our neighbors in need by delivering shelter, care and hope during disasters; making our community safer through its lifesaving Home Fire Campaign; teaching skills that save lives; and supporting military, veterans, and their families. During this Red Cross Month, we thank and honor the selfless volunteers, dedicated employees and generous supporters who make this compassionate work possible. Whereas, last year in Okeechobee, 250 Coast to Heartland volunteers worked to help the community prepare for, respond to and recover from disasters such as home fires, floods, tornadoes and hurricanes. In addition, volunteers helped 303 people affected by 100 home fires in the chapter jurisdiction by addressing their urgent needs like food and lodging; and providing recovery support. Whereas, meanwhile, the Red Cross continues to work with its partners to prevent fire tragedies through its national Home Fire Campaign, which installed its 2 millionth free smoke alarm last year and has saved hundreds of lives across the country since launching five years ago. The Coast to Heartland Chapter and local partners have installed more than 1,000 free smoke alarms and made more than 545 households safer from the threat of home fires.**

Whereas, additionally, in this chapter, the Red Cross provided more than 650 services to our military and taught more than 3,750 citizens life-saving skills such as First Aid, CPR and swimming. We recognize the volunteer heroes who donated more than 21,000 hours to make this work possible to help our neighbors when they need a helping hand. Whereas, every day, people in our community depend on the American Red Cross, whose lifesaving mission is powered by the devotion of volunteers, generosity of donors and partnership of community organizations. We dedicate the month of March to all those who support its vital work to prevent and alleviate human suffering in the face of emergencies. Now, Therefore, I, Dowling R. Watford, Jr., by virtue of the authority vested in me as Mayor of the City of Okeechobee, Florida, do hereby proclaim March 2020 as ‘American Red Cross Month’.”

- B. On behalf of the City, Mayor Watford and Public Works Director Allen presented Mr. Willie Hall, Jr. with a Longevity Service Award being a silver pen engraved with his name and a framed certificate which read **“In recognition of your 5-years of service, hard work, and dedication to the City, its citizens, and your fellow employees from March 2, 2015 through March 2, 2020.”**

V. **CONSENT AGENDA**

A motion was made by Council Member Abney to approve the consent agenda items **A** through **B**, removing item **C** [March 3, 2020, Regular meeting minutes; February 2020 Warrant Register in the amounts: General Fund \$489,865.91, Public Facilities Improvement Fund \$9,129.67, Capital Improvement Projects Fund \$25,683.11, and Law Enforcement Special Fund \$341.00, the complete list is included in the minute file]; seconded by Council Member Jarriel.

Mayor Watford, Council Members Abney, Clark, Jarriel, and Keefe voted: Aye. Nays: none. Motion Carried.

Council Member Keefe requested item C be removed from the consent agenda for discussion as this event could potentially be cancelled due to the public gathering guidelines in reference to the COVID-19 pandemic. Administrator MontesDeOca explained this permit comes to the Council due to temporarily closing a portion of the City street for safety during a community event. The Council can deny the application due to the Governor’s State of Emergency regarding the COVID-10 pandemic, or can request that First Baptist Church cancel the Easter egg hunt themselves. Attorney Fumero provided another option. Should New Business Item VII.E., which was added to the agenda as a proposed Resolution declaring a local State of Emergency, be approved then according to state law the Mayor along with the Police Chief can exercise certain measures, including closing public events. Rather than make the decision today, consider allowing the Resolution to give that discretion to make decisions based on information available at that time.

Council Member Keefe moved to approve temporarily closing a portion of Southwest 4th Street between 5th and 6th Avenues on April 11, 2020, from 9:00 A.M. to 12:00 P.M. requested by First Baptist Church for an Easter egg hunt [as provided in Exhibit 1]; seconded by Council Member Jarriel.

Mayor Watford, Council Members Abney, Clark, Jarriel, and Keefe voted: Aye. Nays: none. Motion Carried.

VI. **MAYOR WATFORD OPENED THE PUBLIC HEARING AT 6:22 P.M.**

- A. A motion was made by Council Member Abney to read proposed Ordinance No. 1207 by title only, regarding Comprehensive Plan Small Scale Future Land Use (FLU) Map Amendment Application No. 20-001-SSA, submitted by Mr. Daniel Fitzpatrick on behalf of the property owners BravoFlorida, LLC and Look There, Inc., reclassifying approximately 1.67 unplatted acres located at 604 East North Park Street and along Southeast 6th Avenue, from Single Family Residential (SFR) to Commercial (C) [as provided in Exhibit 2]; seconded by Council Member Jarriel.

Mayor Watford, Council Members Abney, Clark, Jarriel, and Keefe voted: Aye. Nays: none. Motion Carried.

Attorney Fumero read proposed Ordinance No. 1207 by title only as follows: **“AN ORDINANCE OF THE CITY OF OKEECHOBEE, FLORIDA; AMENDING THE CITY OF OKEECHOBEE COMPREHENSIVE PLAN, ORDINANCE NO. 635 AS AMENDED, BY REVISING THE FUTURE LAND USE MAP ON A CERTAIN TRACT OF LAND MORE PARTICULARLY DESCRIBED HEREIN FROM SINGLE FAMILY RESIDENTIAL TO COMMERCIAL (APPLICATION NO. 20-001-SSA); PROVIDING FOR INCLUSION OF ORDINANCE AND REVISED FUTURE LAND USE MAP IN THE COMPREHENSIVE PLAN; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.”**

A motion was made by Council Member Clark to adopt proposed Ordinance No. 1207; seconded by Council Member Keefe.

Mr. Fitzpatrick is proposing to construct a new Burger King restaurant to be located on and encompass three unplatted parcels, each being approximately 0.41, 0.43, and 0.91 acres. The Application addresses two of the three parcels, whose zoning is Heavy Commercial. One being the 0.41-acre parcel located at 604 East North Park Street situated between the existing location of a Burger King restaurant and Taylor Creek. The second is the 0.43-acre parcel together with Lots A to D of Block 252, REPLAT OF BLOCKS 252, 253, and 254, Plat Book 2, Page 4, Okeechobee County public records. This area totals approximately 1.26 acres and is located along Southeast 6th Avenue. The 0.91-acre parcel is located at the corner of East North Park Street and Southeast 6th Avenue, is the existing location of a Burger King restaurant, is not part of the Application, as the FLU classification for it is already C. Lots A to D of Block 252 are noted to be for a future development (refer to Petition No. 20-001-TRC for further information).

Mayor Watford yielded the floor to City Planning Consultant Mr. Ben Smith of LaRue Planning and Management Services. He presented the Planning Staff findings together with the Planning Board’s review on February 20, 2020; both recommend approval.

The Application was found to be consistent and compatible with the Comprehensive Plan and adjacent uses. The current surrounding FLU designations are C to the North, Taylor Creek to the East, SFR to the South, and a mix of C and SFR to the West. The surrounding zoning districts are Heavy Commercial to the North, South and West, and Taylor Creek to the East. The existing surrounding uses are stores and restaurants to the North, Taylor Creek to the East, outdoor vehicle storage to the South, a convenience store and Florida Power and Light substation to the West. The Amendment has adequate public facilities available for commercial use. The traffic impact statement provided an estimated 336 additional vehicle trips, and should not affect the level of service to the surrounding roadways. There does not appear to be any environmental impacts. Mr. Robin Kendall was present on behalf of the property owners. Mayor Watford asked if there were any questions from the public; there were none.

Mayor Watford, Council Members Abney, Clark, Jarriel, and Keefe voted: Aye. Nays: none. Motion Carried.

MAYOR WATFORD CLOSED THE PUBLIC HEARING AT 6:28 P.M.

VII. NEW BUSINESS

- A.** A motion was made by Council Member Abney to read proposed Ordinance No. 1202 by title only, and set April 7, 2020, as the Final Public Hearing date, regarding updating the five-year Capital Improvement Element of the Comprehensive Plan [as provided in Exhibit 3]; seconded by Council Member Jarriel.

Mayor Watford, Council Members Abney, Clark, Jarriel, and Keefe voted: Aye. Nays: none. Motion Carried.

Attorney Fumero read proposed Ordinance No. 1202 by title only as follows: **“AN ORDINANCE OF THE CITY OF OKEECHOBEE, FLORIDA; UPDATING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS OF THE CITY’S COMPREHENSIVE PLAN AS MANDATED BY FLORIDA STATUTES SECTION**

163.3177(3)(b); PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.”

Council Member Keefe moved to approve the first reading of proposed Ordinance No. 1202; seconded by Council Member Clark.

Planning Consultant Smith explained this update is an annual requirement by the State. It reflects the City’s Capital Improvement Projects as adopted in the Fiscal Year (FY) 2019-20 Budget including proposed projects through FY 2023-24, the FY 2018-19 through 2022-23 Okeechobee County School Board District Summary of Revenue/Expenditures available for New Construction and Remodeling Projects Only, and their Capacity Project Schedules. Mayor Watford asked if there were any questions from the public; there were none. There was a brief discussion on this item.

Mayor Watford, Council Members Abney, Clark, Jarriel, and Keefe voted: Aye. Nays: none. Motion Carried.

- B.** A motion was made by Council Member Clark to read proposed Ordinance No. 1208 by title only, and set April 7, 2020, as the Final Public Hearing date, regarding amending the Firefighters’ Pension Fund to include Firefighter Cancer Presumption language [as provided in Exhibit 4]; seconded by Council Member Keefe.

Mayor Watford, Council Members Abney, Clark, Jarriel, and Keefe voted: Aye. Nays: none. Motion Carried.

Attorney Fumero read proposed Ordinance No. 1208 by title only as follows: **“AN ORDINANCE OF THE CITY OF OKEECHOBEE FURTHER AMENDING THE CITY OF OKEECHOBEE MUNICIPAL FIREFIGHTERS’ PENSION FUND, ADOPTED PURSUANT TO ORDINANCE 889, AS SUBSEQUENTLY AMENDED; AMENDING SECTION 8, DISABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.”**

Council Member Abney moved to approve the first reading of proposed Ordinance No. 1208; seconded by Council Member Jarriel.

Pension Board Attorney Scott Christiansen provided a memorandum with Exhibit 4 explaining the amendment is due to recent changes to Florida Statutes 112.1816(1)(a). There were no public comments nor discussion on this item.

Mayor Watford, Council Members Abney, Clark, Jarriel, and Keefe voted: Aye. Nays: none. Motion Carried.

- C.** Ms. Courtney Moyett with Tobacco Free Partnership of Okeechobee provided the Council with literature [as provided in Exhibit 5] pertaining to the regulation of tobacco retail licensing and how electronic cigarette (e-cigarette) sales are unregulated. Though one in four youth in Okeechobee County have used e-cigarettes, there are no restrictions on who can sell them or where they can be sold. Local cities and counties throughout the nation have taken steps to ensure that e-cigarettes are regulated and monitored in their communities by including e-cigarettes in the definition of a tobacco product when establishing a local tobacco retail licensing ordinance. By incorporating e-cigarettes into the policy, retailers selling e-cigarettes must abide by the same requirements and penalty structure as those selling other tobacco products. The Tobacco Free Partnership of Okeechobee is actively discussing the ways such an ordinance could benefit our community, as there currently is no tobacco retail licensing ordinance in Okeechobee County. Ms. Moyett is also currently advocating for a ban on tobacco use in public parks.

Mayor Watford thanked Ms. Moyett for her presentation, and suggested Council Members contact the Administrator, should they feel led to work on this issue. Attorney Fumero confirmed that a model ordinance has been developed to be used for local governments. Mayor Watford requested Ms. Moyett to send the model ordinance to Administrator MontesDeOca.

- D. A motion was made by Council Member Clark to approve Florida Department of Economic Opportunity Grant Agreement No. PO368 in the amount of \$7,450.00 [as provided in Exhibit 6]; seconded by Council Member Keefe.

Administrator MontesDeOca explained the Grant reimburses the City up to \$7,450.00 for the following as per the Grant Scope of Work: 1. Prepare a draft Economic Development Element for the City's Comprehensive Plan. 2. Complete a review of the Comprehensive Plan and Land Development Code to identify inconsistencies between future land use and zoning, and shall prepare a report identifying the inconsistencies. 3. Based on the report, prepare draft amendments to the Comprehensive Plan and/or Land Development Code to resolve inconsistencies and to support successful economic development. 4. Prepare draft amendments to the Land Development Code to address disaster resiliency. 5. Update the sign regulations. There were no public comments nor discussion on this item.

Mayor Watford, Council Members Abney, Clark, Jarriel, and Keefe voted: Aye. Nays: none. Motion Carried.

- E. **ITEM ADDED TO AGENDA.** Council Member Clark moved to adopt proposed Resolution No. 2020-02, COVID-19 State of Emergency [as provided in Exhibit 7]; seconded by Council Member Keefe.

The title of proposed Resolution No. 2020-02 is as follows: **"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OKEECHOBEE, FLORIDA DECLARING A PUBLIC HEALTH EMERGENCY DUE TO COVID-19 AND ESTABLISHING EMERGENCY PROTOCOLS."**

Mayor Watford introduced Mrs. Tiffany Collins, Administrator of the Florida Department of Health in Okeechobee County, who provided a situation report of the number of residents tested for COVID-19, confirmed cases, deaths, pending cases, and self-monitoring individuals for Florida and nation-wide. The Council was briefed on the recommended ways to prevent the spread of COVID-19 as provided by the Centers for Disease Control and Prevention (CDC). She further explained that the Okeechobee Health Department activated the Incident Action Team on January 28, 2020 and opened a Call Center this week. Okeechobee test collection sites are the Raulerson Hospital Emergency Room and the Health Department facility. Residents are asked to contact the Health Department first in lieu of overwhelming the emergency room. All nursing homes are closed for visitation for 30-days. Press releases are being issued daily on the Florida Department of Health's website, floridahealth.gov. Governor DeSantis has activated a limited number of National Guard, stationed at Camp Blanding. The Department of Corrections is limiting visitors. The Department of Business and Professional Regulation is regulating Florida Executive Order 20-68. The Florida Department of Veterans' Affairs COVID-19 hotline number is 877-741-3400. The Florida Division of Elections' Voter Assistance Hotline number is 866-308-6739. The State of Florida Emergency Operations Center was activated to Level 1 on March 14, 2020. Lastly, VisitFlorida.com is looking at future campaigns of marketing post pandemic.

During the discussion with the Council, Mrs. Collins could not confirm the number of individuals tested in Okeechobee County, only the total number State-wide, and the criteria used to determine whether testing is necessary. An individual must have fever, shortness of breath, a cough, travelled internationally within the last 14-days, and/or been exposed to someone that has been confirmed positive. The individual would not qualify for testing having not met all criteria, as there is a finite amount of test kits currently available. She provided the local Florida Department of Health number 863-462-5800, and the Hotline number 866-779-6121.

Mayor Watford noted declaring a State of Emergency allows the City to recover costs from the Federal Emergency Management Agency when funds are made available. It also gives the ability to implement curfews, should the need arise, but can also create a state of hysteria. Attorney Fumero added the proposed Resolution empowers the Police Chief, in consultation with the Mayor, to implement a number of discretionary laws according to Florida Statutes 870.041 to 870.047. Some of the measures are to prohibit the sale of alcohol; prohibit possession of alcohol in public; close public or private area events; prohibition, sale, transfer of gasoline, liquids, maintaining liquids in public; and prohibit

public assemblage. It is his opinion the proposed Resolution establishes a platform for expedited measures. Council Member Abney confirmed with the Attorney that the Mayor and Police Chief must agree on measures to implement. Council Member Jarriel disagreed with implementing a State of Emergency, as it is his opinion that it is currently unnecessary.

The discussion then turned to the cancellation of the Speckled Perch Parade that was scheduled for March 21, 2020. Council Member Jarriel questioned who gave the authority to cancel the parade, as he had received several phone calls from angry citizens due to a social media post blaming the cancellation on the lack of police personnel. Chief Peterson responded he, Mayor Watford, and Administrator MontesDeOca met with Okeechobee Main Street's President Ms. Angie Griffin the Thursday prior to the annual Speckled Perch Parade and Festival held in FLAGLER PARK to discuss the Governor's guidelines for social gatherings and Executive Orders. It was recommended to Ms. Griffin that she cancel the parade and festival based on the Governor's recommendations and that there were too many points of entry to the event to implement the necessary screening protocols. With Ms. Griffin agreeing to cancel the event, Chief Peterson notified his personnel of the cancellations and that they were not needed for traffic control. By 5:30 P.M. that afternoon, the festival portion of the event was re-instated by the Main Street Board, as they did not agree with Ms. Griffin. Chief Peterson then read the social media post the next morning blaming the parade cancellation on the lack of police personnel, which is incorrect. Council Member Jarriel confirmed through Administrator MontesDeOca that the City recommended Main Street cancel the entire event based on Governor DeSantis' recommendations. Mrs. Collins added Ms. Griffin reached out to her asking for the Health Department's recommendation. Mrs. Collins also recommended the entire event be cancelled and advised her Main Street did not have the capabilities to do the screening protocols as per state guidelines.

Council Member Jarriel asked why the Council were not polled on the decision. Attorney Fumero interjected the Administrator cannot poll Council Members as per an Attorney General Opinion, that is circumventing the Sunshine Law. Council Member Abney questioned what policies and/or procedures are in place for situations like these that arise, as it is his opinion all Council Members should have been notified of the cancellation when the decision was made in order to answer questions from the public accurately. Chief Peterson apologized to the Council for not notifying them himself, and will ensure this does not happen in the future.

Council Member Clark informed Mrs. Collins of a conversation she had two weeks ago with a Health Department staff member regarding when the County would be starting to test for COVID-19. According to the staff member, the only testing facility available in the County was the emergency room. Council Member Clark asked Mrs. Collins directly what date the Health Department started testing. Mrs. Collins apologized for the confusion and frustration, but was not willing to share that information in keeping with the guidelines of the CDC. There being no further discussion, the Mayor called for a vote.

Mayor Watford, Council Members Abney, Clark, and Keefe voted: Aye. Nays: Council Member Jarriel. Motion Carried.

- F. ITEM ADDED TO AGENDA.** Due to the lengthy discussion of Resolution No. 2020-02, Council Member Clark requested the discussion of County alcohol package sales be postponed to the next meeting agenda.
- G. ITEM ADDED TO AGENDA.** Council Member Clark requested a status update on a proposed Fire Services Contract from the County. Administrator MontesDeOca confirmed he has not received any update or proposed contract from the County to date.

VIII. COUNCIL COMMENTS

Council Member Clark publicly apologized for her direct questioning of Okeechobee County Health Department Administrator Tiffany Collins.

IX. There being no further items on the agenda, Mayor Watford adjourned the meeting at 8:12 P.M. The next regular meeting is scheduled for April 7, 2020, at 6:00 P.M.

Dowling R. Watford, Jr., Mayor

ATTEST:

Lane Gamiotea, CMC, City Clerk

Please take notice and be advised that when a person decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. City Clerk media are for the sole purpose of backup for official records of the Clerk.

DRAFT

ORDINANCE NO. 1202

AN ORDINANCE OF THE CITY OF OKEECHOBEE, FLORIDA; UPDATING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS OF THE CITY'S COMPREHENSIVE PLAN AS MANDATED BY FLORIDA STATUTES SECTION 163.3177(3)(b); PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statutes Section, 163.3177(3)(b) requires local governments to annually update a Five-Year Schedule of Capital Improvements which is consistent with the Plan and may be accomplished by ordinance rather than as an amendment to the Local Comprehensive Plan; and

WHEREAS, the City's Planning Board, acting as the Local Planning Agency, has reviewed the proposed Five-Year Schedule of Capital Improvements, at a duly advertised meeting held on February 20, 2020, and hereby forwards its recommendation to the City Council; and

WHEREAS, the City Council has agreed with the recommendations of the Planning Board that the proposed Five-Year Schedule of Capital Improvements complies with the requirements of Florida Statutes, Section 163.3177(3)(b), that the proposed improvements are consistent with the Comprehensive Plan; and

WHEREAS, the City Council desires to adopt this Schedule to guide future development of the City and protect the public's health, safety, and welfare.

NOW, THEREFORE, be it ordained before the City Council for the City of Okeechobee, Florida; presented at a duly advertised public meeting; and passed by majority vote of the City Council; and properly executed by the Mayor or designee, as Chief Presiding Officer for the City:

SECTION 1: Revision. The City Council hereby revises the Capital Improvements Element of its Comprehensive Plan by updating the Five-Year Schedule of Capital Improvements (Five-Year Capital Improvement Plan) attached as Exhibit "A":

SECTION 2: Conflict. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: Severability. If any provision or portion of this Ordinance is declared by a Court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

SECTION 4: Effective Date. This Ordinance shall take effect immediately upon its passage.

INTRODUCED for First Reading and set for Final Public Hearing on this **17th** day of **March, 2020**.

ATTEST:

Dowling R. Watford, Jr., Mayor

Lane Gamiotea, CMC, City Clerk

PASSED AND ADOPTED after Second and Final Public Hearing this **7th day of April**, 2020.

ATTEST:

Dowling R. Watford, Jr., Mayor

Lane Gamiotea, CMC, City Clerk

REVIEWED FOR LEGAL SUFFICIENCY:

John J. Fumero, City Attorney

Ordinance No. 1202

Exhibit “A”

Capital Projects	Funding Source	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Five Year Total
Transportation Projects							
Median Replacement & Right of Way	Gas Tax	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Install Baffle Box & Raise Road Elevation	DEP	\$ 177,537	\$	\$	\$	\$	\$ 177,537
SW 5 th Avenue Project	SCOP	\$ 334,951	\$	\$	\$	\$	\$ 334,951
SCOP Grant Asphalt	SCOP	\$	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 300,000
Asphalt Program	Gas Tax	\$ 120,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 420,000
Sidewalk Program	Gas Tax	\$ 15,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 255,000
Sign Repair/replacement	Gas Tax	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 70,000
Traffic Signal Upgrades (school and RRFB)	Gas Tax	\$ 7,500	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 67,500
Street Improvements-SE 8th Ave	DEP	\$ 209,000	\$	\$	\$	\$	\$ 209,000
Sub Total		\$ 893,988	\$ 255,000	\$ 245,000	\$ 245,000	\$ 245,000	\$1,883,988
Stormwater Projects							
ROW Drainage	Gas Tax	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
R&M Roads and Culverts	Gas Tax	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 70,000
Storm Water Infiltration Repair	Gas Tax	\$ 10,000	\$ 25,000	\$ 25,000	\$ 50,000	\$ 75,000	\$ 185,000
Storm Water Ditch Adjustments	Gas Tax	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Sub Total		\$ 40,000	\$ 60,000	\$ 60,000	\$ 85,000	\$ 110,000	\$ 355,000
Parks & Recreation Projects							
Tree Program	General	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000
Centennial Park - Solar Area Lights (6)	General	\$ 6,000	\$ 6,000	\$	\$	\$	\$ 12,000
Centennial Park - Landscaping	General	\$ 10,000	\$ 10,000	\$	\$	\$	\$ 20,000
Centennial Park - 20x40 Pavilion and Restroom	General	\$ 60,000	\$	\$	\$	\$	\$ 60,000
Centennial Park - Tables/trash cans	General	\$ 6,000	\$	\$	\$	\$	\$ 6,000
Centennial Park - Playground fencing	General	\$ 5,000	\$	\$	\$	\$	\$ 5,000
Centennial Park - Picnic Table Shelters	General	\$	\$ 10,000	\$ 10,000	\$ 10,000	\$	\$ 30,000
Boat Ramp Replacement Dock	General	\$	\$ 110,000	\$	\$	\$	\$ 110,000
Centennial Park - Dock	General	\$	\$	\$ 150,000	\$	\$	\$ 150,000
Centennial Park - Observation Gazebo	General	\$	\$	\$	\$ 100,000	\$	\$ 100,000
Sub Total		\$ 102,000	\$ 151,000	\$ 175,000	\$ 125,000	\$ 15,000	\$ 568,000
Total Expenditures		\$1,035,988	\$ 466,000	\$ 480,000	\$ 455,000	\$ 370,000	\$2,806,988
Source: City of Okeechobee 2019-2020 Annual Budget							

Ordinance No. 1202

Exhibit “A”

Okeechobee County School District Summary of Revenue/Expenditures Available for New Construction and Remodeling Projects Only						
	2018-19	2019-20	2020-21	2021-22	2022-23	Five Year Total
Total Revenues	\$0	(\$6,489,479)	(\$5,104,479)	(\$4,719,479)	(\$4,809,479)	(\$21,122,916)
Total Project Costs	\$0	\$0	\$0	\$0	\$0	\$0
Difference (Remaining Funds)	\$0	(\$6,489,479)	(\$5,104,479)	(\$4,719,479)	(\$4,809,479)	(\$21,122,916)
Source: Okeechobee County School District 2018-19 Work Plan						

Okeechobee County School District Capacity Project Schedules									
Project Description	Location		2018-19	2019-20	2020-21	2021-22	2022-23	Total	Funded
Project description not specified	Location not specified	Planned Cost:	\$0	\$0	\$0	\$0	\$0	\$0	No
	Student Stations		0	0	0	0	0	0	
	Total Classrooms		0	0	0	0	0	0	
	Gross Sq. Ft		0	0	0	0	0	0	
District Totals	Planned Cost		\$0	\$0	\$0	\$0	\$0	\$0	
	Student Stations		0	0	0	0	0	0	
	Total Classrooms		0	0	0	0	0	0	
	Gross Sq. Ft		0	0	0	0	0	0	
Source: Okeechobee County School District 2018-19 Work Plan									

Staff Report

To: Okeechobee Planning Board
From: Ben Smith, AICP
Meeting Date: February 20, 2020
Subject: Capital Improvement Schedule Update for 2019-2020

Each year, the City is required to update its Five-Year Schedule of Capital Improvements in the Capital Improvements Element (CIE) of the Comprehensive Plan. This schedule typically includes those capital expenditures the City Administration feels are necessary to maintain the adopted level of service standards identified in the Comprehensive Plan. The City has adopted level of service standards for potable water, sanitary sewer, solid waste, transportation, recreation & open space, drainage and public schools. Projects that are typically included on the schedule include public works types of improvements such as street paving, sidewalks, curb & gutter, stormwater/ drainage, and recreation improvements. The City does not directly control public school standards or the related projects to maintain the standards. Nevertheless, the City is required to adopt the level of service standards set by the Okeechobee County School Board and include in its Five-Year Schedule, the Okeechobee County School Capacity Program adopted by the School Board each year as part of its annual Work Plan.

Due to the legislative changes passed in 2011, the annual update to the capital improvement schedule is still required, but the update is no longer considered an amendment to the City's Comprehensive Plan. The LPA must still hold a public hearing and make a recommendation to the City Council concerning the update's consistency with the Comprehensive Plan. This recommended update specifically implements the requirements of Objective 4 and Policies 4.3 and 4.4 of the Capital Facilities Element.

As you'll see, the previous 2018-19 five year schedule is stricken and replaced by the 2019-20 schedule. Similarly, the previous 2018-19 school district tables are stricken and have been replaced by the latest tables from the School District's 2018-19 Work Plan.



**CITY OF OKEECHOBEE, FLORIDA
FEBRUARY 20, 2020, PLANNING BOARD MEETING
DRAFT SUMMARY OF BOARD ACTION**

I. CALL TO ORDER

Chairperson Hoover called the regular meeting of the Planning Board for the City of Okeechobee to order on Thursday, February 20, 2020, at 6:05 P.M. in the City Council Chambers, 55 Southeast 3rd Avenue, Room 200, Okeechobee, Florida.

b) The Pledge of Allegiance was led by Chairperson Hoover.

II. ATTENDANCE

Planning Board Secretary Burnette called the roll. Chairperson Dawn Hoover, Vice-Chairperson Doug McCoy, Board Members Phil Baughman, Karyne Brass, Rick Chartier, and Mac Jonassaint were present. Alternate Board Member Jim Shaw was present. Board Member Les McCreary was absent with consent and Alternate Board Member Felix Granados was absent without consent.

CITY STAFF: City Attorney Carlyn Kowalsky and City Planning Consultant Ben Smith were present.

Chairperson Hoover moved Alternate Board Member Shaw to voting position.

III. AGENDA

A. A motion was made by Member Brass to defer to the next meeting scheduled for March 19, 2020 at 6:00 P.M., Public Hearing Item VI.B. and Quasi-Judicial Item VII.A. [Comprehensive Plan Small Scale Future Land Use Map (FLUM) Amendment Application No. 20-002-SSA, from Single Family Residential (SF) and Multi-Family Residential (MF) to Industrial on 2.87± acres located in the 500 to 600 blocks of Southwest 7th Avenue; and Rezoning Petition No. 20-001-R, from Residential Multiple Family (RMF) to Industrial on 2.87± acres located in the 500 to 600 blocks of Southwest 7th Avenue]; seconded by Member Baughman.

Chairperson Hoover, Vice Chairperson McCoy, Board Members Baughman, Brass, Chartier, Jonassaint, and Shaw voted: Aye. Nays: None. Motion Carried.

B. A motion was made to adopt the amended agenda by Member Baughman; seconded by Member Brass.

Chairperson Hoover, Vice Chairperson McCoy, Board Members Baughman, Brass, Chartier, Jonassaint, and Shaw voted: Aye. Nays: None. Motion Carried.

IV. MINUTES

A. A motion was made by Member Chartier to defer until the next meeting scheduled for March 19, 2020 at 6:00 P.M., the dispensing of the reading and approval of the Minutes for the November 21, 2019 Workshop; seconded by Member McCoy.

Chairperson Hoover, Vice Chairperson McCoy, Board Members Baughman, Brass, Chartier, Jonassaint, and Shaw voted: Aye. Nays: None. Motion Carried.

A motion was made by Member Brass to dispense with the reading and approve the December 19, 2019 Regular Meeting minutes seconded by Member Baughman.

Chairperson Hoover, Vice Chairperson McCoy, Board Members Baughman, Brass, Chartier, Jonassaint, and Shaw voted: Aye. Nays: None. Motion Carried.

V. UNFINISHED BUSINESS

- A. Chairperson Hoover yielded the floor to City Planning Consultant Mr. Ben Smith of LaRue Planning and Management Services. He referenced his Staff Report explaining that each year the City is required to update its Five-Year Schedule of Capital Improvements in the Capital Improvements Element (CIE) of the Comprehensive Plan. This Schedule typically includes those capital expenditures the City Administrator feels are necessary to maintain the adopted Level of Service Standards identified in the Comprehensive Plan. These usually deal with public works types of improvements such as street paving, sidewalks, curb and gutter, stormwater/drainage, and recreation improvements. The City is also required to include in its Five-Year Schedule, the Okeechobee County School Capacity Program adopted by the School Board each year as part of its annual work plan. His recommendation is to update the CIE with the information provided on page 9-10 of Exhibit A which would replace page 9-8 of the current CIE. Page 9-9 of Exhibit A will be replaced with the new information received on page 9-11 by the School Board. There were no questions from the Board Members and no one from the Public offered comments.

A motion was offered by Member Brass to the recommend to the City Council approval of the updated schedule to the CIE Five-Year Schedule, finding it to be consistent with the Comprehensive Plan; seconded by Member McCoy.

Chairperson Hoover, Vice Chairperson McCoy, Board Members Baughman, Brass, Chartier, Jonassaint, and Shaw voted: Aye. Nays: None. Motion Carried. The recommendation will be forwarded to the City Council for consideration at a Public Hearing, tentatively April 7, 2020, 6:00 P.M.

VI. CHAIRPERSON HOOVER OPENED THE PUBLIC HEARING AT 6:12 P.M.

- A. Mr. Smith briefly reviewed the Planning Staff Report for Comprehensive Plan Small Scale FLUM Amendment Application No. 20-001-SSA, which requests to change the Future Land Use (FLU) designation from SF Residential to Commercial, on 0.41± acres located at 604 Northeast Park Street and 1.26± acres located along Southeast 6th Avenue. He explained the area that is currently occupied by a Burger King restaurant and parking facilities is already designated Commercial on the FLUM. The remainder of that parcel and the entirety of the Southern parcel is designated SF Residential on the FLUM. The Applicant intends to demolish the existing structure and redevelop with a new Burger King restaurant with increased drive through and parking capacity. Utilizing 1.75 acres for redevelopment of the restaurant and associated parking facility and reserving 0.83 acres for future development. The existing Burger King structure is 2,720 square feet with 80 customer seats and a single lane drive through. The proposed structure is 3,910 square feet with 70 customer seats and dual drive through ordering lanes which merge into a single lane for payment and pickup. The applicant has not proposed a specific use for the remaining 0.83 acres that will be reserved for future development. Mr. Smith further commented that the Technical Review Committee reviewed the site plan this morning and made a motion for approval with approval of this FLUM change as a contingency.

The maximum standard density allowable in the SF Residential FLU Category is four units per acre or five if the units qualify as affordable housing. With the affordable housing bonus, maximum development potential for 1.67 acres would be eight single-family dwellings. However, in order to develop single family dwelling units at this property, a zoning map amendment would be required, as single family dwelling units are not permitted in the Heavy Commercial, (CHV) Zoning District; and since this property is located along the City's commercial corridor, it would not be appropriate to allow a change in the zoning of this property to single family. While the Commercial FLU category allows for a maximum floor area ratio (FAR) of 3.0, the CHV zoning district only allows a maximum building coverage of 50 percent and a maximum building height of 45 feet (without a special exception approval). These limitations allow for a potential four-story structure, a maximum FAR of 2.0 and a maximum floor area of approximately 145,000 square feet. However, given the parking requirements for most commercial uses and the maximum impervious surface ratio allowed in the CHV zoning district of 85 percent, it would be difficult to provide sufficient parking for 145,000 square feet of commercial use.

1. Mr. Robin Kendall, representative for the Applicant, Bravoflorida, LLC, was present and available for questions from the Board. There were none.
2. Chairperson Hoover opened the floor for public comment and there was none.
3. No Ex-Parte disclosures were offered from Board Members.
4. Planning Staff findings are as follows: The Application was found to be consistent with the City's Comprehensive Plan, specifically Policy 2.2 and Objective 12 of the FLU Element. The subject property is directly adjacent to State Road 70 (Park Street), which is one of the City's commercial corridors, and is adjacent to other existing non-residential uses. The continuation and expansion of the Burger King restaurant use is appropriate in this location and compatible with adjacent uses. Regarding adequacy of public facilities, services will continue to be provided by the Okeechobee Utility Authority (OUA) and there will be adequate excess capacity to accommodate the demand for potable water and wastewater treatment that would be associated with the proposed development. The Applicant has stated there are no wetlands on the site, and the site has no significant or unique characteristics regarding environmental sensitivity, wildlife habitat, or soil conditions. A small portion of the site adjacent to Taylor Creek is within a flood zone.

A traffic impact statement prepared by RAYSOR Transportation Consulting, LLC was submitted and indicates that the proposed redevelopment is expected to generate an increase of 336 net new daily external vehicle trips, 24 net new external AM peak hour trips, and 20 net new external PM peak hour trips. These projected increases are not expected to have a significant impact on the surrounding roadway network.

A motion was offered by Member Chartier to recommend approval to the City Council for Comprehensive Plan Small Scale FLUM Amendment Application No. 20-001-SSA, which requests to change the Future Land Use (FLU) designation from SF Residential to Commercial, on 0.41± acres located at 604 Northeast Park Street and 1.26± acres located along Southeast 6th Avenue and find it to be consistent with the Comprehensive Plan, reasonably compatible with adjacent uses, and consistent with the urbanizing pattern of the area; seconded by Member Jonassaint.

- a) The board offered no further discussion.
 - b) Chairperson Hoover, Vice Chairperson McCoy, Board Members Baughman, Brass, Chartier, Jonassaint, and Shaw voted: Aye. Nays: None. Motion Carried. The recommendation will be forwarded to the City Council for consideration at a Public Hearing, tentatively March 17, 2020, 6:00 P.M.
- B.** Comprehensive Plan Small Scale Future Land Use Map Amendment Application No 20-002-SSA, from Single Family Residential and Multi-Family Residential to Industrial on 2.87± acres located in the 500 to 600 blocks of Southwest 7th Avenue was deferred until the March 19, 2020 Regular Meeting.

VII. PUBLIC HEARING-QUASI-JUDICIAL ITEM

- A.** Rezoning Petition No. 20-001-R was deferred until the March 19, 2020 Regular Meeting.

CHAIRPERSON HOOVER CLOSED THE PUBLIC HEARING AT 6:17 P.M.

- VIII.** There being no further items on the agenda, Chairperson Hoover adjourned the meeting at 6:17 P.M.

Dawn T. Hoover, Chairperson

ATTEST:

Patty M. Burnette, Secretary

Please take notice and be advised that when a person decides to appeal any decision made by the Planning Board/Board of Adjustment and Appeals with respect to any matter considered at this proceeding, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. General Services' media are for the sole purpose of backup for official records.

Law Offices

Christiansen & Dehner, P.A.

Scott R. Christiansen

63 Sarasota Center Blvd. Suite 107
Sarasota, Florida 34240
941-377-2200
Fax 941-377-4848

H. Lee Dehner
(1952-2019)

 **COPY**

February 27, 2020

Mr. Marcos Montes De Oca
City Administrator
City of Okeechobee
55 S.E. 3rd Avenue
Okeechobee, FL 34974-2032

Re: City of Okeechobee Municipal Firefighters' Pension Fund - Proposed Ordinance

Dear Mr. Montes De Oca:

Enclosed please find a proposed ordinance amending the City of Okeechobee Municipal Firefighters' Pension Fund. This ordinance amends Section 8, Disability, to include language regarding the Firefighter Cancer Presumption recently adopted by the Florida Legislature in F.S. §112.1816(1)(a).

I am enclosing a copy of the actuarial impact statement from the Board's actuary, Gabriel Roeder Smith & Company, that must accompany this ordinance when it is presented to the Council for consideration and adoption. If you or any member of your staff have any questions with regard to this ordinance, please feel free to give me a call. In addition, if you feel it would be appropriate for me to be present at the meeting at which this ordinance is considered by the City Council, please contact my office to advise me of the date that the ordinance would be considered.

Yours very truly,



Scott R. Christiansen

SRC/dm
enclosure

cc: Shelly Jones, with enclosures
Carlyn Kowalsky, with enclosures ✓

ORDINANCE NO. 1208

**AN ORDINANCE OF THE CITY OF OKEECHOBEE
FURTHER AMENDING THE CITY OF OKEECHOBEE
MUNICIPAL FIREFIGHTERS' PENSION FUND, ADOPTED
PURSUANT TO ORDINANCE 889, AS SUBSEQUENTLY
AMENDED; AMENDING SECTION 8, DISABILITY;
PROVIDING FOR CODIFICATION; PROVIDING FOR
SEVERABILITY OF PROVISIONS; REPEALING ALL
ORDINANCES IN CONFLICT HERewith AND PROVIDING
AN EFFECTIVE DATE.**

WHEREAS, the City of Okeechobee Firefighter employees are presently provided pension and certain other benefits under Ordinances of the City of Okeechobee; and

WHEREAS, it becomes necessary from time to time to amend said ordinances in order to clarify or restate certain provisions of the ordinance, or to enact amendments to comply with revised Federal regulations;

NOW THEREFORE, be it ordained before the City Council of the City of Okeechobee, Florida; presented at a duly advertised public meeting; and passed by majority vote of the City Council; and properly executed by the Mayor or designee, as Chief Presiding Officer for the City:

SECTION 1: That the City of Okeechobee Municipal Firefighters' Pension Fund, adopted pursuant to Ordinance No. 889, as subsequently amended, is hereby further amended by amending Section 8, Disability, subsection 2., In-Line of Duty Presumptions by adding subsection 2.C., Firefighter Cancer Presumption, to read as follows:

* * * * *

C. Firefighter Cancer Presumption.

The presumption provided for in this paragraph C. shall apply only to "cancer", as defined in F.S. § 112.1816(1)(a), as amended from time to time. Any Member who becomes totally and permanently unable to perform useful and efficient service as a Firefighter due to a diagnosis of cancer or circumstances that arise out of the treatment of cancer will be conclusively presumed to be disabled in-line of duty.

* * * * *

SECTION 2: Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the City of Okeechobee.

SECTION 3: All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

SECTION 4: If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

SECTION 5: That this Ordinance shall become effective upon adoption.

Introduced on first reading and set for public hearing this ____ day of _____, 2020.

Dowling Watford, Jr., Mayor

ATTEST:

Lane Gamiotea, City Clerk

Passed on second reading after public hearing this _____ day of _____, 2020.

Dowling Watford, Jr., Mayor

ATTEST:

Lane Gamiotea, City Clerk

APPROVED FOR LEGAL SUFFICIENCY:

Carlyn Kowalsky, City Attorney



January 31, 2020

Board of Trustees
City of Okeechobee Firefighters' Retirement System
c/o Mr. Scott Baur
Resource Centers, LLC
4360 Northlake Blvd
Suite 206
Palm Beach Gardens, FL 33410

**Re: City of Okeechobee Firefighters' Retirement System
Actuarial Impact Statement**

Dear Scott:

As requested, we are pleased to enclose an Actuarial Impact Statement as of October 1, 2018 to illustrate the first year impact of the attached proposed Ordinance which amends the Okeechobee Firefighters' Retirement System (System) as described below.

Background – The System currently does not include cancer diagnoses in the in-line of duty disability presumptions.

Proposed Ordinance – In compliance with newly adopted Florida Statute Chapter 112.1816, the following additional provision is added to the System:

- As provided and subject to the limitations in Chapter 112.1816, Florida Statutes, effective July 1, 2019, a Firefighter member who becomes totally and permanently unable to perform useful and efficient service as a Firefighter due to a diagnosis of cancer or circumstances that arise out of the treatment of such cancer will be presumed to be disabled in-line of duty.

Summary of Findings – Please note that the impact of the proposed System change is being shown on the actuarially determined contribution for the fiscal year ending September 30, 2020 for illustrative purposes, using the valuation results as of October 1, 2018, the most recent actuarial valuation. Since the proposed Ordinance will be adopted in fiscal year ending September 30, 2020, the change is not required to be funded until the fiscal year ending September 30, 2021. The upcoming actuarial valuation as of October 1, 2019 will show the actuarially determined contribution for the fiscal year ending September 30, 2021 reflecting the System amendment.

- As a result of the System change, the required employer contribution amount for Firefighters for the fiscal year ending September 30, 2020 increased by \$85, from \$104,579, to \$104,664.

- As a result of the System change, the Unfunded Actuarial Accrued Liability (UAAL) for Firefighters decreased by \$1,068, from (\$339,341) to (\$340,409).
- As a result of the System change, the funded ratio of the System (actuarial value of assets divided by actuarial accrued liability) remains unchanged at 108.9%.

Filing Requirements – We have prepared the Actuarial Impact Statement for filing with the State of Florida. Please note that this Statement must be signed and dated on behalf of the Board of Trustees. Copies of the Ordinance upon passage at first reading along with the signed and dated Actuarial Impact Statement are generally required to be filed with the State at the following address:

Mr. Douglas E. Beckendorf, A.S.A.
Bureau of Local Retirement Services
Division of Retirement
Building 8
Post Office Box 9000
Tallahassee, Florida 32315-9000

We understand the State requires funding any increases in costs no later than the fiscal year next following the effective date of the Ordinance.

Please forward a copy of the Ordinance upon passage to update our files.

Other Considerations – Under Governmental Accounting Standards Board (GASB) Statement Number 68, we understand the cost / income of benefit changes must be recognized immediately in pension expense (accounting not funding). Therefore, the pension expense is expected to increase the first year and then is expected to return to lower levels in fiscal years following initial recognition of the benefit change.

Actuarial assumptions and methods, financial data, System provisions and member census data – The actuarial assumptions and methods, financial data and member census data employed for purposes of our Actuarial Impact Statement are the same actuarial assumptions and methods, financial data and member census data utilized for the October 1, 2018 Actuarial Valuation of the System with the following exception:

- The proportion of disabilities that are assumed to be service-connected (versus non-service connected) was increased from 75% to 85%.

The System provisions employed for purposes of our Actuarial Impact Statement are the same System provisions utilized in the October 1, 2018 Actuarial Valuation of the System with the exception of the proposed changes described above.



Risk Assessment – Risk assessment may include scenario tests, sensitivity, or stress tests, stochastic modeling, and a comparison of the present value of benefits at low-risk discount rates. We are prepared to perform such assessment to aid in the decision-making process. Please refer to the October 1, 2018 Actuarial Valuation Report dated April 29, 2019 for additional discussion regarding the risks associated with measuring the liability and the minimum funding payment.

This Actuarial Impact Statement is intended to describe the estimated future financial effects of the proposed benefit changes on the System and is not intended as a recommendation in favor of the benefit changes nor in opposition to the benefit changes.

If all actuarial assumptions are met and if all current and future minimum required contributions are paid, System assets will be sufficient to pay all System benefits and future contributions are expected to remain relatively stable as a percent of payroll. System minimum required contributions are determined in compliance with the requirements of the Florida Protection of Public Employee Retirement Benefits Act and Firefighters' Retirement Chapter 175 with normal cost determined using the Aggregate Cost Method.

These calculations are based upon assumptions regarding future events. However, the System's long term costs will be determined by actual future events, which may differ materially from the assumptions made. These calculations are also based upon present and proposed System provisions that are outlined or referenced in this Actuarial Impact Statement.

If you have reason to believe the assumptions used are unreasonable, the System provisions are incorrectly described or referenced, important System provisions relevant to this Actuarial Impact Statement are not described or that conditions have changed since the calculations were made, you should contact the undersigned prior to relying on information in this Actuarial Impact Statement.

If you have reason to believe that the information provided in this Actuarial Impact Statement is inaccurate, or is in any way incomplete, or if you need further information in order to make an informed decision on the subject matter of this report, please contact the undersigned prior to making such decision.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: System experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period) and changes in System provisions or applicable law. Due to the limited scope of our assignment, we did not perform an analysis of the potential range of such future measurements.



This Actuarial Impact Statement should not be relied on for any purpose other than the purpose described in the primary communication. Determinations of the financial results associated with the benefits described in this report in a manner other than the intended purpose may produce significantly different results.

This Actuarial Impact Statement has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge the information contained in this report is accurate and fairly presents the actuarial position of the System as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board and with applicable statutes.

This Actuarial Impact Statement may be provided to parties other than the Board only in its entirety and only with the permission of an approved representative of the Board.

The signing actuaries are independent of the System sponsor.

The undersigned are Members of the American Academy of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

If you should have any question concerning the above or if we may be of further assistance with this matter, please do not hesitate to contact us.

Sincerest regards,

Michelle Jones

Shelly L. Jones, A.S.A., E.A., M.A.A.A, F.C.A.
Consultant and Actuary

Jennifer Borregard

Jennifer M. Borregard, E.A., M.A.A.A., F.C.A.
Consultant and Actuary

Enclosures



Actuarial Impact Statement as of October 1, 2018

A. Description of Proposed Amendment

In compliance with newly adopted Florida Statute Chapter 112.1816, the following additional provision is added to the System:

- (1) As provided and subject to the limitations in Chapter 112.1816, Florida Statutes, effective July 1, 2019, a Firefighter member who becomes totally and permanently unable to perform useful and efficient service as a Firefighter due to a diagnosis of cancer or circumstances that arise out of the treatment of such cancer will be presumed to be disabled in-line of duty.

B. An estimate of the cost implementing this amendment is attached.

C. In my opinion, the proposed changes are in compliance with Part VII, Chapter 112, Florida Statutes and Section 14, Article X of the State Constitution.

Chairman, Pension Board

Date



City of Okeechobee Firefighters' Retirement System

Actuarial Impact Statement as of October 1, 2018

	<u>Valuation</u> <u>10/01/2018</u>	<u>Actuarial Impact</u> <u>Statement</u> <u>10/01/2018</u>
A. <u>Participant Data</u>		
1. Active participants	12	12
2. Retired, disabled and beneficiaries receiving benefits (including DROPs)	5	5
3. Terminated vested participants	1	1
4. Annual payroll of active participants	\$ 512,885	\$ 512,885
5. Annual benefits payable to those currently receiving benefits (including DROPs)	\$ 153,183	\$ 153,183
B. <u>Assets</u>		
1. Smoothed actuarial value	\$ 4,146,331	\$ 4,146,331
2. Market value	\$ 4,248,914	\$ 4,248,914
C. <u>Liabilities</u>		
1. Actuarial present value of future expected benefit payments for active members		
a. Retirement benefits	\$ 3,197,176	\$ 3,197,176
b. Vesting benefits	167,910	167,892
c. Disability benefits	96,391	97,285
d. Death benefits	13,565	13,565
e. Total	\$ 3,475,042	\$ 3,475,918
2. Actuarial present value of future expected benefit payments for terminated vested members and miscellaneous	\$ 108,521	\$ 108,521
3. Actuarial present value of future expected benefit payments for members currently receiving benefits		
a. Service retired including DROPs	\$ 1,476,399	\$ 1,476,399
b. Disability retired	0	0
c. Beneficiaries	315,222	315,222
d. Total	\$ 1,791,621	\$ 1,791,621
4. Share Plan Liability	\$ 2,496	\$ 2,496
5. Total actuarial present value of future expected benefit payments	\$ 5,377,680	\$ 5,378,556
6. Actuarial accrued liabilities (Entry Age Normal)	\$ 3,806,990	\$ 3,805,922
7. Unfunded actuarial accrued liabilities (Entry Age Normal)	\$ (339,341)	\$ (340,409)
D. <u>Normal Cost</u>		
1. Present Value of Future Normal Costs (C.5. - B.1.)	\$ 1,231,349	\$ 1,232,225
2. Present Value of Future Salaries	\$ 5,747,525	\$ 5,747,525
3. Normal Cost Accrual Rate (D.1. / D.2.)	21.424%	21.439%
4. Normal Cost (A.4. x D.3.)	\$ 109,880	\$ 109,957



Actuarial Impact Statement as of October 1, 2018

	<u>Valuation</u> <u>10/01/2018</u>	<u>Actuarial Impact</u> <u>Statement</u> <u>10/01/2018</u>
E. <u>Statement of Accumulated Plan Benefits</u>		
1. Actuarial present value of accumulated vested benefits		
a. Participants currently receiving benefits	\$ 1,791,621	\$ 1,791,621
b. Terminated vested members and miscellaneous (including share plan liability)	111,017	111,017
c. Other participants	1,221,859	1,222,320
d. Total	\$ 3,124,497	\$ 3,124,958
2. Actuarial present value of accumulated non-vested plan benefits	58,730	59,827
3. Total actuarial present value of accumulated plan benefits	\$ 3,183,227	\$ 3,184,785
F. <u>Pension Cost</u>		
1. Total normal cost	\$ 109,880	\$ 109,957
2. Estimated administrative expenses	59,878	59,878
3. Interest adjustment	13,258	13,266
4. Total required contributions	\$ 183,016	\$ 183,101
5. Item 4 as a percentage of payroll	35.7%	35.7%
6. Estimated employee contributions	\$ 25,644	\$ 25,644
7. Item 6 as a percentage of payroll	5.0%	5.0%
8. Expected State contribution	\$ 52,793	\$ 52,793
9. Item 8 as a percentage of payroll	10.3%	10.3%
10. Net amount payable by City	\$ 104,579	\$ 104,664
11. Item 10 as a percentage of payroll	20.4%	20.4%
G. <u>Disclosure of Following Items:</u>		
1. Actuarial present value of future salaries - attained age	\$ 5,747,525	\$ 5,747,525
2. Actuarial present value of future employee contributions - attained age	\$ 287,376	\$ 287,376
3. Actuarial present value of future contributions from other sources	N/A	N/A
4. Amount of active members' accumulated contributions	\$ 275,819	\$ 275,819
5. Actuarial present value of future salaries and future benefits at entry age	N/A	N/A
6. Actuarial present value of future employee contributions at entry age	N/A	N/A



Actuarial Impact Statement as of October 1, 2018

This Actuarial Valuation and/or cost determination was prepared and completed by us or under our direct supervision, and we acknowledge responsibility for the results. To the best of our knowledge, the results are complete and accurate, and in our opinion, the techniques and assumptions used are reasonable and meet the requirements and intent of Part VII, Chapter 112, Florida Statutes. There is no benefit or expense to be provided by the System and/or paid from the System's assets for which liabilities or current costs have not been established or otherwise provided for in the valuation. All known events or trends which may require material increase in System costs or required contribution rates have been taken into account in the valuation.

Michelle Jones

Shelly L. Jones, A.S.A, E.A.
Enrollment Number: 17-08684
Date: January 31, 2020

Jennifer Borregard

Jennifer M. Borregard, E.A.
Enrollment Number: 17-07624



Outline of Principal Provisions of the Retirement System

A. Effective Date:

January 1, 1972. Most recently amended by Ordinance No. 1133 adopted February 2, 2016.

B. Eligibility:

All actively employed full time Firefighters of the City are eligible on date of employment; Participation is mandatory.

C. Contributions:

Employee:	5.0% of Salary.
State:	Premium Tax Revenue.
City:	Balance required to maintain System on sound actuarial basis.

D. Credited Service:

Service is measured as the total number of years and completed months of continuous service as a Member. No service is credited for any periods of employment for which the Member received a refund of employee contributions.

E. Salary:

Basic compensation including tax deferred, tax sheltered and tax exempt income which would otherwise be included in base income, derived from elective employee payroll deductions or salary reductions.

F. Average Final Compensation:

Average Final Compensation (AFC) is determined by the average basic salary over the highest 5 years of the last 10.

G. Normal Retirement:

1. Eligibility:

Earlier of:

- (a) Attainment of age 55 with completion of 10 years of Credited Service.
- (b) Completion of 25 years of Credited Service.

2. Benefit:

3.0% times AFC times Credited Service.



Outline of Principal Provisions of the Retirement System

H. Early Retirement:

1. Eligibility:

Attainment of age 50 with completion of 10 years of Credited Service.

2. Benefit:

Benefit accrued to date of retirement, reduced by 3% for each year early retirement date precedes age 55.

I. Delayed Retirement:

Computed the same as set forth under Normal Retirement, based upon AFC and Credited Service as of delayed retirement date.

J. Disability Retirement:

1. Service Incurred:

Accrued benefit, but not less than 42% of AFC.

2. Non-Service Incurred:

a. Eligibility: 5 or more years of Credited Service; totally and permanently disabled.

b. Benefit: The greatest of:
(i) Accrued benefit
(ii) 2% of AFC times Credited Service
(iii) 25% of AFC

K. Pre-Retirement Death Benefit:

- a. Not Vested: Refund of accumulated contributions.
- b. Vested but Not Eligible for Early or Normal Retirement: Greater of (a) 50% of the present value of vested accrued benefit or (b) refund of accumulated contributions.
- c. Eligible for Early or Normal Retirement: Greater of (a) accrued benefit, determined as though the deceased had retired immediately preceding date of death and elected the 10 year certain and life form of payment or (b) 50% of present value of vested accrued benefit.

In the event a vested Member's spouse is the sole beneficiary, the beneficiary shall be entitled to the accrued normal or early retirement benefit payable at the deceased Member's early or normal retirement age less the value of any benefits paid above.



Outline of Principal Provisions of the Retirement System

L. Termination Benefits:

1. Eligibility:

100% vesting upon the completion of 10 years of credited service. Employees who have not completed 10 years of credited service at date of termination of employment shall only be entitled to the return of their accumulated contributions with 3.0% interest.

2. Benefit:

Accrued benefit based upon credited service and AFC as of date of termination, payable at age 55.

M. Normal Form of Retirement Income:

Monthly benefit payable for ten (10) years certain and life thereafter.

N. Optional Forms of Retirement Income:

In lieu of electing the normal form of payment, the optional forms of payment available are the Single Life Annuity option and the 50%, 66 2/3%, 75% and 100% Joint and Contingent options. A Social Security option is available for Members retiring prior to being eligible for Social Security retirement benefits. A 20% Partial Lump Sum is available for Members who do not participate in the DROP.

O. Deferred Retirement Option Program (DROP)

1. Eligibility:

Member must be eligible for Normal Retirement.

2. Benefit:

Retirement benefits are transferred to a hypothetical DROP account within the pension fund. Interest is credited or debited based upon either the quarterly rate of return earned by the Fund or a monthly 6.5% fixed rate of return, as elected by the Member. Members may elect to change their interest crediting election once during the DROP period. The period of participation in the DROP is limited to no more than 60 months. The benefit is paid as a lump sum upon actual termination of employment.



Outline of Principal Provisions of the Retirement System

P. Cost of Living Adjustment (COLA)

Beginning October 1, 1999 and October 1 of every odd-numbered year thereafter, monthly benefits of all retirees (service, disability, DROP), beneficiaries and vested terminated participants who have been in the DROP or in pay status for at least one year on the adjustment date will be increased by 0.5%.

Q. Changes Since Previous Valuation

None.



Actuarial Assumptions and Actuarial Cost Methods
Used in the Valuation

A. Mortality

For healthy participants during employment, RP 2000 Combined Healthy Participant Mortality Tables, with 90% Blue Collar Adjustment / 10% White Collar Adjustment for males and 100% White Collar Adjustment for females. Fully generational mortality improvements projected to each future decrement date with Scale BB.

For healthy participants post employment, RP 2000 Annuitant Mortality Tables, with 90% Blue Collar Adjustment / 10% White Collar Adjustment for males and 100% White Collar Adjustment for females. Fully generational mortality improvements projected to each future decrement date with Scale BB.

For disabled male participants, 60% RP-2000 Disabled Male Mortality Table setback four years / 40% RP-2000 Annuitant Male Mortality Table with White Collar Adjustment with no setback, without projected mortality improvements. For disabled female participants, 60% RP-2000 Disabled Female Mortality Table setforward two years / 40% RP-2000 Annuitant Female Mortality Table with White Collar Adjustment with no setback, without projected mortality improvements.

Sample Ages (2018)	Pre-retirement Future Life Expectancy (Years)		Post-retirement Future Life Expectancy (Years)	
	Men	Women	Men	Women
55	29.84	33.57	29.33	33.34
60	24.96	28.54	24.76	28.44
62	23.09	26.58	22.97	26.52

Sample Ages (2038)	Pre-retirement Future Life Expectancy (Years)		Post-retirement Future Life Expectancy (Years)	
	Men	Women	Men	Women
55	32.06	35.41	31.57	35.21
60	27.21	30.38	27.03	30.30
62	25.34	28.40	25.23	28.35

B. Interest to be Earned by Fund

7.0% (net of investment expenses), compounded annually - includes inflation at 2.5%.

C. Allowances for Expenses or Contingencies

Actual administrative expenses incurred during the prior System year.



Actuarial Assumptions and Actuarial Cost Methods
Used in the Valuation

D. Salary Increase Factors

Current salary is assumed to increase at a rate of 7.0% - includes wage inflation of 3.5%.

E. Disability Rates

Disability rates for males and for females were used in accordance with the following illustrative example.

<u>Age</u>	<u>Disability Rates</u> <u>Per 100 Employees</u>
20	0.14
30	0.18
40	0.30
50	1.00

85% of disabilities are assumed to be service incurred - 15% non-service incurred.

F. Employee Withdrawal Rates

Withdrawal rates for males and for females were used in accordance with the following illustrative example.

<u>Age</u>	<u>Withdrawal Rate</u>
20	6.0%
30	5.0%
40	2.6%
50	0.8%
60	0.2%

G. Rates of Retirement

100% at normal retirement age.

All active members on the valuation date are assumed to have a minimum of one year of future service.



Actuarial Assumptions and Actuarial Cost Methods
Used in the Valuation

H. Cost Method

Normal Retirement, Termination, Disability, and Death Benefits: Aggregate

Under this method the excess of the Actuarial Present Value of Projected Benefits of the group included in the valuation, over the sum of the Smoothed Value of Assets is allocated as a level percentage of earnings of the group between the valuation date and the assumed retirement age. This allocation is performed for the group as a whole, not as a sum of individual allocations. The portion of this Actuarial Present Value allocated to a specific year is called the Normal Cost. Under this method, actuarial gains (losses) reduce (increase) future Normal Costs.

I. Asset Valuation Method

The method used for determining the smoothed value of assets phases in the deviation between the expected and actual return on assets at the rate of 25% per year. The smoothed value of assets will be further adjusted to the extent necessary to fall within the corridor whose lower limit is 80% of the fair market value of System assets and whose upper limit is 120% of the fair market value of System assets.

J. Changes Since Previous Valuation

75% of disabilities were assumed to be service incurred - 25% non-service incurred.





CITY OF OKEECHOBEE
55 SE THIRD AVENUE
OKEECHOBEE, FL 34974

Phone: (863)763-3372

www.cityofokeechobee.com

Office of the City Administrator

Direct Line: 863-763-9812

Okeechobee City Council
Mayor Dowling R. Watford, Jr.
Wes Abney
Monica Clark
Bob Jarriel
Bobby Keefe

Memorandum

Date: March 30, 2020
To: Mayor Watford and City Council
From: City Administrator Marcos Montes De Oca, P.E.
RE: Resolution No. 2020-03

On March 17, 2020, the City Council adopted Resolution 2020-02 declaring that a state of emergency exists in the City of Okeechobee due to the COVID-19 outbreak. The Mayor extended that declaration according to the terms of the resolution. On March 29, 2020, the President of the United States stated that federal guidance urging social distancing measures will stay in place through April 30. This resolution extends and re-enacts the declaration of emergency until the next City Council meeting. In addition, there are a number of administrative time frames in the city code which may be difficult to comply with during this state of emergency. Therefore, the resolution also allows the City Administrator to waive those time frames as appropriate during this state of emergency. The resolution requires the City Administrator to provide such waivers in writing to any applicant or affected person.

RESOLUTION 2020-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OKEECHOBEE, FLORIDA DECLARING A PUBLIC HEALTH EMERGENCY DUE TO CORONAVIRUS DISEASE 2019 (COVID-19) AND GIVING AUTHORITY TO THE CITY ADMINISTRATOR TO WAIVE TIME REQUIREMENTS PROVIDED IN THE CITY CODE OF ORDINANCES.

WHEREAS, over the last several weeks, Florida Governor Ron DeSantis has issued several Executive Orders, declaring a public health emergency in the State of Florida and providing directives to address the emergency, which continue to be in effect; and

WHEREAS, on March 17, 2020, the City Council adopted a Resolution declaring that a State of Emergency exists in the City of Okeechobee, and authorizing the Mayor to extend it; and

WHEREAS, the Mayor extended the Emergency declaration until April 7, 2020; and

WHEREAS, on March 29, 2020, the President of the United States stated that federal guidance urging social distancing measures will stay in place through April 30, 2020; and

WHEREAS, mitigating the effects of COVID-19 is a high priority in the City of Okeechobee; and

WHEREAS, there are a number of deadlines provided in the City Code of Ordinances which may need to be extended, due to the modified state of operations in the City.

NOW, THEREFORE, be it resolved by the City Council of the City of Okeechobee:

Section 1: The above recitals are true and correct and incorporated in this Resolution.

Section 2: The City Council and the Chief of Police of the City of Okeechobee hereby re-enact and extend the State of Emergency that exists in the City of Okeechobee under Resolution No. 2020-02 and amend it as provided in this Resolution. This Resolution and declaration shall remain in effect until the next City Council meeting, unless the Mayor terminates it earlier.

Section 3: The City Council hereby grants the authority to the City Administrator, in his sole discretion, to extend any time period required under the City of Okeechobee Code of Ordinances until the termination or expiration of this Resolution declaring a State of Emergency within the City of Okeechobee. Any such waiver shall be stated in writing and shall be provided to any applicant or affected person.

Section 4: During the time that this State of Emergency is in effect, the Chief of Police may undertake any one or more of the emergency actions provided for in Florida Statutes.

Section 5: This Resolution shall become effective immediately upon adoption.

APPROVED and ADOPTED by the City Council of the City of Okeechobee, Florida, on this 7th day of April 2020.

Dowling R. Watford, Jr., Mayor

ATTEST:

Lane Gamiotea, CMC, City Clerk

REVIEWED FOR LEGAL SUFFICIENCY:

John J. Fumero, City Attorney

FILE COPY

Exhibit 4
April 7, 2020

Clerk


Distributed@
11-5-2019 mdy



MEMORANDUM

TO: Mayor Watford & Council Members

DATE: October 10, 2019

FROM: City Clerk Gamiotea 

SUBJECT: Vice Mayor Research

In response to the October 1, 2019, inquiry of appointing a Vice Mayor, please see the following research:

1. Due to the referendum changing from the city voters electing a mayor that is separate from the five-member council, of which one was appointed to serve as the president of the council, the mayor became one of the five-council members, the term mayor and president of the council intertwine to mean the same position. *Ref. Charter Section 13: "The city council shall elect one of their members to be president of the council and mayor."*
2. The Charter is silent in the use of the term vice mayor. However, it uses the term mayor pro-tempore. Pro-tempore means for the time being; or for a brief period.

Per Wikipedia: A common use of pro-tempore in the United States is in municipalities such as cities and towns with regard to the position of the mayor. Some cities do not have a position of vice mayor, but rather appoint a person from the city council to act as mayor pro-tempore (pro-tem) in the absence of the actual mayor.

Per **Charter Section 21**: *"In case of death, absence from the city, sickness or any other disability or from any other cause, he is unable to discharge the duties of mayor and president of the city council, the mayor pro-tempore shall discharge such duties, or until the office of mayor and president of the council shall be filled by law as provided by ordinance."*

Per **Charter Section 22**: *"... The members of the city council shall elect one of their number to be president of the council and mayor, ... and in absence of the president, the members may choose or elect one of their number president pro-tempore."*

Since the Charter is silent on appointing an official vice mayor, and only recognizes a mayor pro-tem, the council has followed the procedure to appoint another council member to discharge the duties of the mayor for a specific meeting. In an effort to streamline the process and ensure attendance, the current mayor will usually ask another council member to serve in this capacity. At the beginning of the meeting, the council member will call the meeting to order, state the reason for the mayors absence, then request objections or consensus to serve as mayor pro-tem for the remainder of the meeting. According to Roberts Rules of Order, the proper procedure would be for the secretary of the board (in our case the City Clerk) to call the meeting to order, state the reason for the absence of the chair, then open the floor for nominations for a mayor pro-tempore. Upon election of that position, the City Clerk would pass the gavel and both parties would change to their appropriate seats. **Mayors Douglas, Chapman, and Kirk preferred to streamline the procedure by having the person already in the seat that would be chairing the meeting; this would also assist the City Clerk during the meetings at their Deputy was absent, and minutes not taken while serving as the temporary chair.**

Should a situation arise where the period of appointing a pro-tempore mayor needs to be longer than overseeing a meeting, that would be handled by the Council at that time (thankfully this has not occurred in the last 30 years).

City of Okeechobee



Police Department

MEMORANDUM

TO: City Administrator
Mayor Watford and City Council

FROM: Police Major D. Hagan

RE: April 7, 2020, Agenda Item
Purchase of Vehicles

DATE: March 27, 2020

Please consider a motion to award contract to purchase 5 2020 Dodge Durango SSV Models in the amount of \$120,014.00 to Alan Jay Fleet Sales from Florida Sheriff's Association Bid #FSA19-VEL27.0.

Background:

Council approved purchase of 12 Dodge Chargers (PO#4817) and Equipment (PO#4826) at the November 5th, 2019 meeting. We are requesting to amend this already approved funding to purchase alternative vehicles. Attached you will find the letter we received from Dodge explaining why the Chargers are no longer in production for the 2020 year model. The next closest priced vehicle is the Dodge Durango SSV Police Package. The other manufacturers are no longer making sedans only offering utility vehicles which are significantly more than our proposed option. These Durangos are going to be put into use as administrative vehicles. Next year we will re-evaluate our options when pricing is released.

Attached documents:

Quote sheet from Alan Jay Fleet Sales
Letter from Chrysler Dodge
Cost breakdown spreadsheet

Chris Hendrickson

From: Chris Hendrickson
Sent: Thursday, March 19, 2020 10:43 AM
To: Chris Hendrickson
Subject: FW: Fleet Orders Okeechobee

From: Chris Hendrickson <chrish@ja-ag.com>
Sent: Thursday, March 19, 2020 10:39 AM
To: Chris Hendrickson <chrish@ja-ag.com>
Subject: RE: Fleet Orders Okeechobee

From: Bryan Chapman
Sent: Thursday, March 19, 2020 9:18 AM
To: Armani Reeves
Cc: Chris Hendrickson
Subject: Re: Fleet Orders Okeechobee

Chris,

I have attached the instruction guide on how to price and order vehicles using FCA Government "Regional" Concessions. This process is to be used for ALL vehicles sold to any Agency that uses "Taxpayer" monies including Police vehicles.

2020 Dodge Police Vehicles:

The 2020 Dodge Charger Pursuit is all "Sold Out" since September 2020 for 2020MY. We ran into a component issue and have no additional transmissions for 2020MY, because the Charger Pursuit is the only Charger we were building that still used a 5 Speed transmission, all other Chargers use an 8 Speed Transmission.

The 2021 Dodge Charger Pursuit will now be built with the 8 Speed Transmission. The reason for the delay. FCA had to engineer the shifter to be built on the column of the steering wheel, today it is only built on the console as a T shifter. So, September/October we will start accepting orders for the all new 2021 Charger Pursuit with the new 8 Speed Transmission and Job 1 for productions will be December 2020/January 2021.

We will build two versions of the 2021 Charger Pursuit:
- V6 AWD (All Wheel Drive) with the 8 speed transmission
- V8 RWD (Rear Wheel Driver) with the 8 speed transmission

We do offer a 2020 Dodge Durango Pursuit today and are currently building it. It comes in two versions. V6 AWD and V8 AWD.

I know this is a lot of information, but I wanted you to be informed.

Please let me know if you have any questions.

10:07



Done FSA-OKEECHOBEE, CITY OF-...



ALAN JAY FLEET SALES

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)	DIRECT 863-385-9610	WWW.ALANJAY.COM	25422-1
Corporate Office 2003 U.S. 27 South Sebring, FL 33870	MOBILE 904-838-4999 FAX 863-402-4221	Mailing Address P.O. BOX 9200 Sebring, FL 33871-9200	

ORIGINAL QUOTE DATE
3/26/2020

QUICK QUOTE SHEET

REVISED QUOTE DATE
3/26/2020

REQUESTING AGENCY	OKEECHOBEE, CITY OF	EMAIL	DHAGAN@CITYOFKEECHOBEE.COM
CONTACT PERSON	MAJOR DONALD HAGAN		
PHONE	863-634-2771	MOBILE	
		FAX	

FLORIDA SHERIFF'S ASSOCIATION BID #'s FSA19-VEL27.0

www.flsheriffs.org

MODEL	WDDE75	SPECIFICATION #	246
	2020 DODGE DURANGO SSV RWD	PAGE #	NA
CUSTOMER ID		BASE DISTRICT PRICE	\$24,002.80

RED LENGTH 4DR

** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS	DESCRIPTION	
RPO-15A	All regular and factory production options to be offered at \$1 discount from MSRP in accordance with Terms and Conditions 2.13 OPTION PRICING. A copy of the window sticker and standard equipment list to illustrate MSRP option prices will be provided to customer with each contract conforming quote (SEE TERMS AND CONDITIONS).	\$0.00
PW7 H7X9	EXTERIOR COLOR WHITE KNUCKLE WITH BLACK CLOTH INTERIOR	\$0.00
ERC DFT	3.6L 24V V6 WITH 8-SPEED AUTOMATIC TRANSMISSION	\$0.00
		\$0.00
CONTRACT OPTIONS	DESCRIPTION	FACTORY OPTIONS
MUNI-FI	Municipal finance for any essential use vehicle and equipment for all qualified government entities. Rate subject to lender approval, dealer participation not to exceed 2% of transaction amount. Payments in advance or arrears to be made quarterly, semi-annually, or annually for up to a 5 year term with a \$1.00 dollar end of lease buyout \$1.	\$0.00
EWD	EXTENDED WARRANTY DECLINED	\$0.00
NO-TEMP	CUSTOMER WILL HANDLE THEIR OWN TAG WORK	\$0.00
		\$0.00
		CONTRACT OPTIONS
		\$0.00

TRADE IN	TOTAL COST	\$24,002.80
YES WE TAKE TRADE INS ASK ABOUT MUNICIPAL FINANCING		\$0.00
	TOTAL COST LESS TRADE IN(S)	QTY 5 \$120,014.00
	Estimated Annual payments for 60 months paid in advance: \$5,375.64	Extended: \$26,878.20
	Municipal finance for any essential use vehicle, requires lender approval, WAC.	

Comments	
VEHICLE QUOTED BY	CHRISTY SELF GOVERNMENT ACCOUNT MANAGER christy.self@AlanJay.com
	"I Want to be Your Fleet Provider"
	I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.



City of Okeechobee Police Department Vehicle change		
		Net Cost
Current		
12 @ \$22,764 Dodge Chargers	\$ 273,168	
Sell of 12 units @ \$21,000	\$ (231,000)	
Equipment	\$ 39,911	
Graphics for 11	\$ 3,245	
Add'l cost for selling/titling	\$ 6,830	
		\$ 92,154
Proposed		
5 @ \$24,002 Durrangos	\$ 120,014	
Sell of 4 units @ \$21,000	\$ (84,000)	
Equipment	TBD	
Graphics for 3 units	\$ 885	
Add'l cost for selling/titling	\$ 2,450	
		\$ 36,899
Defintion of:		
Current: Per 2020 Council approved purchase orders for 12 Dodge Chargers		
Proposed: State of Florida Sheriff bid for Durrango, estimated equipment cost.		
Net Cost: 2020 Fiscal Year Cost		