



CITY OF OKEECHOBEE, FLORIDA
PLANNING BOARD
MARCH 21, 2024
DRAFT SUMMARY OF BOARD ACTION

I. CALL TO ORDER

In the absence of the Chairperson and Vice Chairperson, Secretary Burnette called the March 21, 2024, regular meeting of the Planning Board for the City of Okeechobee to order at 6:00 P.M. and instructed those present to appoint a Chairperson Pro-Tempore to preside over the meeting. By consensus of the Board, Member Brass was appointed. The Pledge of Allegiance was led by Chairperson Pro-Tempore Brass.

II. ATTENDANCE

Roll was taken by Board Secretary Patty Burnette. Board Members Phil Baughman, Carl Berlin, Jr., Karyne Brass (serving as Chairperson Pro-Tempore), Mac Jonassaint, Jim Shaw and Alternate Board Members Jon Folbrecht and Dean Murray were present. Chairperson Dawn Hoover and Vice Chairperson Doug McCoy were absent with consent. Chairperson Pro-Tempore Brass moved Alternate Board Members Folbrecht and Murray to voting position.

III. AGENDA

- A.** There were no items added, deferred, or withdrawn from the agenda.
- B.** Motion by Member Baughman, seconded by Member Jonassaint to approve the agenda as published. **Motion Carried Unanimously.**
- C.** There was one comment card submitted for public participation for issues not on the agenda. Mr. Jim Shaw distributed five pages of information regarding a change in zoning to modify the Planned Development Midtown Village that is being considered for property located Southeast of the City Limits, on March 26, 2024.

IV. MINUTES

- A.** Motion by Member Folbrecht, seconded by Member Baughman to dispense with the reading and approve the December 21, 2023, Regular Meeting minutes. **Motion Carried Unanimously.**

V. CHAIRPERSON PRO-TEMPORE BRASS OPENED THE PUBLIC HEARING AT 6:04 P.M.

- A.** Consider and receive input on the proposed update to the Five-Year Schedule of Capital Improvements within the Comprehensive Plan, No. 24-001-CPA.
 - 1.** City Planning Consultant Ben Smith with Morris-Depew Associates, Inc. (via Zoom), reminded the Board why this update was done every year and briefly explained the information contained within the proposed Schedule.
 - 2.** No public comments were offered.
 - 3.** No Ex-Parte disclosures were offered.
 - 4.** Motion by Member Baughman, seconded by Member Folbrecht to recommend approval to the City Council for the proposed update to the Five-Year Schedule of Capital Improvements within the Comprehensive Plan, No. 24-001-CPA, as presented in [Exhibit 1, which includes the Planning Consultant's analysis and recommendation for approval.] The recommendation will be forwarded to the City Council for consideration at Public Hearings, tentatively scheduled for April 16, 2024, and May 21, 2024. **Motion Carried Unanimously.**

CHAIRPERSON PRO-TEMPORE BRASS CLOSED THE PUBLIC HEARING AT 6:11 P.M.

VI. CITY ADMINISTRATOR UPDATE

No updates provided at this time.

VII. ADJOURMENT

Chairperson Pro-Tempore Brass adjourned the meeting at 6:23 P.M.

Submitted by:

Patty M. Burnette, Secretary

Please take notice and be advised that when a person decides to appeal any decision made by the Planning Board with respect to any matter considered at this proceeding, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. General Services' media are for the sole purpose of backup for official records.

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