



**CITY OF OKEECHOBEE, FLORIDA
PLANNING BOARD MEETING
OCTOBER 19, 2023
SUMMARY OF BOARD ACTION**

I. CALL TO ORDER

Chairperson Hoover called the regular meeting of the Planning Board for the City of Okeechobee to order on Thursday, October 19, 2023, at 6:00 P.M. in the City Council Chambers, located at 55 Southeast Third Avenue, Room 200, Okeechobee, Florida, followed by the Pledge of Allegiance.

II. ATTENDANCE

Roll was taken by Board Secretary Patty Burnette. Chairperson Dawn Hoover, Board Members Phil Baughman, Carl Berlin, Jr., Karyne Brass, Mac Jonassaint, Jim Shaw and Alternate Board Member Dean Murray were present. Vice Chairperson Doug McCoy was absent without consent and Alternate Board Member Jon Folbrecht was absent with consent. Chairperson Hoover moved Alternate Board Member Murray to voting position.

III. AGENDA

- A. There were no items added, deferred, or withdrawn from the agenda.
- B. Motion by Member Baughman, seconded by Member Jonassaint to approve the agenda as presented. **Motion Carried Unanimously.**
- C. There were no comment cards submitted for public participation.

IV. MINUTES

- A. Motion by Member Baughman, seconded by Member Jonassaint to dispense with the reading and approve the September 21, 2023, Regular Meeting minutes. **Motion Carried Unanimously.**

V. CHAIRPERSON HOOVER OPENED THE PUBLIC HEARING AT 6:02 P.M.

- A. Abandonment of Right-of-Way Petition No. 23-002-AC, which requests to abandon a portion of the 15-foot-wide alleyway lying South to North between Lots 3 to 6 and 9 to 12 of Block 34, FIRST ADDITION TO SOUTH OKEECHOBEE, Plat Book 1, Page 17, public records of Okeechobee County.
 - 1. City Planning Consultant Mr. Ben Smith with Morris-Depew Associates, Inc. [attending via Zoom], briefly reviewed the Planning Staff Report recommending approval.
 - 2. Ms. Jerri Hill, Real Estate Agent, on behalf of property owners Guelff Family Limited Partnership and Porter Holdings of Okeechobee was present and available for questions. There were none.
 - 3. No public comments were offered.
 - 4. No Ex-Parte disclosures were offered.
 - 5. Motion by Member Baughman, seconded by Member Berlin to recommend approval to the City Council for Abandonment of Right-of-Way Petition No. 23-002-AC, as presented in [Exhibit 1, which includes the findings as required for granting a vacation of rights-of-way petitions per Code Section 78-33; Planning Consultant's analysis of the findings and recommendation for approval; and the Technical Review Committee's recommendation for approval]. The recommendation will be forwarded to the City Council for consideration at Public Hearings, tentatively scheduled for November 7, 2023, and December 5, 2023. **Motion Carried Unanimously.**

CHAIRPERSON HOOVER CLOSED THE PUBLIC HEARING AT 6:06 P.M.

VI. CITY ADMINISTRATOR UPDATE

No updates provided at this time.

VII. ADJOURNMENT

Chairperson Hoover adjourned the meeting at 6:07 P.M.

Submitted by:

Patty M. Burnette

Patty M. Burnette, Secretary

Please take notice and be advised that when a person decides to appeal any decision made by the Planning Board with respect to any matter considered at this proceeding, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. General Services' media are for the sole purpose of backup for official records.