



**CITY OF OKEECHOBEE, FLORIDA
PLANNING BOARD
FEBRUARY 16, 2023
SUMMARY OF BOARD ACTION**

I. CALL TO ORDER

Chairperson Hoover called the regular meeting of the Planning Board for the City of Okeechobee to order on Thursday, February 16, 2023, at 6:00 P.M. in the City Council Chambers, located at 55 Southeast Third Avenue, Room 200, Okeechobee, Florida, followed by the Pledge of Allegiance.

II. ATTENDANCE

Roll was taken by Board Secretary Patty Burnette. Chairperson Dawn Hoover, Vice Chairperson Doug McCoy, Board Members Phil Baughman, Carl Berlin, Jr., Rick Chartier, Mac Jonassaint and Alternate Board Members Jon Folbrecht and Jim Shaw. were present. Board Member Karyne Brass entered the Chambers at 6:03 P.M., after Chairperson Hoover moved Alternate Board Member Shaw to voting position.

III. AGENDA

- A. There were no items added, deferred, or withdrawn from the agenda.
- B. Motion by Vice Chairperson McCoy, seconded by Member Jonassaint to approve the agenda as presented. **Motion Carried Unanimously.**
- C. There were no comment cards submitted for public participation for issues not on the agenda.

IV. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

- A. Motion by Member Chartier, seconded by Vice Chairperson McCoy to re-appoint Dawn Hoover to serve a two-year term as Chairperson for the Planning Board, the Board of Adjustment and the Design Review Board beginning February 16, 2023. **Motion Carried Unanimously.**
- B. Motion by Member Jonassaint, seconded by Member Chartier to re-appoint Doug McCoy to serve a two-year term as Vice Chairperson for the Planning Board, the Board of Adjustment and the Design Review Board beginning February 16, 2023. **Motion Carried Unanimously.**

V. MINUTES

- A. Motion by Vice Chairperson McCoy, seconded by Member Jonassaint to dispense with the reading and approve the September 15, 2022, Regular Meeting minutes. **Motion Carried Unanimously.**

VI. CHAIRPERSON HOOVER OPENED THE PUBLIC HEARING AT 6:05 P.M.

- A. Consider and receive input on the proposed update to the Five-Year Schedule of Capital Improvements within the Comprehensive Plan, No. 23-001-CPA.
 - 1. City Planning Consultant Ben Smith with Morris-Depew Associates, Inc. (via Zoom), reminded the board why this update was done every year and briefly explained the information contained within the proposed Schedule.
 - 2. No public comments were offered.
 - 3. No Ex-Parte disclosures were offered.
 - 4. Motion by Member Chartier, seconded by Member Jonassaint to recommend approval to the City Council for the proposed update to the Five-Year Schedule of Capital Improvements within the Comprehensive Plan, No. 23-001-CPA, as presented in [Exhibit 1, which includes the Planning Consultant's analysis and recommendation for approval.] The recommendation will be forwarded to the City Council for consideration at Public Hearings, tentatively scheduled for [revised dates] March 7, 2023, and April 4, 2023. **Motion Carried Unanimously.**

CHAIRPERSON HOOVER CLOSED THE PUBLIC HEARING AT 6:09 P.M.

VII. CITY ADMINISTRATOR UPDATE

- Mentioned Town Hall Meeting coming up on March 21st.
- Landscaping of the endcaps along South Park Street should be completed the first week of March.

VIII. Chairperson Hoover adjourned the meeting at 6:11 P.M.

Submitted by:



Patty M. Burnette, Secretary

Please take notice and be advised that when a person decides to appeal any decision made by the Planning Board with respect to any matter considered at this proceeding, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. General Services' media are for the sole purpose of backup for official records.