



CITY OF OKEECHOBEE

EMPLOYMENT OPPORTUNITY NOTICE

POSITION: Temporary Part-Time Certified Police Officer

EXPERIENCE, TRAINING AND EDUCATION REQUIRED TO APPLY: ● Applicants must be 19 years or older and a United States Citizen ● Be of good moral character and have not been convicted of a felony or a misdemeanor involving moral turpitude.

These requirements must be **documented by attaching a copy to the application:** ● Possess a high school diploma or equivalent ● Certified FDLE Police Officer ● Veterans Preference applicants complete the form along with a DD214 copy.

Upon being offered employment: ● Required to pass a pre-employment substance screening and complete physical including an EKG. ● Have a valid Florida Drivers License, with a clean record for the past three years.

DEADLINE AND INSTRUCTIONS FOR CITY AUXILIARY OFFICERS. Applications are being accepted until 4:30 p.m. Friday, February 3, 2012. For your application to be considered, it must be returned with all required attachments to the Office of the City Clerk. Current Police Auxiliary members do not need to complete a new application, instead, obtain a copy of your Auxiliary application, (on file at the Police Department) and submit it to the Clerk's Office, with the necessary attachments for consideration.

EVALUATION PERIOD. Successful candidates will be required to complete an extensive field training evaluation period, while serving as a member of the City of Okeechobee Police Auxiliary. This allows a time period for an evaluation of ability, work habits and conduct, before being offered paid employment. The Department Head has authority to dismiss the new employee without notice and without cause being given.

BENEFITS: Excluding workers compensation, the City does not offer benefits to Temporary Part-Time positions at this time. However, payroll direct deposit is mandatory.

JOB DESCRIPTION: Available on the City web site www.cityofokeechobee.com or obtain a copy at the Office of the City Clerk.

DRUG TESTING POLICY. The City of Okeechobee is committed to providing a safe work environment for all of its employees. The abuse of alcohol and drugs is a national problem which impairs the safety and health of employees and the public, promotes crime, and harms the entire community. In order to maintain the highest standards of morale, productivity, and safety, the City has instituted a drug and alcohol free workplace program.

GENERAL INFORMATION:

Hourly Salary: \$15.00

Code of Ethics

Work Location: Police Department

FLSA Status: Non-exempt

State Certification Required: FDLE Active Police Officer

Contact Person: Lane Earnest-Gamiotea, CMC, City Clerk/Personnel Administrator
55 Southeast 3rd Avenue, Room 100, Okeechobee, Florida 34974
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